# SREE NARAYANACOLLEGE, CHENGANNUR

# DepartmentofCommerce

#### Notice

Department of commerce is organizing a Certificate course in **G Tally** at our college in association with *G-TEC EDUCATION* the authorized Tally Training center of Tally Education.

### **Benefits of Enrolment**

- Training of Licensed & Latest Version of Tally.
- Training by Tally Experts.
- Practical Hands on Training on Tally
- Students clearing online assessment will be eligible for the job fairs which will be conducted in your college at end of the Academic Year.
- Candidates will be guided for Resume Preparation & Interview Skills.

**Course Duration: 30 Hrs.** *Course will be conducted at our college computer lab.* 

Interested students are requested to enroll their names with Mrs. Soumya Surendran and Mrs. Raji

Mrs. Thushara\_US H.O.D THUSHARA. U.S Asst. Professor & HOD Department of Commerce Sree National College Chengamur

Dr. Shereen K

Principal

# G-Accountant - Tally

# Mould out a Professional Accountant in you



# HELP YOU STAND AHEAD TALLY AUTHORISED CERTIFICATE WITH PSC Approved Qualification



G-TEC EDUCATION ISO 9001: 2008 CERTIFIED HO: House of G-TEC, Kerala- 673002| Corp. Office: Peace Centre, Singapore



# Proposal

# G-Accountant (TALLY)

Index

About G-TEC

About G-Accountant (Tally)

**Course Outline and Duration** 

Examination and Certification Mode

Exit Profile and Career Path

Why G-Accountant at G-TEC?

Other Courses at your Disposal

**Student Benefits** 

Conclusion and Contact

Page 2 of 7



ISO 9001: 2008 CERTIFIED HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



#### **About G-TEC**

yana Colles

Grengannur

G-TEC EDUCATION is an ISO 9001-2008 Certified and the Largest Computer Education Network in India with its Corporate Office in Singapore with 520 Centres functioning Globally

Established in the Year 2001 by setting up Training Centres in all the major states of our Country besides functioning in Kuwait, Qatar, UAE, Indonesia, Malaysia, Sri Lanka, Iran, Mexico & Ghana

Imparting Computer Education since the Year 2001 in all the Division of Software, Multimedia, Hardware & Networking, Finance & Management, CAD Circle, G-ENGLISH & G-MOBILE to cater the Need of the Students

G-TEC has an alumina of around 15 Lakhs for the past 16 years since its inception in the Year 2001 & an onboard student strength of around 1.5 lakhs

G-TEC has partnered with all major International Certification bodies including Microsoft (US), Adobe (US), SAP (Germany), IAB (UK), IIBI (UK), Interlinguae (Italy), Ubiquity University (UK), BCS (UK) to name some of them. Apart from this we are also part of all major projects of Central and State Government including NSDC(Govt of India), NIELIT (Govt Of India), Keltron (Govt of Kerala), NIOS (MHRD, GOvt of India) etc.

Since 2011, G-TEC EDUCATION moved into a wider spectrum of operation and service to fulfill the growing demand for Academic and International exposure, with other two subsidiaries GCAS (G-TEC College of Advanced Studies) and Global Campus. With the objective to Bridge Education to Employment, a separate division called GOBS Bank (G-TEC Job Portal) was formed in 2008 as our CSR. Since then we have coordinated 78 odd Job fairs which marked presence of potential employers counting 100+ and placement of around 6000 odd candidates. The event is totally free for both employers and employment seekers being our commitment to society. Processor & Hr





# About G-Accountant (Tally)

The course is tailored for a student to enter into the world of numbers and digits and formulate the financial transaction in a well structured way with the help of computers. The course starts with computer basics and then leads through manual accounting necessary for computerized accounting using the most popular Tally

## Duration: 1 Month/ 30 Hours

#### **Course Outline:**

#### **Computer Basics**

- Understanding computers
- Understanding Functional units
- Understanding Windows GUI and OS
- Understanding Files, folders and structure

#### Manual Accounting

- Understanding Fundamentals of Accounting
- Rules of Accounting
- Enter Transaction in Primary Book Journal
- Ledger Posting
- Trail Balance preparations
- Final Accounts Preparation
- Adjustment Entries

#### Tally ERP 9

Introduction Software Tally

Creation, Alteration and Deletion of Accounting & Inventory Masters

Page 4 of 7



ISO 9001: 2008 CERTIFIED

HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore

- Transaction through vouchers
- Purchase / sales management
- Order management
- Tally Accounting features
- Tally Inventory features
- Statutory and Taxations
- Tally configuration
- Import/Export and Back up/Restore
- Reports

## **Examination and Certification Mode**

Centralized Online Examination is applicable for the course. The certificate would be dispatched from G-TEC Admin Office on successful clearance of the same.

## **Exit Profile and Career Path**

- Able to Operate Computer smoothly
- Manage Accounts manually
- Do Computerized Accounting in Tally.
- Prepare Final Reports in Accounting manually and over software.

## Why G-Accountant at G-TEC?

- Only authorized provider of G-Accountant course
- PSC approved qualification for Govt Jobs
- Certified, Professional Trainer

Page 5 of 7



ISO 9001: 2008 CERTIFIED HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



- Systematic training methodology
- Centralized online examination to ensure Quality of Delivery.

# Other Courses at your Disposal

- DIFA (Diploma in Indian and Foreign Accounting) Qualification from IAB, UK ٠
- PDIFAS (Professional Diploma In Indian Foreign and SAP Accounting)- Qualification from IAB (UK) and SAP (Germany)

#### **Student Benefits**

- Earn a professional qualification in Accounting ٠
- Internationally and PSC Recognized qualification
- Thorough Practical oriented training
- User friendly training methodology
- Online examination for quality assurance.

#### **Conclusion, Financials and Contact**

G-Accountant of G-TEC is one of the most sorted out professional training program to mould out an Accountant in you. The 72 hour program takes the candidates through the very fundamentals of accounting and computerized accounting in a systematic manner. The course is trained in a systematic manner with trainer guides, lab assignments and workbooks. The course ends with an online examination and reputed certification to help them earn their dream career.

Financials would be discussed in person.

Please contact

DIRECTOR

**G-TEC CHENGANNUR** 

8281075021/9656346933 THUSHARA. Asst. Proi - sor & HOD

Department - Commerce Sree Narayana College

Page 6 of 7



ISO 9001: 2008 CERTIFIED HO: House of G-TEC, Kerala- 673002 | Corp. Office: Peace Centre, Singapore



# **Financial Proposal**

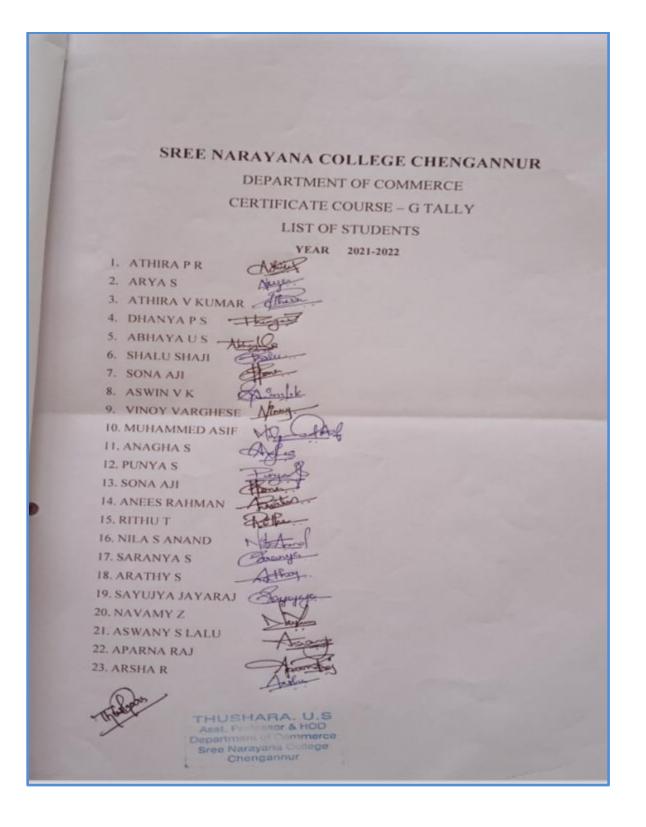
Course Name	Actual Student Fee	Final Fee after 50% discount on training fee (For 50 and above students)	Registration fee	Exam fee	Total fee after discount
<b>G-TALLY</b>	6,000/-	3,000/-	300/-	200/-	3,500/-

#### Fee Breakup

Asst. Protessor & HUW Asst. Protessor & HUW Commerce Department of Commerce Department of Commerce Department of Commerce Sree Changannur

Fee Rs.3,000+ EXAM FEE 200+ Reg.FeeRs.300= Rs.3,500/-

\*Fee Waiver on Course Fee only



	SREE NARAYANA	OLLEGIE.
	Clanzen Manush	a. Diet.
	chengarrier, Alappur	
	Chengannue, Alappuzh Kesala - 689 DEPARTMENT	OF COMMERGE
Alt J	DEPARTITION	CBC33 : 18me : 1:30 to 3:30
Allena	Ance shelt of ocont	CDU
Date:	Flo2/22	Signature.
SLINO	Name of the student	Stime .
	Athera P.R	Gjulli.
q2.	Geether Vijayan Athira. V. Kumas	
		This
- 4. 5.	Punya S	Anaghe
102	Anagha:3 Apasna Raj	There
y.	Asuzanes. S. Lalu.	Contain
8.	Aswary . S. Lalu. Rither . T	Alu
	Siyoma	Seyuna
	Nila. S. Anond	Alta.
	Navani Z.	alward .
12.	Sharanya.	harrys-
13.	Axathi. 8	1
14.	Sreelekshmi . S	ALBERT
15.	Muhammed Asy	anue
16.	Vinog Varghese	Areads
17.	Aneez Rahmon	AK
18.	Aswin. V.K	the second second
19.	Shalu Shrajahan Shaji	Jack -
20. 21.	Varsha Rajesh.	-
ol I .	in the second	$\sim$
		() and the second secon
1	() and	
	( Starter Star	
	THUSHARA. U.S	
	Asst. Professo, ~ HOD Department of Commerce	
	Sree Nari ana Jollege Chengannur	

vale.	8 02 2022	OM CBCSS. SUBJECT : Tally. Time:
SL NIO	Mane of the Student	Signature
1.	Athira P.R	ettie.
2	Punya 3	Russer
3.	Anagha S	Anghe .
8	Aswin V.K	aprilia
5	VIDOG	America
G	Shalu Shaji	Tanta
٦	Dhanya. P.S.	Harage .
8	Sona Afri	Cors
9.	Narsha Rajest	· Val
10.	Greethy Vijayan	Guilk.
11.	Azya-S	Aut
12	Vivid V das	Multidude -
13.	Athisa V kumas	Re-
14	Nila.S. Anand	Flaand
15	Rithu T	Alm
16.	Sigaoa Sudbeer.	1 Signer
14	Sayujya Jayaraj	stynigg
18	Apazna: Raj	there is a second secon
19	Fiswany g. laly	Curte).
20	Øseelekehme. of	(auto) Bekebmi <sup>o</sup> Tharanya
21	paranya. &	haranya
22 23	Arees Rabman - N Michanned Asif.	Greet
	Mahammed Asy.	
24	AKasR. T	- Here
		(VA
	Don	$\Diamond$
	in	
	THUZHARA, U.S	Constant C
	Denartmen of the herce	
	Chengannur	
	Department of the nerve	

5 Department of commune Subjut: B-Tally Attendance Sheet of BLOM CBCSS 1 mle : 14/02/2022 Signature SI. No Name of the student Athena P.R. 1. Athisa V kumas d Cruits Geetha Nijayan 3 Any Auga . 3 4 Dhenye P S Bone Aji Varshe Rajush Shalu Straji 8 6. 7) 8) Anus Rabyan 9) Aswin VIL 10) Unid v. das 11) Akash T 12) Saranya . 3 hazanya 13) Szeeleteshmi. 8 14) -10 15) Dhanya Babu Typand Nila. S. Anand 16) Hu Rithu. T 17) War J. 18) Navamy. Z Siyana Sudheen Sayujya Joyaraj Aparna Raj (q) 20) 21) Assha.R 22) Aswany . 5 . lala 23) 0.5 Apst. Protessor & HOD Dept. of Commerce -S N -Celler Chengannir.

Attendo	Department	0	
Data	mice sheet of Brom a	3088 Subject : Tally	
since	6 2 2020	1Pme : \$:30-103:00	
51 NIO	Name of the student	Signature.	
	Villier P.R.	Alu .	
S S	Beya S	- Jeyans .	
4	Athlaa V. Kemas	Allie I tonas . Stary.	
	Dhanya P.S		
5	Abhaye. U.S	( anothe	
7	Shalv Shaji	- teh	
8	Dona Aji Aswin . V/K	Top	
9)	Vinoy	A there is a second sec	
(0)	Drus	forest	
**)	Muhanned Asil.	Act	
	Anaghe. S.	Anagha	
12	Dupya.3	Renter	
K.	Sona, Ari	doc	
15	Rithy T	Riethur	1
(6)	Alta s Anand	After	
17)	Saranya.s	Caranya	
LS)	Araby . 3	Southy.	
(9)	Sayusya Jayaraj Navany Z	struige	2
20)	Navany Z	Glow J.	
21)	Aswany s. lalu Aparno Rij	Evernet .	
22)	Alaena Rij	tome.	
23)	Aasha, R U		1
		$\bigcap$	
- 1	· · · ·		
+	0 /	X an	8
	1 seeders	/	
	THUSHARA. U.S		
	Aust. Prof. La Co.	5	
	Sree Varm C Charles		

Department of Commerce Attendance Sheet of Brom CBCSS Subject: Tally Date: 12/2/2022 Shi No Name of the Student Signature 1 Attrica P.K. Student Signature 2 Guelliu Visayan Guide 3 Augo 9 4 Unide das 5. At Huidvdap Akash.T 5. Athira V kumar 6. Abhaya U.S Dhanya P.S Nila S Amard 7. 8 9 Rithu:T 10. Navamy.z 11. Sayujga Jayaloj Sholu Shqi Vaosha Rajesh Flosha R 12 13 14 Ante 15 30% Sona Aji 16 THUSHARA. U.S Asst. Professor HOD eparti / ..... / Comimerce Sree Narayana College Chengannur

Allendonne Sheet of Buom CBCSS Subject Tally Date: 2/02/2022 Time: 2:30 to 3:30 pm 82 No Name of the Student 1. withla PR Signature Q. Athera V. Kungar & 3. Auga 8 4. Vinoy 5. Aswin. V.K Ange ... chain Ronga S 6 Fairial 7 Anergha Anagha S Nila . S. Arand 8. Alband 9 Dhanga P.S. though . Sigana Sudhaer 10 Signa Rither T 11 Navamy.z 12. Nove J. Siyana Sudbeer Sayujya Jayaraj Atarna Paj 13 4 14 15 Arsha P. Aswany S. Lahu 16 THUSHADA. U.S Asst Part & HOD Depa to the themerce Sree -C. aur 1

3 Department of Commerce Altendance sheet of Brom CBCSS. Subject: Tally Date: 2/02/2022 Time: 1900 to 200 pm. Date: 2/02/2022 Signature. St. No Name of the Student Punya.s 1. Anagha . S 2. Shalid . Shajan Sona Aji 3. 4. Vausha Rajesh 5. Nila 8. Arrand 6. Athulya - 8 Sharanya . 3. Dhanya · P.S ¥. 8. Aswin V.K 9. 10. Assha.R Aneez Rahmon 11. Aduhammed Asif 12. Sayujya Virog Varghese Rianu 13. 14. 15. Slyana Sudher 16. Marrio. Navanily 2. 14. Atre : Athixa P.R 18. Arya-S Akash T 19. 20. Athia V. Keman 21. Vivid . V. das dd. Kinoy Varghese 23. Sayujya Jayaraj Asif 24) x)

() Department of Commercia Attendance Sheet of Brom CBUSS Subject Tally Date : 8/3/2022 Time : D:00 to 3 34 SLND: Name of the Student Anya.s Navany.z. Signature Amp Gr t. 4. 2. Siynon Sudheen 3. Suppon Ridbu . T Alu. 4. Alus Dhaoya p.s. Naksha Rajesh 5. 6. Sona Aji ver] 7 ALLA Abhaga Sbalu shaji 8. 9. Asis 10) Askin VR And A 11) Anus Rahman 12 Muhammed Asil Anaghy Anaghy Tomportune 68 Vinoy Vaghere Angla. 3C 19 IS Dulya . s HUSHARA. sst. Professor & HOL opartment of Commerce reo Narayana College Chengannur

11 Department of Commune Eubject " Tally Prove : 1:30 10 2:30 of Biom CBCSS défendance sheet Date: 10/9/2022 Signaline sk-nlo Name of the student Alhina P.R day -1. Athia V. Kumar Si-2 Sugano Sigana Sudheen. 3. Thu Rither T 4 Frange Dharya Pop Nila . 3. Arand 5 6 Abhaya U.S append 7 hele Shalu Shaji 8 Osona Aji 9. Varsha Rajesh. Ances Rahman N Lat 10. (Jac st 11-SA. Askin 12 Sut Sucleashi 13 Saiante Sarasya 14 Parya 9. Punya .S 15 Anghe Anagha S 16 Muhammad Asif 17 Vinoy Varghese 18 19 Apazna · Raj Aswany . 5. lalu 20 Sayujya Jayazaj 21 THUSHARA, U.S C HOD sst. Probassor Department of Commerce Sree Narayana Gollege

() Department of Commercia Attendance Sheet of Brom CBUSS Subject Tally Date : 8/3/2022 Time : D:00 to 3 34 SLND: Name of the Student Anya.s Navany.z. Signature Amp Gr t. 4. 2. Siynon Sudheen 3. Suppon Ridbu . T Alu. 4. Alus Dhaoya p.s. Naksha Rajesh 5. 6. Sona Aji ver] 7 ALLA Abhaga Sbalu shaji 8. 9. Asis 10) Askin VR And A 11) Anus Rahman 12 Muhammed Asil Anaghy Anaghy Tomportune 68 Vinoy Vaghere Angla. 3C 19 IS Dulya . s HUSHARA. sst. Professor & HOL opartment of Commerce reo Narayana College Chengannur

Mendamie Sheet of Biom CBCSS Subject Tall, N. No Name of the Student Signature. a Jether Vijayan -Navarry 'Z. Bithu T Guilk 3 Blent. 4 5 Sigana Sudheez. Same G Nila S. Anand Floord 7. Sayuya Jayaraj Asusto V·k 8. 9 Apaina Raj Rome Aswany S. lalu shalu shaji 10 Carlanda ) 11. Spely , Sona Aji 12 Ber Авраха Algera. 13. Varsha Rajesh tont 14. Creelekshm?.of negshint 15. 16 Basanya B Baranyo 17 Dhanya Babu Punga·s Anagha·s Thonya Dungalo 18 19. Anoghe . 20° Muhammad Asif Lab Vincy Varghese. Dhanya. P.S 21 Settorery' through 22 HARA. U.S A H PL S HOD Dep served s mn arce Sreu in ma allege

Time: 1:00 to 2:00 Department of common Attendence shed of Brom CBL35 subject : Tally Date: 14/3/2022 Signature Name of the student SLINO Alkans Abourtana Raj 1. Anagles Anagha S 21 And Muhammad Asif 3) Settion Ninoy h Publia 5 6 ASWID NK 7) Anees Naasha Rajesb 81 9) shalu shaji sona Aji 10) Saranya Nila 11) 112) Sale leaks m (3) siyaba Ri-bu 14) 15) Dhanya P.S. 10 Diberoga Berber 17) Navamy Azsha 18) 192 Sayujya 20) Aswany S. lalu 21) R Department C. Sree Name and C. Cherning Base n minege

Time: . 1.00 to 2.01. Date: 15/03/2022 Department. of Commerce 14 Altendaria Shuk of B.com CBCSS Subject :- Tol SL. No Name of Student Signature 1. Shalu. Shaji 2. Sona. Aji Vaishe Rajuh. Dhanye. P.S Aroka R 3) 4. 5 6 prigle. Adwany & hal 7 Apaena Raj 8 gainthe Ialera 9. Navany.Z Don't 10. Ritha. T. Flass Punya. 11 -12 Muhammad Asil 13 1 bits Vinoy Varghese 4 Anagha S Ances Rehman 15 ASIN'S VIC 16 SHARA. U.S > Varayana Co Chengannur

"Home: 1:00 to 2:00 m Date : 18/03/2022 15 Department of Commerce Sub: Tally Attendance sheet of B.com CBC3S Signature Name of student SL.NO Navamy Z 1. 2. Siyana Sudheez Rithu.T 3. Sayujya Jaya1aj Aksha R 4. 5. Ascoin VK 6. Vinoy Varghere Anagha · S Muhammacl Asif Ponya · S Anees Rehman 7 8. 9. 10 . 4. 119 Department of Commerce Sree Narayant: College Chengannur

Time: - 1.00: 2:00 pm Date: 21/03/2022 DEPARTMENT OF COMMERCE 16 AMENDANCE SHEET OF B.COM CBCSS SL. no Name of Student Signahu Shalu Shaji Sona Aji Dhanya P.3 Vausha Rajesh 1. the 2. 3. have 4. E Nila.S. Anand Alta G. Navamy.z ant. F. Runga s 8 Anagha.s Alreight 9. Aswany. S. Lalu 10. Aparna Raj 11. Rithu. T Sigana sudbeer 42. READON 13 Anagha Abhaeya. 4.5 Mahammed Asif Anece Robman. n/ 44 13 Tarack 1514 1-615 17.16 Abuin y. la. 1-1-31 Venoy Varghere. THUSHARA. U.S Asst. Professor & HOD Department of Commerce Sree Narayana College Chengannur

Date: 4/04/2022

DEPERTMENT OF COMMERCE Attendance sheet of Brom. CBLSS GLNO Nevanay. 2 W R) L Rithoy NIICE Sigana Sudher 4 Sayujya Jayaraj Alsha R 5 6 Aswin K.K 7 Punya S 8 Ancès Ango 9 (Apec 10 Vinoy 11 12 shalu 13 Sons Sona 14 vaisha 15 Dhenye bhanya PS 4 THUSHARA. U.S Asst. Protessor & HOD Department Commerce Sree Nara and College Chengannur L

20230802\_145129.jpg

Department of commuce 5 Attendance Sheet of BLOM CBCSS : Subject: GTally Jus ihe year - 2021 - 2027 SL.NO Name of the Student Athena P.R. Agnature. 1. d Alluba V kumas Guilho Nijayao 3 Cruitti + Auga .s Dhanya, P.S. Sone Aj A Book 5 active set See Sec. 6 7) Varshe Rajesh 8) Shalu Shaji 30 1. 1 9 Apres Rabyan Aswinvik 10 Vivid V. das illy Akash T 12) Saranya . 3 13 manya Szeeletshmi-S 14 show 15 Dhanya Babu 16) Nila. S. Anand Algand. Rithu. T 17) 18) Navamy, Z × 19) Siyana Sudheen Sayujya Jayaraj 20) 21) Aparna - Raj Assha.R RR) 23 Aswamy : 3. Talu THUSHARA. U.S - Asst. Professor & HOD Department of Commerce -Silee Narayana College Dept. of Commerce Ohengannur S N Collego Chengannur.

1/1



SREE NARAYANA COLLEGE

Neduvaramcode PO Pin -689 508 chengannur Affiliated to kerala University NAAC Accredited with 'B' Grade E-mail: sncchengannur@gmail.com

# **Certificate of Completion**

THIS CERTIFIES THAT

has successfully completed the certificate course on **G Tally** 2021–2022

STA BAR

HOD

COORDINATOR

