

Established in 1981

**Sree Narayana College**  
**Chengannur, Kerala - 689508**

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

Accredited by NAAC with B Grade

Tel : 0479 2962728

e-mail:sncchengannur@gmail.com

Website:www.sncchengannur.ac.in



**Dr.Anju K S**

Principal in charge

Mob : +91 9447187800

e-mail:ks.anju.ks@gmail.com

**DVV Clarifications 5.1.4**

HEI to provide organization wide awareness campaigns on grievance redressal; HEI has provided the evidence of all committees - anti-ragging , anti-sexual harassment and internal complaints; HEI to provide the evidences of grievance redressal both online / offline and two filled-in grievances and its resolution by appropriate committee for the metric 5.1.4

**Response:** Attached links for organization-wide awareness campaigns on grievance redressal, the evidence of all committees - anti-ragging, anti-sexual harassment and internal complaints; Provided the evidences of both online / offline methods of grievance redressal.



PRINCIPAL  
SREE NARAYANA COLLEGE,  
CHENGANNUR

## **Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms**

The institution follows zero tolerance policy towards ragging and sexual harassment. In compliance with the UGC's regulations, the college maintains Grievance Redressal cell, an anti-ragging Committee on campus. Students are briefed on the legal aspects of Government norms regarding ragging and the consequences thereof. In addition to making sure no stakeholder is harassed, the institution also ensures that its processes are transparent. Our institution is committed to ensuring that the Anti-Harassment Policy and the Complaint Procedures are implemented at all levels in order to stimulate a collegiate environment that is free of discrimination, harassment, retaliation, and/or sexual assault. The Anti Ragging Committee and Grievance Redressal Cell of Sree Narayana College Chengannur was constituted as per the UGC norms given below.

<b>Particulars</b>	<b>Link</b>
UGC Regulation 2009 Anti-Ragging	<a href="https://www.ugc.gov.in/oldpdf/ragging/minuterag230409.pdf">https://www.ugc.gov.in/oldpdf/ragging/minuterag230409.pdf</a>
UGC Regulation 2019 Student Grievances	<a href="https://www.ugc.gov.in/pdfnews/2813028_SG-Regulations-2019.pdf">https://www.ugc.gov.in/pdfnews/2813028_SG-Regulations-2019.pdf</a>

The constitution of the Anti Ragging Committee and Grievance Redressal Cell and the web link of the committees are given below

### **Anti Ragging Committee**

Chair Person : Dr. Shereen K

Coordinator: Sreedevi Gopalakrishnan

Dr. Smitha Sasidharan (Faculty member)

Ms. Soumya Surendran(Faculty member)

Dr. Anju K S(Faculty member)

Ms Ganga Y (Student Member)

Mr. T P Prasannakumar (Parent)

<https://www.sncchengannur.ac.in/Commenpost/compost/31>

## **Grievance Redressal Cell**

Chair Person : Dr. Shereen K

Coordinator: Dr. Anju K S(Faculty member)

Dr. Venu S (Faculty member)

Ms. Thushara US (Faculty member)

Ms. Aswathy Raj (Faculty member)

Ms Sreelekshmi B (Student Member)

Mr. T P Prasannakumar (Parent)

<https://www.sncchengannur.ac.in/Commenpost/compost/139>

### **Committee report justifying the objective of Implementation of guidelines of statutory/regulatory bodies**

The web link of reports of the Grievance Redressal Cell, Anti-ragging Committee, Internal Compliance committee, and Harassment Prevention Committees are attached herewith.

<b>No</b>	<b>Report of Committees</b>	<b>Link</b>
1	Grievance Redressal Cell	<a href="https://www.sncchengannur.ac.in/activities/activities_pdf/muEpfGyGTk9DE68TikTHG9MWyiStZw3i4Ma-XuVKnntIYMaBO8dAFZObTB8BVNjk5uuaoD5N9-kri-350aeCOg==">https://www.sncchengannur.ac.in/activities/activities_pdf/muEpfGyGTk9DE68TikTHG9MWyiStZw3i4Ma-XuVKnntIYMaBO8dAFZObTB8BVNjk5uuaoD5N9-kri-350aeCOg==</a>
2	Anti Ragging Committee	<a href="https://www.sncchengannur.ac.in/activities/activities_pdf/g0b2tq1llK_Zpp0vOSmMIw2lGxiYCJC3pdL5GMvXVClmnZ0WVGg2IikOjw1viOWDaGSoMRMcCShpRK2Ce0kPOA==">https://www.sncchengannur.ac.in/activities/activities_pdf/g0b2tq1llK_Zpp0vOSmMIw2lGxiYCJC3pdL5GMvXVClmnZ0WVGg2IikOjw1viOWDaGSoMRMcCShpRK2Ce0kPOA==</a>

3	Harassment Prevention Committee	<a href="https://www.sncchengannur.ac.in/activities/activities_pdf/ow3kv600MMLLL6jZ-4Zh-OUTFOSJacdHOoMZgpzn2piOoKSbF6Z_210aRYeAw0FsSgtBLmMrAgfNr_50KEsA==">https://www.sncchengannur.ac.in/activities/activities_pdf/ow3kv600MMLLL6jZ-4Zh-OUTFOSJacdHOoMZgpzn2piOoKSbF6Z_210aRYeAw0FsSgtBLmMrAgfNr_50KEsA==</a>
4	Internal Compliance Committee	<a href="https://www.sncchengannur.ac.in/activities/activities_pdf/wTvEfqw35ayc5UZiGIpTxuozIii8kilQuaNZP4bKn58uwv3EuJwogaVu4sevqgl7X5AXMP5bm_xWVajniBDqNO==">https://www.sncchengannur.ac.in/activities/activities_pdf/wTvEfqw35ayc5UZiGIpTxuozIii8kilQuaNZP4bKn58uwv3EuJwogaVu4sevqgl7X5AXMP5bm_xWVajniBDqNO==</a>

### **Organisation-wide awareness and undertakings on policies with zero Tolerance**

The institution follows zero tolerance policy towards ragging and sexual harassment. The college organizes take adequate steps to make awareness about the harmful effects of ragging at the time of admission itself and conduct various awareness programmes frequently. The policy documents of the institution are provided in the website and the links follows:-

Sl. No	Name	Link to Policy Documents
1	Grievance Redressal Cell	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/142">http://www.sncchengannur.ac.in/Commenpost/compost/142</a>
2	Internal Compliance Committee	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/141">http://www.sncchengannur.ac.in/Commenpost/compost/141</a>
3	Anti-Ragging Committee	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/140">http://www.sncchengannur.ac.in/Commenpost/compost/140</a>
4	Institutional Policies with zero tolerance	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/49">http://www.sncchengannur.ac.in/Commenpost/compost/49</a>

### **Mechanisms for submission of online/offline students grievances Timely redressal of the grievances through appropriate committees for 2022-23**

The institution has a well-defined mechanism for the submission of students grievances both offline and online which is displayed on the website. The cells intend to maintain strict confidentiality, a responsive and accountable attitude to retain a harmonious educational

ambience in the campus. Cases will be handed over by the committee to DLMC (Department Level Monitoring Committee) CLMC (College Level Monitoring Committee) and ULMC (University Level Monitoring Committee) depending on the nature and gravity of the issue concerned. A complaint/suggestion box is placed at the administrative block for those who want to remain anonymous while lodging a complaint. Students can also drop their grievances through Google Forms which is displayed on the website.

<b>Sl. No</b>	<b>Name</b>	<b>Link to relevant documents</b>
1	Grievance Redressal Cell	<a href="https://www.sncchengannur.ac.in/Commenpost/compost/139">https://www.sncchengannur.ac.in/Commenpost/compost/139</a>
2	Internal Compliance Committee	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/64">http://www.sncchengannur.ac.in/Commenpost/compost/64</a>
3	Anti-Ragging Committee	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/31">http://www.sncchengannur.ac.in/Commenpost/compost/31</a>
4	Harassment Prevention Committee	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/65">http://www.sncchengannur.ac.in/Commenpost/compost/65</a>
5	University Examination Grievances	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/62">http://www.sncchengannur.ac.in/Commenpost/compost/62</a>
6	Internal Examination Grievances	<a href="http://www.sncchengannur.ac.in/Commenpost/compost/63">http://www.sncchengannur.ac.in/Commenpost/compost/63</a>