## Established in 1981 Sree Narayana College Chengannur, Kerala - 689508 Managed by the Sree Narayana Trusts, Kollam Affilliated to the University of Kerala Accredited by NAAC with B Grade Tel : 0479 2962728 e-mail:sncchengannur@gmail.com Website:www.sncchengannur.ac.in



Dr.Anju K S Principal in charge Mob : +91 9447187800 e-mail:ks.anju.ks@gmail.com

## **DVV Clarifications 5.1.3**

HEI to provide the links to the circulars, reports, geo-tagged photos, attendance sheets, details of resource persons and certificates the following workshops and seminars: How to apply and prepare for central Govt Jobs 92022-23) ; Preparation of biodata and Open Interview (2020-21); Introduction to Civil Service Examination (2018-19) for the metric 5.1.3

**Response:** Enclosed circulars, reports, geo-tagged photos, attendance sheets, details of resource persons of the following workshops and seminars: How to apply and prepare for central Govt Jobs 92022-23); Preparation of biodata and Open Interview (2020-21); Introduction to Civil Service Examination (2018-19).



PRINCIPAL' SREE NARAYANA COLLEGE CHENGANNUR 5.1.3 Links to the circulars, reports, geo-tagged photos, attendance sheets, details of resource persons and certificates the following workshops and seminars :How to apply and prepare for central Govt Jobs 92022-23); Preparation of biodata and Open Interview (2020-21); Introduction to Civil Service Examination (2018-19)

## HOW TO APPLY AND PREPARE FOR CENTRAL GOVT JOBS, OPPORTUNITIES AND SCOPE OF CENTRAL GOVT JOBS'

Career Guidance Cell of Sree Narayana College, Chengannur organized an invited talk based on the topic 'How to apply and prepare for central Govt Jobs, opportunities and scope of Central Govt Jobs' on 16th January 2023. The programme commenced with the welcome speech by Smt. Sincy B (Co-ordinator, Asst. Professor of Mathematics). The presidential address was delivered by the Principal Dr. Shereen K. The first interactive session was handled by Sri. Nipun Martin Roy, Centre Head, Wissen International HR Academy', Kochi, on the topic 'Transforming HR Professionals'. 'Wissen International HR Academy' is one of the best Human Resource training institutes in India and has branches in abroad. Sri. Nipun Martin Roy explained the importance of communication skill and problem solving skill to become a Human Resource Professional and various job opportunities of HR Professionals in India and abroad. He also gave proper guidance in doing govt. approved HRcertification course such as CGHR (Certified Generalist in Human Resource) course to become HR Professionals.. The programme was concluded with the vote of thanks by IM. Sc. Chemistry student, Kum. Praveena U. The interactive session revealed that most of the students were interested in the area of becoming HR Professionals.





Interactive session handled by Sri.Nipun Martin Roy, Centre Head, Wissen International HR Academy.



Sree Narayana College Chengannur

Career Guidence and Placement Cell

Organizes

# Webinar

"How to apply and prepare for central Govt.Jobs ,Opportunities and Scope of Central Govt Jobs"

## 16 JANUARY 2023

TIME : 2.30PM - 3.30PM

VENUE : COLLEGE AUDITORIUM

ALL ARE INVITED

Co-ordinator Smt.Sincy B

IQAC Co-ordinator Dr.Smitha Sasidharan

Principal Dr.Sherren K

#### **Biodata of Resource person**

### **Details of Resource Person**

- Sri. Nipun Martin Roy
  - > Centre Head, Wissen International HR Academy', Kochi
  - Former Asst.HR Manager at <u>Kalliyath Group</u>
  - Sr.HR Executive at Cloud Partner India Technologies Pvt Ltd
  - Studied at Sri Krishna Institute of Technology in2009
  - > Studied at University of Europe for Applied Sciences
  - > Mail id : info@quickcompany.in
  - ▶ Ph : 9400785899

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## **PREPARATION OF BIODATA AND OPEN INTERVIEW**

The talk was held on 10/12/2019 at the College Auditorium at 10:00am. The talk was attended by students and faculty members. The talkbegan with a welcome address by Dr. Sasikala.V, who introduced the speaker, B. Ajayykumar, who is a Human Resources (HR) professional withover 15 years of experience.



Ajayakumar began his talk by explaining theimportance of a biodata in the job application process. He said that a biodata is a document that summarizes your personal and professional information. It is used by employers to assess yoursuitability for a job.

Ajayakumar then discussed the dos anddon'ts of writing a biodata. He said that it is important to be clear and concise, and to highlight your skills and experience. He also advised against using jargon or clichés.

Ajaykumar then gave a brief overview of the open interview process. He said that an open interview is a type of interview where the applicant is interviewed by a panel of people. He advised the audience to be prepared to answer questions about their skills, experience, and why they are interested in the job. The talk concluded with a vote of thanks by Dr. Anju K.S., who is a faculty member in the Department of Chemistry. She thanked the speaker for his informative talk, and she encouraged the audience to use the information they had learned to prepare for their job applications.

## **Details of Resource person:**

## **B.Ajayyakumar**

International Corporate Trainer & Accredited International Soft skill Trainer

Door no: 10/837 (1),

Thiruvananthapuram -695005

Kerala, India

e –mail: <u>ajavytrainer@gmail.com</u>

Mobile: +91 9847101703



Mr.Ajaykumar presenting his talk on 'Preparation of biodata and Open Interview'

1	Akshaya Kavitha	
2	Midhuna E S	
3	Maneesh Manu	
4	Sreelakshmi R	
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38	Shameema Salim	
39	Sreelekshmi Sree	
40	Saranya Chinnu	
41	Lekshmi Adhi	
42	Aswana AS	
43	Sona Sooraj	

Attendance of students who have attended the talk on 'Preparation of biodata and Open Interview'

44	Shibinsa S
45	Munnu R
46	Aswathy S
47	Varsha Prasannan
48	Pooja S
49	Ananthu
50	Abhirami Jishnu
51	Aswin SP
52	Sneha Vinod
53	UnnimayaJ
54	Anumadhu
55	Aswin Sivanandan
56	Sumayya J
57	Arsha Raj
58	Aiswarya Anu
59	Achu Ss
60	Rohit Rk
61	Sreelekshmi Das
62	Renju Raj
63	Aswathy Achu
64	Arjun Bijukumar
65	Ambadi Namboothiri
66	Arya Lekshmi
67	Shilpa Sajith
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74	Anjali Akhil
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76	Midhila Prajath

## **INTRODUCTION TO CIVIL SERVICE EXAMINATION**

The talk on Introduction to Civil Service Examination was held on **16/8/2018** at the college auditorium by Prejish.P, Director, NIHD, Kariyavattom, Thiruvananthapuram.. The talk was welcomed by Aswathy Raj, Head, Dept of Englsih. In her welcome address, Aswathy highlighted the importance of theCivil Service Examination and encouraged the aspirants to prepare well for the exam. Mr. Prajish gave an overview of theCivil Service Examination, including the eligibility criteria, syllabus, and exam pattern. He also shared his insights on how to prepare for the exam. Some of the key takeawaysfrom the talk:

- **4** The syllabus for the exam is broad and covers a wide range of subjects.
- **4** The best way to prepare for the exam is to start early and study regularly.
- **4** It is important to practice answering questions under timed conditions.
- The aspirants should also be familiar with the current affairs and be able to write good essay

The vote of thanks was delivered by Jisha Sreedharan, Assistant Professor, Dept. of Chemistry. The talk on Introduction to Civil Service Examination was a valuable resource for the aspirants. Mr. Prajish's insights and advice were helpful in understanding the exam and preparing for it.



### **Details of Resource Person:**

### Prejish A.P

Brand Strategist, Chief Creative Officer (CCO), Nirbhaya Infotainments

Thiruvananthapuram. Mob: 9567555636, 9847464837

Email id: prejish.ap@gmail.com

Prejish Nirbhaya is an emerging Entrepreneurship Trainer and an Educationalist and has won a National Award in Public Speaking constituted by Government of India. He has completed Graduation and Post-Graduation in Commerce from Mar Ivanios College, Trivandrum.Prejish Nirbhay trained more than thousands of students and youngsters through various Central and State Government organizations such as Nehru Yuva Kendra Sangathan (Govt.of.India), Centre for Gandhian Studies-University of Kerala, National Service Scheme (NSS), National Cadet Corps (NCC), Student Police Cadet Project (SPC). Prejish Nirbhayam associated with leading organizations like Young Men Christian Association (YMCA), Trivandrum Social Service Society (TSS), Kerala Gandhi Smarak Nidhi (KGSN) and Thoughts Academy in Life Skills training. As an orator, Prejish Nirbhayhad moderated debates in All India Radio, Doordarsan-Kerala and participated in various programmes in CNN-IBN, NDTV. He has taken sessions and judged various competitions atinstitutions like Indian Institute of Space Science & Technology, Indian Institute of Science Education and Research, College of Engineering Trivandrum (CET), Mar Ivanios College, SCT etc.



Mr. Prajish .P delivering talk on 'Introduction to Civil Service Examination'

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