



Tutorial Committee

Report 2023-2024

Tutorial committee plays a vital role in fostering academic excellence by supporting student learning, and promoting a vibrant educational environment within academic institutions. Its contributions extend across curriculum development, student support services, quality assurance, and professional development, enriching the educational experience for students and faculty alike. By upholding high academic standards, fostering student engagement, and promoting a culture of continuous improvement, tutorial committees serve as catalysts for positive change and innovation within the academic community.

TUTORIAL COMMITTEE MEMBERS

Dr. AMBILY CHANDRAN : CO-ORDINATOR

Dr. SMITHA SASIDHARAN : MEMBER

Smt.THUSHARA U.S. : MEMBER

Dr. MAHIMA.S. : MEMBER

The tutorial committee begins its activities for the academic year 2023-24 on 20/07/23 in the principal's chamber to discuss about the commencement of first year UG and PG classes. Before the commencement of classes, several preparatory measures were undertaken to ensure a smooth transition for both students and faculty. The important measures included in the meeting are

- Facility preparation: Ensuring classrooms, laboratories, and other facilities are adequately equipped and maintained to support the learning environment.
- Curriculum development: Designing comprehensive and updated curriculum frameworks aligned with academic standards and industry requirements.

- Student orientation: Conducting orientation for first year students to familiarize them with the curriculum.

Following the commencement of classes, tutorial forms were distributed and the filled tutorial forms were collected from students and are maintained in the tutorial file by the concerned tutors. As of October, PG classes have commenced. In November all departments within the academic institution convened PTA meetings to facilitate dialogue, exchange information, and address pertinent issues related to student learning and development. The examination results were analysed and data from the examinations, including scores and grades were collected. Through personalized guidance and support, tutorial committees empower students to navigate academic challenges, explore their interests, and achieve their full potential.