



Estd:1981  
**Sree Narayana College Chengannur**  
Alapuzha, Kerala

## **FINANCIAL ASSISTANCE TO FACULTIES**

### **POLICY DOCUMENT**

#### **INTRODUCTION**

This scheme provides financial assistance for teaching staff to attend workshops/seminars/conference/symposia at College/State /National and International Level in relevant field as well as to obtain professional membership of relevant field. It intends to promote high standards in faculties by way of extending facilities and researchers by providing a forum for sharing their knowledge, experiences and research.

#### **OBJECTIVE**

The basic objectives of financial assistance are as follows

- To inculcate research aptitude and upgrade academic and administrative skills of the faculty
- To upgrade educational qualification of teaching staff
- To create healthy platform for teachers to exchange their knowledge and ideas
- To upgrade an in-depth knowledge of subjects of teachers from eminent academicians as well as from research institutions
- Improve interaction of faculty with the outside world
- To propagate faculty welfare measures



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## ELIGIBILITY

Financial assistance will be available for full time teaching faculty of institute who are attending Seminar/ Conferences.

## NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

- **Teaching Enhancement:** FDPs offer college teachers the opportunity to improve their teaching methods, develop effective instructional strategies, and incorporate innovative approaches to engage students in the learning process.
- **Research Advancement:** FDPs provide training in research methodologies, grant writing, and scholarly writing, helping college teachers enhance their research skills and productivity.
- **Curriculum Development:** Faculty members attend FDPs to learn about curriculum design, alignment with learning outcomes, and the development of new courses or programs.
- **Mentoring and Advising:** FDPs can help educators become more effective mentors and advisors to guide students in their academic and career goals.
- **Leadership Development:** Some college teachers aspire to take on leadership roles within their institutions or academic departments, and FDPs offer leadership training and skills development.
- **Diversity and Inclusion:** FDPs that focus on diversity, equity, and inclusion provide college teachers with tools and strategies to create inclusive and equitable learning environments.
- **Technology Integration:** Given the importance of technology in education, college teachers attend FDPs to learn how to integrate educational technology effectively into their teaching and research.
- **Professional Development:** FDPs offer opportunities for broader professional development, including time management, stress reduction, and career planning.
- **Interdisciplinary Collaboration:** Some college teachers attend FDPs to explore interdisciplinary collaboration and research opportunities with colleagues from different fields.



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- **Assessment and Accreditation:** FDPs in this area help faculty members understand assessment processes, accreditation requirements, and the use of assessment data for program improvement.
- **Internationalization:** Faculty members interested in global engagement and international collaborations may attend FDPs that prepare them for such opportunities.
- **Sustainability Education:** FDPs on sustainability help educators incorporate sustainability principles and practices into their courses and research.
- **Ethics and Research Integrity:** FDPs emphasizing research ethics and integrity are important for maintaining high standards in academic research.
- **Faculty Well-being:** FDPs focusing on well-being address issues related to work-life balance, stress management, and burnout prevention among college teachers.

#### **PROCEDURE OF APPLYING FOR THE SCHEME**

The teachers who wish to avail financial assistance under this scheme should submit their receipt of registration along with application in the prescribed format within Seven days after attending seminar/workshop/conference/symposia or after obtaining professional membership to the accountant of college.

#### **PROCEDURE FOR APPROVAL**

The teaching staff must submit the certificate of attendance of Seminar/ Conference/ Workshop/ Symposia/ Professional Membership to the academic and research coordinator and accountant. After submission of required certificate college accountant may release amount with the permission of Principal. The teachers will get maximum Rs. 1000/- towards attending seminar/conference/workshop/symposia in one academic year.



  
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