

# G- Tally Erp 9

Mould out a Professional Accountant in you



HELP YOU STAND AHEAD  
TALLY AUTHORISED CERTIFICATE WITH  
PSC Approved Qualification

*THUSHARA U.S*  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Changanassery

# SREE NARAYANACOLLEGE, CHENGANNUR

## Department of Commerce

### Notice

Department of commerce is organizing a Certificate course in **Tally ERP 9** at our college in association with *G-TEC EDUCATION* the authorized Tally Training center of Tally Education.

### Benefits of Enrolment


- Training of Licensed & Latest Version of Tally.
- Training by Tally Experts.
- Practical Hands on Training on Tally
- Students clearing online assessment will be eligible for the job fairs which will be conducted in your college at end of the Academic Year.
- Candidates will be guided for Resume Preparation & Interview Skills.

**Course Duration: 30 Hrs.** *Course will be conducted at our college computer lab.*

**Interested students are requested to enroll their names with Mrs. Soumya Surendran and Mrs. Raji**

**Mrs. Thushara U S**

H.O.D

  
**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

**Dr. Nisha J Tharayil**

Principal

**SREE NARAYANA COLLEGE CHENGANNUR**

DEPARTMENT OF COMMERCE

CERTIFICATE COURSE – TALLY ERP 9

LIST OF STUDENTS

YEAR 2019-2020

1. KRISHNAPRIYA K P
2. REMYAMOL R
3. PAVITHRALEKSHMI P
4. ANU S
5. KEZIAMOL A
6. JYOTHIPRIYA M
7. ANJU P PRAKASH
8. ANJANAR NAIR
9. LEKSHMY UDAYAN
10. ANJU B
11. PRINCE VARGHESE
12. NIRMAL V
13. BIBEESH V BALAN
14. SUGALAL S



**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



**G-TEC EDUCATION**  
ISO 9001: 2008 CERTIFIED  
HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



# Proposal

## G-Tally Erp 9

### Index

About G-TEC

About G-Tally Erp 9

Course Outline and Duration

Examination and Certification Mode

Exit Profile and Career Path

Why G-Accountant at G-TEC?

Other Courses at your Disposal

Student Benefits

Conclusion and Contact



**THUSHARA, U.S.**  
Asst. Professor, HND  
Department of Commerce  
Sree Narayana College  
Chirayinkeezh



## G-TEC EDUCATION

ISO 9001: 2008 CERTIFIED

HO House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



### About G-TEC

G-TEC EDUCATION is an ISO 9001-2008 Certified and the Largest Computer Education Network in India with its Corporate Office in Singapore with 520 Centres functioning Globally

Established in the Year 2001 by setting up Training Centres in all the major states of our Country besides functioning in Kuwait, Qatar, UAE, Indonesia, Malaysia, Sri Lanka, Iran, Mexico & Ghana

Imparting Computer Education since the Year 2001 in all the Division of Software, Multimedia, Hardware & Networking, Finance & Management, CAD Circle, G-ENGLISH & G-MOBILE to cater the Need of the Students

G-TEC has an alumina of around 15 Lakhs for the past 16 years since its inception in the Year 2001 & an onboard student strength of around 1.5 lakhs

G-TEC has partnered with all major International Certification bodies including Microsoft (US), Adobe (US), SAP (Germany), IAB (UK), IIBI (UK), Interlinguae (Italy), Ubiquity University (UK), BCS (UK) to name some of them. Apart from this we are also part of all major projects of Central and State Government including NSDC(Govt of India), NIELIT (Govt Of India), Keltron (Govt of Kerala), NIOS (MHRD, Govt of India) etc.

Since 2011, G-TEC EDUCATION moved into a wider spectrum of operation and service to fulfill the growing demand for Academic and International exposure, with other two subsidiaries GCAS (G-TEC College of Advanced Studies) and Global Campus. With the objective to Bridge Education to Employment, a separate division called GOBS Bank (G-TEC Job Portal) was formed in 2008 as our CSR. Since then we have coordinated 78 odd Job fairs which marked presence of potential employers counting 100+ and placement of around 6000 odd candidates. The event is totally free for both employers and employment seekers being our commitment to society.

*[Handwritten Signature]*

**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Changanam

## About G-Tally Erp 9

*The course is tailored for a student to enter into the world of numbers and digits and formulate the financial transaction in a well structured way with the help of computers. The course starts with computer basics and then leads through manual accounting necessary for computerized accounting using the most popular Tally*

**Duration:** 1 Month/ 30 Hours

### Course Outline:

#### Computer Basics

- Understanding computers
- Understanding Functional units
- Understanding Windows GUI and OS
- Understanding Files, folders and structure

#### Manual Accounting

- Understanding Fundamentals of Accounting
- Rules of Accounting
- Enter Transaction in Primary Book - Journal
- Ledger Posting
- Trail Balance preparations
- Final Accounts Preparation
- Adjustment Entries

#### Tally ERP 9

- Introduction Software Tally
- Creation, Alteration and Deletion of Accounting & Inventory Masters



**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

- Transaction through vouchers
- Purchase / sales management
- Order management
- Tally Accounting features
- Tally Inventory features
- Statutory and Taxations
- Tally configuration
- Import/Export and Back up/Restore
- Reports

### **Examination and Certification Mode**


Centralized Online Examination is applicable for the course. The certificate would be dispatched from G-TEC Admin Office on successful clearance of the same.

### **Exit Profile and Career Path**

- *Able to Operate Computer smoothly*
- *Manage Accounts manually*
- *Do Computerized Accounting in Tally.*
- *Prepare Final Reports in Accounting manually and over software.*

### **Why G-Accountant at G-TEC?**

- Only authorized provider of G-Accountant course
- PSC approved qualification for Govt Jobs
- Certified, Professional Trainer



**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



## G-TEC EDUCATION

ISO 9001: 2008 CERTIFIED

HO: House of G-TEC, Kerala- 671002 | Corp. Office: Peace Centre, Singapore



- Systematic training methodology
- Centralized online examination to ensure Quality of Delivery.

### Other Courses at your Disposal

- DIFA (Diploma in Indian and Foreign Accounting) – Qualification from IAB, UK
- PDIFAS (Professional Diploma In Indian Foreign and SAP Accounting)- Qualification from IAB (UK) and SAP (Germany)

### Student Benefits

- Earn a professional qualification in Accounting
- Internationally and PSC Recognized qualification
- Thorough Practical oriented training
- User friendly training methodology
- Online examination for quality assurance.

### Conclusion, Financials and Contact

G-Accountant of G-TEC is one of the most sorted out professional training program to mould out an Accountant in you. The 72 hour program takes the candidates through the very fundamentals of accounting and computerized accounting in a systematic manner. The course is trained in a systematic manner with trainer guides, lab assignments and workbooks. The course ends with an online examination and reputed certification to help them earn their dream career.

Financials would be discussed in person.

Please contact

DIRECTOR

G-TEC CHENGANNUR

8281075021/ 9656346933



THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur





**G-TEC EDUCATION**  
ISO 9001: 2008 CERTIFIED  
HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



## Financial Proposal

Course Name	Actual Student Fee	Final Fee after 50% discount on training fee (For 50 and above students)	Registration fee	Exam fee	Total fee after discount
G-TALLY Erp 9	6,000/-	3,000/-	300/-	200/-	3,500/-

### Fee Breakup

Fee Rs.3,000+ EXAM FEE 200+ Reg.FeeRs.300= Rs.3,500/-

\*Fee Waiver on Course Fee only

**THUSHARA. U.S**  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

SREE NARAYANA COLLEGE CHENGANNUR

DEPARTMENT OF COMMERCE

CERTIFICATE COURSE – TALLY ERP 9

LIST OF STUDENTS

YEAR 2019-2020

1. KRISHNAPRIYA K P
2. REMYAMOL R
3. PAVITHRALEKSHMI P
4. ANU S
5. KEZIAMOL A
6. JYOTHIPRIYA M
7. ANJU P PRAKASH
8. ANJANAR NAIR
9. LEKSHMY UDAYAN
10. ANJU B
11. PRINCE VARGHESE
12. NIRMAL V
13. BIBEESH V BALAN
14. SUGALAL S

*Handwritten signatures:*  
Krishna Priya  
Remyamol  
Pavithralekshmi  
Anu  
Keziamol  
Jyothipriya  
Anju P Prakash  
Anjanar Nair  
Lekshmy Udayan  
Anju B  
Prince Varghese  
Nirmal  
Bibeesh  
Sugalal

*Handwritten signature:*  
Thushara U.S.

THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

SREE NARAYANA COLLEGE,  
Chengannur, Allapuzha Rd,  
Kozhikode - 689508

Date: 17.06.2019

Department of Commerce  
Attendance sheet of B.Com CBSS :

Tally <sup>3</sup> ERP.9

Time: 10:00 AM to 12:00 PM

Sl.No	Name of the students	Signature.
1.	Krishnaja . K. P	
2.	Remyamol . R	
3.	Pavithra lekshmi . P	
4.	Anu . S	
5.	Kezhamol . A	
6.	Jyothi priya . M	
7.	Anju . P. Prakash	
8.	Anjana . R. Nais	
9.	lekshmi Udayan	
10.	Anju . B	
11.	Prinice vaeghese	
12.	Nirmal . V	
13.	Bibeesh . V. Balan	
14.	Sugala . S	

THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Dr.

Department of commerce  
Attendance sheet of Biom CBSS

Date : 21.06.2019

Page : 8

Sl.No	Name of Students	Signature.
1	Remyamol R	<u>Remyamol</u>
2	Namal U	<u>Namal</u>
3	Anjana R. nair	<u>Anjana</u>
4	Kezhamol A	<u>Kezhamol</u>
5	Bibeesh V Balan	<u>Bibeesh</u>
6	Prince Vaaghese	<u>Prince</u>
7	Anu S	<u>Anu</u>
8	Anju B	<u>Anju</u>
9	Pavithra lekshmi P	<u>Pavithra</u>
10	Jyothi priya M	<u>Jyothi</u>
11	Sugatal S	<u>Sugatal</u>

THUSHARA  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Raji

Department of commerce  
Attendance sheet of Bcom CBSS

Date : 26.06.2019

5

Page 8

Sl No	Name of students	Signature
1.	Kejramol A	<del>Kejramol</del>
2.	Anu S	<del>Anu</del>
3.	Parithra Lekshmi P	<del>Parithra</del>
4.	Nisamal U	<del>Nisamal</del>
5.	Anjana R. naive	<del>Anjana</del>
6.	Remyamol R	<del>Remyamol</del>
7.	Bibeesh V. Balan	<del>Bibeesh</del>
8.	Prince varghese	<del>Prince</del>
9.	Anju B	<del>Anju</del>
10.	Anju P. Bakash	<del>Anju P</del>
11.	lekshmi Velayar	<del>lekshmi</del>
12.	Krishnaja K P	<del>Krishnaja</del>

~~Thushara~~

THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

~~Raji~~

Department of commerce  
Attendance sheet of Bcom CBSS

Unit 6

Date for 05.07.2024

Sl. No	Name of student	Signature
1	Keglamol . A	Kegla
2	Anjana R.naa	Anjana
3	Remyamol . R	Remya
4	Naimal . U	Naimal
5	Bibaesh V. Balan	Bibaesh
6	Anu . S	Anu
7	Anju . B	Anju
8	Prince Vaeghese	Prince
9	pavithra Leekshmi . P	Pavithra
10	Anju P. prakash	Anju
11	Leekshmi Udhayan .	Leekshmi
12	Sugatal . S	Sugatal
13	Jyothi priya . M.	Jyothi

  
THUSHARA U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Tirunelveli



Department of Commerce

Time : 11.07.2019

Attendance sheet of Bcom CBSS

7

Date :

Sl. No

Name of student

Signature.

1

pavithra leshmi . P



2

Naimal . v



3

Anu . S



4

Anju . B



5

Bibeesh v. Balan



6

Kezhamol . A



7

Remyamol . R



8

Anjana . R. Nair



9

Prince vargese



10

Krishnaja . K. P



11

Sugala . S





THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



Department of Commerce

Attendance of Room CBSS

8

Date : 18.07.19

Sl No	Name of Students	Signature
1	Nehal V	Nehal
2	Kezhamol A	Kezha
3	Prince varghese	Prince
4	Anjana R Nava	Anjana
5	Kemgamol R	Kemmy
6	Anu S	Anu
7	Anya B	Pandha
8	Poojitha lekshmi P	Bibha
9	Bibha V. Balan	

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur





Department of Commerce  
Attendance sheet of Bcom CBSS

Time : 23.07.19 Date :

Sl. No	Name of Students	Signature
1	Remya mol . R	Remya
2.	Neelmal . U	Neelmal
3.	Anjana . R. Nair	Anjana
4.	Kezhamol . A	Kezhamol
5.	Bibeeesh V. Balan	Bibeeesh
6.	Prince varghese	Prince
7.	Anu . S	Anu
8.	Anju . B	Anju
9	Pavithra lekshmi P.	Pavithra

  
THUSHARA, U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



Department of commerce  
Attendance sheet of Bcom CBSS

Date <sup>10</sup> 29 07 2019

Page :

Sl. No	Name of students	Signature
1	Kemgamol R	Kemg
2	Naimal V	Naimal
3	Kezhamol A	Kemol
4	Anjana R. Naik	Anjana
5	Bibeeesh V Balan	Bibeeesh
6	Anu's	Anu
7	Anju. B	Anju
8	Pavnee Vargese	Pavnee
9	Pavithra lekshmi P.	Pavithra

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



Department of commerce  
Attendance sheet of Bcom CBSS

11

Date : 08.08.2019

Time

Sl No	Name of students	Signature
1	Pavithra lekshmi P	<u>Pavithra</u>
2	Bibesh V Balar	<u>Bibesh</u>
3	prince varghese	<u>Prince</u>
4	Anu S	<u>Anu</u>
6	Anju B	<u>Anju</u>
6	Nirmal U	<u>Nirmal</u>
7	Remya mol R	<u>Remya</u>
8	Anjana R. Nair	<u>Anjana</u>
9	Kezha mol A	<u>Kezha</u>

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Raj

Department of Commerce

Date : 13.08.2019

Attendance sheet of Bcom CBSS

~~Page~~ X

12

Sl. No	Name of students	Signature
1	Anju B	Anju
2	Anu S	Anu
3	Romyamol R	Romyamol
4	Namal U	Namal
5	Prinice Vaeghese	Prinice
6	pavithra Idishmi P	Pavithra
7	Keziamol A	Keziamol
8	Namal U	Namal
9	Anjana R. Nair	Anjana
10	Krishnaja K. P	Krishnaja

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Kollam













Attendance sheet of students

13

Date 19.08.2019

Page

Sl No	Name of students	Signature
1	Sugath S	
2	Kegamol M	
3	Namal V	
4	Ramya mol R	
5	Bibesh V Balan	
6	Anu S	
7	Anju B	
8	prince varghese	
9	prithiba letshmi P	
10	Anjana R. nair	

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur



Department of Commerce  
Attendance Sheet of Bcom CBSS

Date: 14  
19.09.2019

Time: 8

Sl no	Name of Students	Signature
1	Remya mol R	Remya
2	Nishal V	Nishal
3	Anjana R. Nair	Anjana
4	Kezha mol A	Kezha
5	Bibeech V. Bhat	Bibeech
6	Prince Vaighese	Prince
7	Anu S	Anu
8	Anju B	Anju
9	Pavithra Lekshmi P.	Pavithra

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

  
Raji

Department of Commerce  
Attendance sheet of B.Com. (BSS)

Date : 26/09/2017 Term 2

11

Sl No	Name of students	Signature
1.	lekshmi udayan	Lekshmi
2.	Arifa B	Arifa
3.	Anu S	Anu
4.	parvitha lekshmi P	Parvitha
5.	Remyamol R	Remyamol
6.	Naimal U	Naimal
7.	Arjana R. Nais	Arjana
8.	Bibhash V. Balan	Bibhash
9.	Pooja varghese	Pooja
10.	Kozhimol. A	Kozhimol

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

  
Arifa

Department of Commerce

Attendance Sheet of Bcom CBSS

16

Date: 15.10.2019

Date:

Sl No	Name of Students	Signature.
1	Remyamol R	Remy
2	Nimral V	Nimral
3	Angana - R. Nail	Angana
4	Keziamol A	Kezia
5	Biteesh V Balan	Biteesh
6	Priscilla valghese	Priscilla
7	Anju B	Anju
8	Anu S	Anu
9	pavithra lekshmi P.	Pavithra

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sri Jayana College  
Sri Jayana College






Department of commerce  
Attendance sheet of Bcom CBSS

Page 8

Date : 22.10.2019

17

Sl no	Name of students	Signature
1.	Nirmal U	<u>Nirmal</u>
2.	Remyamol R	<u>Remyamol</u>
3.	Anjana R. Nair	<u>Anjana</u>
4.	Koziamol A	<u>Koziamol</u>
5.	Bibeeesh V Balan	<u>Bibeeesh</u>
6.	Prince Varghese	<u>Prince</u>
7.	Anu S	<u>Anu</u>
8.	pujitha Lakshmi P	<u>Pujitha</u>
9.	Anju B	<u>Anju</u>

  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Rajini

SREE NARAYANA COLLEGE,  
Chengannur, Alappuzha Dist,  
Kerala - 689508

Tally <sup>3</sup> ERP 9

Department of Commerce  
Attendance sheet of B.Com CBSS : for the year, 2019-2020.

Sl No	Name of the students	Signature
1	Krishnaja K. P	
2	Remyamol R	
3	Pavithra Lekshmi P	
4	Anu S	
5	Kejammol A	
6	Jyothi priya M	
7	Anju P. Prakash	
8	Anjana R. Nair	
9	Lekshmi Udayan	
10	Anju B	
11	Princa varghese	
12	Normal V	
13	Bibeeesh V. Balan	
14	Sugala S	

THUSHARA, U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Dept. of Commerce  
S.N. College  
Chengannur,

4:32 PM

SREE NARAYANA COLLEGE,  
Chengannur, Alappuzha Dist.,  
Kerala - 689508

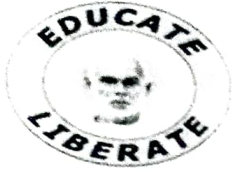
Tally <sup>3</sup> ERP-9

Department of Commerce  
Attendance sheet of Bcom class : for the year, 2019-2020

Sl No	Name of the students	Signature
1	Krishnaja . K. P	<i>Krishnaja</i>
2	Remyamol . R	<i>Remyamol</i>
3	Pavithra lakshmi . P	<i>Pavithra</i>
4	Anu . S	<i>Anu</i>
5	Kejimal . A	<i>Kejimal</i>
6	Jyothi priya . M	<i>Jyothi</i>
7	Anju . P. Prakash	<i>Anju</i>
8	Anjana . R. Nair	<i>Anjana</i>
9	lakshmi Udayan	<i>Lakshmi</i>
10	Anju . B	<i>Anju</i>
11	Prinice vaaghese	<i>Prinice</i>
12	Normal . V	<i>Normal</i>
13	Bibeesh . V. Balan	<i>Bibeesh</i>
14	Sugatal . S	<i>Sugatal</i>

*THUSHARA*  
THUSHARA. U.S  
Asst. Professor & HOD  
Department of Commerce  
Sree Narayana College  
Chengannur

Dept. of Commerce  
S. A. Latha  
Chengannur,



# SREE NARAYANA COLLEGE

Neduvarancode PO Pin -689 508 chengannur

Affiliated to kerala University

NAAC Accredited with 'B' Grade

E-mail: sncchengannur@gmail.com

## Certificate of Completion

THIS CERTIFIES THAT

\_\_\_\_\_

*has successfully completed the certificate course on **Tally ERP 9***  
**2019-2020**



\_\_\_\_\_

**HOD**

\_\_\_\_\_

**COORDINATOR**

\_\_\_\_\_

**PRINCIPAL**