



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sree Narayana College Chengannur
• Name of the Head of the institution	Dr. Shereen K
• Designation	Assistant Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04792962728
• Mobile no	9447075311
• Registered e-mail	sncchengannur@gmail.com
• Alternate e-mail	sherinsank@gmail.com
• Address	Neduvaramcode PO
• City/Town	Chengannur
• State/UT	Kerala
• Pin Code	689508
2.Institutional status	
• Affiliated /Constituent	University of Kerala
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kerala				
• Name of the IQAC Coordinator	Dr. Smitha Sasidharan				
• Phone No.	04792962728				
• Alternate phone No.	08714124540				
• Mobile	08714124540				
• IQAC e-mail address	iqacsnchengannur@gmail.com				
• Alternate Email address	smisssmis@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.sncchengannur.ac.in				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	Yes				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2017	22/02/2017	21/02/2022
6. Date of Establishment of IQAC			10/08/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	NA	NA	NA	NA	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			8		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Participation in NIRF and AISHE 2. Orientation to first year students 3. NAAC orientation classes to Teachers. 4. Internal and external mentoring sessions for students 5. New certificate courses, bridge courses and extension activities were conducted at the college</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Encouraged various departments to conduct bridge courses and certificate courses	various departments have conducted bridge courses and was fruitful for the first year UG and PG students. Many of the students were benefited out of the certificate courses conducted by the college.
Webinars on various topics	webinars were organized by IQAC, NSS and various departments
New extension activities under various departments	Department of Chemistry and physics conducted extension activities
Mentoring sessions for students and induction programme for first year students	Internal and external mentoring sessions were organized. An induction programme was conducted for first year UG students
wifi facility for various departments	wifi facility is available in all the departments
Alumni Registration	Alumni registration application is processed and now it is registered
Waste Management	Waste collection and disposal was managed with the help of Haritha Karma Sena of Cheriyanad Panchayath
INFLIBNET subscription renewal	Renewed INFLIBNET subscription
Hand rails and toilets for physically disabled persons	Hand rails and toilets for physically disabled persons were built
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	14/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	09/02/2023

15. Multidisciplinary / interdisciplinary

Sree Narayana College Chengannure is affiliated to the University of Kerala and follows the academic calendar and syllabus of the university. The UG students can opt an open course of various disciplines at the fifth semester of their study and an elective course at the sixth semester. All the UG students are free to choose any one paper from chemistry, physics, commerce, economics or physical education under this scheme. The PG students also have a choice of specialisation at their curriculum which enable interdisciplinary options, In addition to this PG students are encouraged to do project at various research centres across the country which gave them an opportunity to find the multidisciplinary areas of interest. The college also conduct seminars, webinars and workshops on different topics and students get enormous opportunities to participate in programmes of multi disciplinary in nature. The different clubs and NSS of the college are also keen to organize programmes of interdisciplinary nature. In addition to these students are being encouraged to participate in the programmes organised by nearby colleges and the university.

16. Academic bank of credits (ABC):

University of Kerala has not initiated any academic bank of credits in the affiliated colleges so far. Therefore the college have not implemented the ABC yet..

17. Skill development:

The college organizes various skill development programmes within the scope of curriculum. The Additional Skill Acquisition Programme (ASAP) is offered at the college with a vision to equip the students with extra skills. The Department of Chemistry offered a certificate course which trained the students to analyse the adulteration in different food stuffs. Moreover they also organized a training on the preparation of hand sanitizer in the scenario of covid pandemic. The certificate course conducted by the Department of Physics is on the preparation of LED bulbs and the students were very keen to

learn the technique. The Department of Commerce in collaboration with an external agency organizes a certificate course on "Tally" which will enable the students to find job opportunities after the completion of their course. The various clubs as well as NSS of the college organized numerous programmes that may enhance the life skills of students. Palliative care is one among such programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Department of Malayalam and Hindi offers courses that integrates the great Indian language and culture. Malayalam Kavitha (Malayalam poetry) Dhrishyakala sahithyamm (Visual arts), Gadhya sahithyam (Prose Literary), and Sahithya padanam (Literary learning) are the courses taught by Malayalam department. Hindi department teaches prose, poetry, grammar, drama and fiction and organizes programmes on Hindi day. The students were also taught History of Modern India and contemporary India as a complementary course for BA Economics. The Sree Narayana Studies Forum of the college imparts the ideals and doctrines of Guru, a visionary of Kerala Renaissance. The library organizes exhibition of the books based on the life and philosophy of Sree Narayana Guru. Students and people of nearby locality participate in the exhibition. Field visits to culturally important places by final year students have been a regular practice of the institution. In order to inculcate traditional values and culture in younger minds, the college celebrates important festivals of different religion. The college also commemorates important days of national and historic significance.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

University of Kerala have designed an outcome based education system for UG and PG students.As an affiliated college of the university we are also following an outcome based education system now. Programme outcomes, course outcomes and programme specific outcomes have been included in the syllabus and included in the college website. The students were familiarized with this at the beginning of courses and teachers train them to achieve the course outcomes. The students were also motivated to participate in webinars and seminars to attain preset outcomes. The teachers were also encouraged to participate in various training programmes for the successful implementation of this system. Attainment of outcomes is evaluated by assessment methods such as assignments, quizzes and test papers.

20.Distance education/online education:

Online education became a necessity in the wake of the covid

pandemic. The teachers and students were trained to use online mode of teaching and learning process. Teachers attended MOOC training courses as well as SWAYAM online classes. Teachers also participated in training sessions which helped them to develop high quality study materials and video lectures. Google classrooms, Google Meet, Zoom, podcasts, LMS and you tube were widely used to deliver the classes. Examinations and assessments were also conducted via online mode. The online platforms were used to conduct cultural activities also. Students were able to attend the online classes of scholars of their subject at low cost. The college also conducted training sessions on online teaching methods for students and teachers

Extended Profile

1.Programme

1.1	251
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	405
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	134
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	169
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	37
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1000000
4.3 Total number of computers on campus for academic purposes	33

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana College, Chengannur is affiliated to University of Kerala, and follows the curriculum prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process. A team of faculties prepare the academic calendar of the college and also the concerned departments prepare

their departmental academic calendars. The syllabus and portions were allotted to the teachers by the respective department heads. Each department prepares teaching plan and allot term-wise topics to the teachers. Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every semester. HoD of the concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. Departmental meetings are held periodically to review the status of portion completion. For the effective delivery of curriculum, departments integrate classroom teaching, laboratory practicals, field visits, seminars, projects, group assignments, educational tours and industrial visits etc. Faculties effectively deliver the subject with the aid of ICT tools, models, and charts. Attendance, performance and progress of the students are monitored by the respective tutors and consolidated reports are submitted to HoDs. At the end of every academic year, feedbacks from teachers, students, non-teaching staff and parents are collected by IQAC in coordination with feedback committee. Feedback analysis is done by the committee and discussed at higher level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sncchengannur.ac.in/commenpost/compost/108

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar provided by the University of Kerala to conduct continuous internal evaluation. The college have an Internal Evaluation Committee consist of a coordinator and other four faculty members. The college strictly assures transparency in internal evaluation process. The college has a well-defined standard operating procedure to develop the academic teaching plans and it follows the distinct academic calendar. The academic calendar operate as a source of information and planner for students, faculty, staff, and other stakeholders of the college. The academic calendar is designed in line with the University's academic calendar by taking into consideration the holidays and vacations. The academic calendar shows various activities to be conducted, the internal evaluation schedule, tentative schedule of external evaluation, the dates of commencement and completion of semester, tentative dates of practical examinations and theory

examinations etc. The time-tables are prepared and implemented accordingly.

Internal evaluation examination is conducted on the dates scheduled by the Internal Evaluation Committee after discussion at the college council. The external examinations is scheduled by the University and the same is circulated among students by the tutors.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sncchengannur.ac.in/Commenpost/commenpost/122

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

114

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana College Chengannur strictly follows the curriculum prescribed by the University of Kerala. The university integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

Gender Issues: Various departments and committees organizes programmes

to generate awareness among students on Gender Inequality, Women Empowerment, Legal protection for women etc. Major gender issues are addressed through the activities like essay writing competitions, poster exhibitions, wall paper presentations etc. Various days related to human values, professional ethics and environment are observed. Seminars and rallies were organized by respective clubs

Environment and Sustainability: Curriculum at UG and PG level includes various courses related to Environmental and Sustainability, Ability Enhancement, Environmental studies and Disaster management. NSS and various clubs like Bhoomithrasena promote environmental awareness through 'plant a sapling campaign', water conservation awareness programmes, blood donation, village cleanliness and rallies on other environmental issues. The college has taken green initiatives in waste management and energy conservation. Usage of LED lights is encouraged at college campus to save the energy.

Human values and Professional Ethics: Curriculum at Under Graduate and Post Graduate level includes various courses related to human values and professional ethics, like Human Resource Management and English for career. The college organizes various extension activities through NSS for implanting the values like national integrity, patriotism, equality, peace, brotherhood, etc. Blood donation, Medical checkup Camps are periodically organized at college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.sncchengannur.ac.in/commenpost/compost/108
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.sncchengannur.ac.in/commenpost/compost/108

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

111

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

95

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has an academic oriented learning environment that keeps the students centred learning. Newly admitted students were

categorised into advanced, medium and slow learners by Entry Level Test, Personal Interview and marks of the qualifying examination.. This classification is not static. Students can move from the group later on based on their academic performance.

Strategies adopted for Advanced Learners

Exemplary advanced learners are selected for the peer teaching. The scheme provides mentoring sessions by external academic experts and internal mentors. Advanced learners participate in quizzes, national seminars and workshops. Outstanding students present papers in seminars conducted by the college and other institutions. Career Guidance cell offers special coaching to civil service aspirants.

Strategies for Slow Learners

Remedial classes and revision classes are arranged based on the specific needs of students. Slow learners are identified in each subject and given special classes by the concerned teachers. Peer teaching is employed to support slow learners. Slow learners are given self-learning materials prepared by the faculties. Personal counseling and motivation are also given to slow learners

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/Commenpost/compost/61
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
405	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The CBCS system provides opportunity for faculty members to adopt

various student-centric methods in the classroom. Experiential learning is possible in the college through the well-equipped laboratory facilities, Under graduate as well as Post Graduate students undertake individual seminars and project works. The PG students are sent to various research centres where they are familiarised with the advance research methodologies. The departments conduct study tours and field visits to widen the horizon of knowledge of students. Active involvement of students in various sports and arts events improves their mental and physical well being.

The college adopts problem-solving methods such as online and offline quiz competitions, group discussions, and periodical tests. SSP and WWS scheme provides necessary support to students to identify suitable areas of higher studies and employment. Open courses offered by different departments provide students to learn courses outside their discipline.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sncchengannur.ac.in/grievance_redressal/wws

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The outbreak of Covid-19 pandemic enforced a paradigm shift in the teaching and learning process all across the globe. Our College also follows a combined teaching-learning strategy of offline and online, in which the one compliments the other. The college utilizes the ICT tools and gadgets such as Google Classroom, YouTube, Google Meet and Zoom as a support to enhance and optimize the delivery of knowledge.

Smart displays like Jam board and online whiteboards are used to enhance the quality of online teaching. Quizzes and Kahoot support online testing and evaluation process. .

WhatsApp and telegram groups are also used for sharing information and study materials among student groups. Smart class room facility is also available at the college. Students and faculty members make use of INFLIBNET and e-PG Pathshala through the College library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

137

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to University of Kerala and the curriculum and syllabi for all programmes are designed and prescribed by the Board of Studies constituted for the respective subjects. The assessment pattern in respect of internal examination is specified in the rules and regulations for CBCSS. As part of continuous evaluation two examinations are conducted in each semester. The scheme of assessment includes assignments, seminars, projects and test papers. The college internal exam committee ensures transparency of internal examination. Time table and seating arrangements of internal examination is announced in the respective classes and the examinations are conducted as per university examination format. CLMC monitors the conduct of internal examinations. The answer scripts of internal examinations are valued by the teachers within the stipulated time. The CE mark sheets given to students for verification. Duly signed copy of the consolidated CE marks hand over to the CLMC and finally forward to the University. If the students have any grievance about their CE marks, they can approach the respective faculty member, the DLMC, or the

CLMC.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A three tier Grievance Redressal mechanism functions and addresses the grievances of the students regarding Continuous Internal Evaluation Process.

Teacher Level

Students can visit the faculty for minor grievances like tabulation errors or marks allotment. The concerned faculty deals with the issue in the primary level.

Department Level

If the faculty member is unable to handle the situation, then the matter is forwarded to the concerned HOD. If the matter is related to the syllabi or to marks allotted, the HOD should examine it in a transparent and judicious manner.

College Level

The college Level Monitoring Committee includes one of the senior faculty as the coordinator. If the matter is serious and the grievance is against the Department, then the Examination Committee and Grievance Redressal Cell comprising the Principal, HOD, and other senior faculty members of the college, will look into the matter and settle the issue. The grievances, if any, are redressed in the manner prescribed by the regulations and retests are conducted for the students who are unable to attend the internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sncchengannur.ac.in/Commenpost/compst/63

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Programme Specific Outcome(PSOs) and Course Outcome(COs) of all academic programees offered by SN College, Chengannur are clearly defined and stated .
- The Board of Studies prepares programme outcomes for each programme to be attained by the learners by the conclusion of each course.
- The syllabus prepared as such by BoS is discussed by each department and course outcomes are delineated subsequently keeping in mid the transmission of knowledge.
- These concepts are discussed in detail in the classrooms
- The POs, PSOs and COs thus analysed and consolidated by each department are uploaded in the college website.
- Every year institution conducts induction programme for the first year students.
- Details regarding their first year programme and importance of various clubs are made clear to students since all activties.
- Students are made aware of the various academic avenues possible before them after the successful completion of the course prescribed. COs are explained exhaustively by the teachers in the introductory classes of each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.sncchengannur.ac.in/uploads/outcome2020.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regular Internal Assessments and End Semester Assessments are

conducted to ensure the achievement of PSOs and COs.

Continuous evaluation are done through assignments, seminars, projects, practical assignments, participation in class activities, role in departmental activities viva-voce etc.

The institution provides space for students to discuss and raise doubts during the conduct of seminars

Peer teaching, paper presentations etc. are also arranged to attain the outcomes specified in the syllabus.

Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc.

Their performance within and outside the college in the various academic provides another index of their learning-levels.

Students are measured continuously based on their regularity, their response and participation in class discussions, their response to the queries asked by teachers and the overall quality of their conduct.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sncchengannur.ac.in/uploads/outcome2020.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

38

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.sncchengannur.ac.in/commenpost/compost/108>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute provides a supportive environment for research-and-technology-driven innovations. All needed facilities and guidance are provided to the students. Students are encouraged to actively participate in the application of technology for societal needs. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

The four key elements of the ecosystem for innovations are

- Technology
- Research
- Innovation

- **Industry**

Each one of the above acts as an input to the next and creates a sequence on building innovative products

Activities Involved

1. To provide common facilities like office support, equipment support and technology support.
2. To give Training, counsel, guide and mentor for setting up of the enterprise
3. To assist in the setting up of technology exhibitions, awareness camps and product development plans.
5. To provide support in documentation, publication and patenting of innovations.
6. To facilitate and provide the tools for technology development and implementation in the labs.
7. Incubation center conducts entrepreneurship programs such as workshops, Seminars on entrepreneurship development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sncollegechengannur.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The SN College Chegannur, organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college has an efficient NSS Unit with 100 students enrolled with the Unit. NSS unit in association with other organizations like Nila foundation, Public Health Centre and other clubs in college that organizes awareness programs and activities in and outside campus.

All these activities have a positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating the hidden personality of students and created awareness among students. Continuous voluntary activities by students to maintain cleanliness in and around the Campus create awareness about the role of a clean environment in human health and contribute to the National Swachh Bharat Abhiyan.

SN College Chegannur has various clubs and association to carry out all these activities, which include

1. Bhoomithrasena Club
2. Health Club
3. Entrepreneurship Development Club
4. Women Study Unit
5. Human Rights Forum

6. Gandhian Study Unit**7. Red Ribbon Club****8. Legal and Literacy Club****9. Sree Narayana Studies Forum**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

151

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

29

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 15.64 acres of land asset with a build-up area of 1980 square metres. With five departments the college offers eight (five undergraduate and three postgraduate) programmes. There are 21 classrooms, 5 science laboratories and a computer lab, auditorium, centralised library, outdoor playgrounds, multi-purpose gymnasium, yoga and recreation room, ladies waiting room, toilets and a ladies hostel. There are separate rooms for IQAC, NSS, examination and counselling to support the entire academic needs.

All classrooms have green boards and adequate furniture. The classrooms, equipped with CCTV facilities, serve as examination halls. There are five smart classrooms equipped with ICT facilities. All departments and administrative block have Wi-Fi connectivity to ensure effective teaching-learning process. All teachers use digital platforms like Google, Zoom, Webex and YouTube facilities to compensate the shortage in the physical ICT equipped classrooms. The institution has an auditorium, with a capacity of 150 seats.

The library is fully computerised with a good collection of 7764 books and has access to e-books and e-journals through NLIST and INFLIBNET consortium. The college has a photocopy centre, a rainwater harvesting unit and a bio-gas plant.

All the activities in the college are organized adhering to the

green protocol.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities:

The College has a rich history in cultural activities. The auditorium serves as platforms for cultural activities. The college union organizes all the cultural events and literary activities. The various clubs such as Music and Cultural Club, Literary and Debate Club functioning in the college help to mould the creativity of students. The Arts day, College Annual Day and Department association activities provide a platform for the students to show their talents. Cultural events are organized on special occasions like Onam, Christmas and Kerala Piravi.

Sports, games (indoor, outdoor), gymnasium, yoga centre etc. facilities:

Indoor and outdoor sports events like Cricket, Football, Badminton, Volleyball, Yoga, Athletics, Shot-put, Handball and Throw ball are given proper training. A well equipped gymnasium and yoga centre are provided for ensuring healthy body, mind and spirit among students. The students got several prizes for Kerala University intercollegiate Judo and Fencing (Men and Women). The Department of Physical Education and the sports club of the college co-ordinate all the sports related activities, sports day celebration and provide sufficient support to students to participate in inter collegiate and various other sports competitions. The students got several achievements in sports at university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.92

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library of this College functions as the supporting section of academic matters of the students and teachers. We use computerised open access catalogue service system. Our library software is GRANDHA soft 2.5 version and is fully automated. We have a collection of 7764 books. For classifying books we use Dewey Decimal Classification (DDC). Average number of walk in is 30-35 and average number of books issued and returned is 30-35. The library has access to 6,000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL that are available through INFLIBNET

NLIST consortium. The library is Wi-Fi enabled. The Library Committee with the Principal as Chairman safeguard the interests of all sections of library users. The library has maintained a collection of rare books on Sree Narayana Guru Literature. Every year we conduct book exhibition. We provide other Library Service like Current Awareness Service (CAS), Library Orientation Programme, Carrier Development Service, and Personal assistance to locate document, Book reservation service etc. We constituted Best User Award for the students who make maximum use of Library books. Every year we conduct literary contests, quiz and debate competition. We also observe Reading Day (June 19) every year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.sncchengannur.ac.in/about_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.20600

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college computer lab is provided with sufficient equipment for technology assisted teaching and learning. All the departments are provided with desktop computers with monitor, printer and a broadband internet connectivity to help teachers to facilitate online teaching-learning and to bring in more knowledge from internet into the class rooms. Students are also given access to the department computers. The college computer lab too provides free internet access to the faculty and students, besides this most of the departments provide Wi-Fi zones. Similarly, the college library too facilitates e-learning. E-learning supplements to the knowledge available in books kept in the library.

The College has adequate Wi-Fi facilities. Until, 2019-20, the internet facility was provided by unlimited optical fibre connection of 100 MBPS speed. In 2020-21, the college enhanced its Wi-Fi facilities by taking six more connections with speed 50 MBPS. Due to the Covid-19 pandemic all classes were conducted in the online mode and a sudden shifting to online mode of teaching-learning became mandatory. So Wi-Fi facility was provided to the Departments of Chemistry, Commerce, Economics, Physics and Languages. A separate connection was taken for the central library to meet the data

requirement.

The college has a well-maintained website. The website is maintained by a faculty in charge with the support of a professional agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.8

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management maintains the physical, academic and support facilities seeking the assistance of various monitoring committees like College Council, PTA and RDC. Maintenance work of the buildings is mainly done by the management and PTA. Minor construction works and maintenance of electrical and plumbing works are done by PTA. Academic monitoring committee and CBCSS coordinator ensures the proper functioning of the academic activities. Central library is fully automated and uses solar electricity for its partial functioning. The library, computer lab and smart classrooms are maintained by an external service provider. The science laboratories are maintained using government funds. Internal stock verification is done annually. Sports equipment, gymnasium, playgrounds, and courts are maintained with the assistance of PTA. Health club and NSS units jointly organise blood donation camps, health awareness programmes, and Yoga classes for students to maintain health and fitness. The college website is maintained by an external agency. The college also has a rainwater harvesting project of 5000 litres storage capacity. Beautification of the college campus is jointly done by Bhoomitrasena club and Nature club. Biogas plant, incinerator, and the assistance of "Haritha Karma Sena" from Cheriyanad Panjayath is used to dispose campus waste.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

259

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	http://www.sncchengannur.ac.in/commpost/commpost/110
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree NarayanaCollegeChengannur has an active College Union which is constituted each year in accordance with the University rules and regulations. The College Union is empowered to promote student

administration and facilitates student activities in the campus..The College Union includes; Chairman, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor, University Union Councillor etc..The union organized different programmes to nurture the various cultural as well as physical skills of the students.

- college day
- sports day
- Holy celebration
- World Environment Day celebration
- National reading day celebration in association with general library
- Yoga Day celebration in association with department of Physical Education

The College Union is a creative platform which provides opportunities for students to develop social responsibility, leadership skills and creative thinking.

There are student representatives in IQAC and College Council. Student representation contributes to the functioning of various committees such as Anti- ragging committee, Anti- narcotic committee, Campus Beautification committee, Discipline committee, Library committee, Music and Cultural committee, Health education and sports committee, hostel committee, Digital cell, Equal opportunity cell, Harassment Prevention committee, Human Rights Forum, Literary and Debating Club etc. Creative and colourful programmes organized and co-ordinated by the student council make campus life memorable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Narayana College Chengannur has an active alumni and its registration is under process.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college, named after the great social reformer Sree Narayana Guru, is a major center for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and intellectual awakening inspired the

establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision. Vision of the Sree Narayana College, Chengannur is to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centered, ecologically sustainable equality, social justice and human rights for all. The mission of our college is to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/vision_and_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization: The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized system. **Principal Level:** Principal is the central point of the governing body. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related committee. All academic and operational policies are based on the unanimous decision of the teacher's council. Suggestions of nonteaching staff are considered while framing policies or taking important decisions. **Faculty level:** Faculty members are given representation in various committees/cells nominated by the Teachers council. Every year, the composition of different committees are changed to ensure a uniform exposure of duties of faculty members. Admission committee, academic programme committee, Student disciplinary committee, Grievance Redressal Cell, etc are constituted in accordance with government guidelines. **Student level:** General Secretary of the Student's union is the member of governing body. Students are empowered to play important role in different

activities.

Participative management: The institution promotes the culture of participative management at the functional level. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students- Admission to the UG and PG programmes has been done online through the admission portal of University of Kerala. College has successfully completed the UG and PG admissions following the guidelines of university of Kerala and the Dept.of Collegiate Education. The government decisions on enhancing the number of seats of some programmes also were followed. College office, PTA and the students union of the college have joined hands to help the parents and students who have come to the campus for the admission. **Curriculum Development-** The College follows the schemes and syllabus prescribed by the University of Kerala. **Teaching and Learning-** the College organizes orientation and counseling programmes for the fresher's. **Human Resource Management-** College seminars and special lecture were conducted to enrich and update knowledge of students and staff in the academic year 2021-2022. **Training and development programmes** were conducted for the upgradation of skills and abilities of the teaching and non-teaching staff. **Examination and Evaluation-** Faculty members of the college perform their evaluation duties as examiner, chief examiner, scrutinizer, reviewer as and when appointed by the university. The registration of students for university exams are done online. Regular internal examinations have been conducted and assignments and/or seminars were given for fulfilling the requirements of continuous evaluation

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students. The Sree Narayana Trusts manages and regulates the functioning of the institution. The management plays a pivotal role in appointing of all the staff including the Principal in strict accordance with service or appointment rules and merit. The Regional Development Council, the local handle of management, sees to the efficient working and provides financial support for its functioning. The College Council comprising of the Principal, Heads of various departments, elected representatives of teaching staffs, office Superintendent, meets frequently to discuss issues relating to finance, infrastructure and monitor, evaluate and resolve issues and the matters related to the overall development of the College. The IQAC plays an important role for monitoring the internal quality of the institution. The Institution strictly abides by the UGC Regulations on Minimum Qualifications and Kerala University Regulations on appointment for maintenance of standards in teaching. Adherence to Service Rules All the staff in the college are bound to abide by the Kerala Service Rules formulated and published by the Finance Department, Government of Kerala. The Kerala University Statutes are also followed by the employees of the institution on all matters pertaining to their service and conduct. Grievance Redressal Mechanism - There is a grievance redressal mechanism in the college for all matters or complaints of students and staff in the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sncchengannur.ac.in/Commenpost/compost/48
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Leave Benefits 15 days of casual leave and 20 half-pay leave are provided in every year to teaching staff. While 20 days of casual leave and 20 half-pay leaves are provided for non-teaching staff. The non-teaching staff are also granted duty leave. Female teaching and non-teaching staff can avail Maternity Leave for 180 days as per Government rules. Male teaching and non-teaching staff can avail Paternity Leave for 15days.

Group insurance scheme -GIS is another welfare scheme provided to the staff of the college as per the service rules or benefits binding on all Kerala government staff.

Loan Benefits Both the teaching and non-teaching staff can avail Loan facilities as per Government rules.

Faculty Development Programmes Faculty Development programmes for skill up gradation and training are organized for both teaching and non-teaching staff. One-day annual excursion for both teaching and non-teaching staff. Separate department rooms are provided to the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers Self Appraisal: Every teacher has to furnish the self-appraisal form which gives a glimpse of the annual performance of teachers. The major components of self-appraisal are general information, academic performance indicators, curricular, extension, professional development related activities, research and academic proficiency. Departments collect the data for appraisal of teaching-

learning activities of teachers in the form of departmental reports which are then forwarded to the Principal. The annual reports are prepared by the Institution which contains all activities organized in the college including invited lectures, seminars, as well as the major achievements of the students and the faculty members. The completion of the syllabus by the teachers prior to the internal examination were ensured by the principal.

Teacher's Evaluation by Students- Students are given the opportunity to provide their feedback of the teachers. The feedback is collected from students and alumni by the IQAC. The questionnaire is structured to elicit responses for parameters like sincerity, communication skills, subject knowledge, Punctuality and regularity, coverage of topics, encouraging student participation in class, approachability, discipline enforcement, personal help, curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion oriented and democratic classroom. After proper analyses and evaluation, the IQAC prepares an Action Taken Report thereby taking correcting measures to enhance the quality of each faculty. Non Teaching Appraisal The management has introduced an assessment mechanism to make the administrative staff competent and responsible

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is an aided institution, funded by the government, any expenditures involving payment from the grants received from the state government, UGC, RUSA and management are subject to be audited. The tuition fee for various academic programmes, as fixed by the government are collected and remitted in the respective heads of account of the government. Use of financial resources are coordinated and monitored by the respective Committees. Thus, the institution safeguards transparency by following the sourcing of funds, planning by respective committees, filing of expenditure statements, utilization and finally a submission of the procedure for getting it monitored. The accounts are maintained regularly and in accordance with the prescribed act and rules. Steps are taken to

ensure that the receipts and disbursements match. The expenses incurred under various heads are thoroughly checked by verifying the bills and vouchers. The explanations received from the concerned departments are scrutinized and the income and expenditure details and the compliance report of internal audit are submitted to the principal. The final reports are sent to the concerned audit heads (Director of Collegiate Education, Kerala and the Office of the Accounts General) for settlement. The audit notes which were not dropped are communicated to the concerned department for compliance and corrective action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,00,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college maintains and follows a well-planned process for the mobilization of funds and resources. Funds are mobilized from College management, alumni, PTA, faculties and the Government. The College has a planning and purchase committee headed by the Principal with senior faculties and Head Accountant. Different committees of Faculty are appointed by the Principal for utilizing every fund received by the college. The committees prepare a budget by considering the expenditure needed for the coming year and try to collect funds for the same. The committees are assisted by the

Superintendent and the Head Accountant of the college to utilize the fund suitably through proper channels including PFMS. Funds utilized by the college are audited. The Institution has designed some specific rules for the fund usage and resource utilization. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, project and research activities, co-curricular activities/extra-curricular activities, parent teacher meetings etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college constantly reinvents and innovates itself to comply with the need to maintain high quality education. It strives to be the best so that it can provide the best to its students. Keeping in mind the pandemic situations some notable activities were organized by IQAC last year. Online programmes were conducted on healthy life styles including yoga and administrative quality enhancement. IQAC further suggested that the students should be counseled through the mentors to reduce the stress in students during the pandemic.

Students Orientation Programme: At the beginning of every academic session, Students Orientation Programme is held for freshers. Students are given information about vision and mission of the college, code of conduct, examination system and internal marks, Program outcomes, library, various Cells of the College, NSS, sports, their activities and achievements.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/Titleget/comcatgry/5
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has taken necessary steps to continue teaching-learning process more effectively through various online platforms. Various webinars related to faculty development, overall development of students and their wellbeing were organized by IQAC. These webinars help in the regular updation of knowledge and improve the teaching learning process.

Periodic Assessment includes 1) Regular class tests and internal examinations 2) Seminar and Assignments 3) End-semester projects 4) Mock viva IQAC suggested for Academic-Administrative Audits in all the departments to be made mandatory for overall improvement of teaching- learning process. IQAC has encouraged and supported mentor-mentee relations so as to handle student related problems, carrier counseling, grievances etc. This helps in improving structures and learning outcomes. IQAC ensures the conduct of PTA meetings in all the departments and each semester for the effective interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.sncchengannur.ac.in/Titleget/comcatgry/11
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As envisaged in the vision, our college have a policy to liberate the tough from all kinds of supremacies specially based on gender. The college is concerned about gender equity and works to inculcate gender sensitivity through various cells. The college has zero tolerance to ragging and never entertain any disrespect to womanhood. The college realises gender justice as the full equality and equity between women and men. Women Study Unit, Anti-Ragging cell, Grievance Redressal Cell, Harassment Prevention Committee, Human Rights Forum and Internal compliance committee are also functional in the college for generating an alert in case of any grievances. The clubs and forums organises seminars and workshops frequently to generate awareness among the girl students about their rights. Legal literacy cell organises programmes to generate awareness among girl students about the legal protection. The Hostel facilities for women in the campus provide proper care and appropriate security to girl students. Surveillance cameras and security staff ensure the safety of girl students residing at the hostel. Women Cell functions actively in organising various programmes for the personality development, career orientation and life skill acquisition. Students have been given regular lessons about sexual assaults and its prevention, so that they become more alert and do not hesitate in taking preventive and safety actions in case such circumstances encountered. Discipline is also maintained and it provides a sense of security to the students and their guardians.

File Description	Documents
Annual gender sensitization action plan	http://www.sncchengannur.ac.in/commenpost/compost/124
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sncchengannur.ac.in/Commenpost/compost/104

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has an efficient waste manage system, which makes the campus clean and hygeienic. Wastes are segregated and collected at the source. Non-biodegradable waste is collected by Haritha Karma Sena for recycling. Degradable organic waste is transferred to the biogas plant. Paper Wastes generated in the campus are collected and is disposed in an environment friendly manner. The college has a well functioning solid waste incinerator. Use of plastic is discouraged within the campus so plastic waste is comparatively less. Students and faculty are encouraged to use steel lunch boxes and steel bottles.

The Chemical waste generated in the Science Laboratories are categorized in to hazardous and non -hazardous. These waste are collected for safe disposal by the Panchayath officials. Acidic and basic Chemicals are neutralised in the laboratories itself. A biogas plant in the campus helps in managing all the biodegradable waste generated in the campus. Paper waste generated is separated and is

sent to the local traders. The incinerators installed in the girl's washrooms in the hostel and college provide hygienic and scientific disposal of toilets waste.

The E-Waste generated in the campus will be collected and handed over to the Cheriyanad Panchayath for safe disposal. We have signed an MoU regarding solid, chemical and Ewaste disposal with the Panchayath authorities.

NSS, Bhoomithrasena club and College Union take initiatives in organising various awareness programmes which are relevant for waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college, its teacher and staff jointly celebrate the cultural programs like New-year's day, Fresher Day, Teacher's day, Orientations and farewell programs, Rallies, Oath takings, Youth day, Women's day, Yoga day and festivals like Onam, X-mas, Diwali and Holi celebrations, etc.

Motivational lectures of eminent persons of the field are organized for the all-round development of the students and to make them responsible citizens following the national values of social, communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. The students are also encouraged to participate in various inter collegiate events. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Sree Narayana College, Chengannur sensitizes the students and employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to behave as a responsible citizen.

An effective, supportive, safe, accessible, and affordable learning environment is provided to the students to equip them with the knowledge, skill, and values that are necessary for sustaining balance between a livelihood and life. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent personalities. The institute conducted awareness programs on harmful effects of plastics, importance of cleanliness, Swachh Bharat mission, etc.

The following events has been organized at the college

1. Constitutional Important Days: Independence Day, Gandhi Jayanthi, Human Rights Day, Republic Day.
2. Cultural Harmony Days: Holi, Onam and Christmas Day Celebrations
3. Social Responsibility Days: World Environment Day, National pollution Prevention Day, Blood donation camp, World Wetlands Day, Flood relief program, free eye test, Medical camp,
4. Spirituality and Philosophy: Reading Day celebrations, Yoga day celebrations, Webinar on Regaining a sense of control: "Insights from Psychology to navigate the unknown and adapt to the new normal.

5. Women Empowerment Days: Women's Equality Day, International Women's Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.sncchengannur.ac.in/Commenpost/compost/84
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college celebrates various National and International commemorative days, events and festivals with a view to promote patriotism, concern for the community, human values and inclusiveness among students. Birth/death anniversaries of the great Indian personalities are also observed to pay tribute to our great National Leaders. Our institution is committed to promote ethics and values among students and faculties so as to impart a strong cultural belief on the ideology of nationalism.

The faculty, staff and students of the institution jointly celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

The following programs has been celebrated enthusiastically by students and staff:-

1. Independence Day
2. Republic Day
3. Gandhi Jayanthi
4. Kargil Divas
5. Azadi Ka Amrit Maholsav
6. World Democrazy Day
7. World Teachers Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice:** Reading day celebration
2. **Objectives of the Practice:** To improve the reading habits and inculcate reading culture at the institute.
3. **The Context:** National Reading Day and Reading Week are celebrated to promote that reading is one of the most effective and enjoyable ways to increase your education.
4. **The Practice:** During the Covid pandemic season, library conducted an online literary contest on story writing and verse writing.

College Library also organised an exhibition of Guru's literature on 7/1/22. A Book Donation Drive was also organized.

5. Evidence of Success: As an outcome of the programme, more students got interested in the reading habits.

6. Problems encountered and resources required. The availability of reading rooms and seminar halls for discussions and presentations

1. Title of the Practice: Yoga for Health

2. Objectives of the Practice: Yoga practice will increase flexibility in physical and mental aspects.

3. The Context: Yoga, meditation and breathing techniques are some of the most effective tools to fight against the physical and mental distress caused by the Covid pandemic.

4. The Practice: The International yoga day is celebrated by organizing an Immunity Enhancement Workshop with Breath, meditation and yoga. The workshop was conducted in collaboration with the Art of Living Foundation from 21st to 23rd June 2021.

5. Evidence of Success: Yoga and Meditation have contributed directly to improved mental focus and concentration among students

6. Problems encountered and resources required: As the workshop was conducted in online platform, students find it uncomfortable to communicate with the trainer

File Description	Documents
Best practices in the Institutional website	http://www.sncchengannur.ac.in/Commenpost/compost/80
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Fundamental distinctiveness of Sree Narayana College, Chengannur

is that it is the living embodiment of the great principle enunciated by the saint, scholar and social reformer Sree Narayana Guru who advocated "Enlightenment through Education". The target group that the institution attempts to serve mainly consists of economically and socially backward sections of the society. The institution strives to reinforce gender equality in society by ensuring that about 70 to 80% of its students and 90% of its staff are women. The majority of the students are from the backward/reservation category such as SC, ST, OBC and OEC. Thus the institution is in the process of igniting a socioeconomic revolution as well as a gender revolution in society. It may not be out of place to point out that one of the great messages of Sree Narayana Guru is One Caste, One God, One Religion for humanity. The college makes a systematic effort to instill this philosophy in the minds of its students as part of its sustained efforts to create a new India which is free from the divisions of Caste and religion and which cherishes the values of equality, fraternity and liberty.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana College, Chengannur is affiliated to University of Kerala, and follows the curriculum prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process. A team of faculties prepare the academic calendar of the college and also the concerned departments prepare their departmental academic calendars. The syllabus and portions were allotted to the teachers by the respective department heads. Each department prepares teaching plan and allot term-wise topics to the teachers. Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every semester. HoD of the concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. Departmental meetings are held periodically to review the status of portion completion. For the effective delivery of curriculum, departments integrate classroom teaching, laboratory practicals, field visits, seminars, projects, group assignments, educational tours and industrial visits etc. Faculties effectively deliver the subject with the aid of ICT tools, models, and charts. Attendance, performance and progress of the students are monitored by the respective tutors and consolidated reports are submitted to HoDs. At the end of every academic year, feedbacks from teachers, students, non-teaching staff and parents are collected by IQAC in coordination with feedback committee. Feedback analysis is done by the committee and discussed at higher level.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sncchengannur.ac.in/commenpost/compost/108

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar provided by the

University of Kerala to conduct continuous internal evaluation. The college have an Internal Evaluation Committee consist of a coordinator and other four faculty members. The college strictly assures transparency in internal evaluation process. The college has a well-defined standard operating procedure to develop the academic teaching plans and it follows the distinct academic calendar. The academic calendar operate as a source of information and planner for students, faculty, staff, and other stakeholders of the college. The academic calendar is designed in line with the University's academic calendar by taking into consideration the holidays and vacations. The academic calendar shows various activities to be conducted, the internal evaluation schedule, tentative schedule of external evaluation, the dates of commencement and completion of semester, tentative dates of practical examinations and theory examinations etc. The time-tables are prepared and implemented accordingly.

Internal evaluation examination is conducted on the dates scheduled by the Internal Evaluation Committee after discussion at the college council. The external examinations is scheduled by the University and the same is circulated among students by the tutors.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sncchengannur.ac.in/Commenpost/compost/122

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

114

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana College Chengannur strictly follows the curriculum prescribed by the University of Kerala. The university integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum.

Gender Issues: Various departments and committees organize programmes to generate awareness among students on Gender Inequality, Women Empowerment, Legal protection for women etc. Major gender issues are addressed through the activities like essay writing competitions, poster exhibitions, wall paper presentations etc. Various days related to human values, professional ethics and environment are observed. Seminars and rallies were organized by respective clubs

Environment and Sustainability: Curriculum at UG and PG level includes various courses related to Environmental and Sustainability, Ability Enhancement, Environmental studies and Disaster management. NSS and various clubs like Bhoomithrasena promote environmental awareness through 'plant a sapling campaign', water conservation awareness programmes, blood donation, village cleanliness and rallies on other environmental issues. The college has taken green initiatives in waste management and energy conservation. Usage of LED lights is encouraged at college campus to save the energy.

Human values and Professional Ethics: Curriculum at Under Graduate and Post Graduate level includes various courses related to human values and professional ethics, like Human Resource Management and English for career. The college organizes various extension activities through NSS for implanting the values like national integrity, patriotism, equality, peace, brotherhood, etc. Blood donation, Medical checkup Camps are periodically organized at college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://www.sncchengannur.ac.in/commenpost/compost/108
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.sncchengannur.ac.in/commenpost/compost/108
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
111	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

95

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has an academic oriented learning environment that keeps the students centred learning. Newly admitted students were categorised into advanced, medium and slow learners by Entry Level Test, Personal Interview and marks of the qualifying examination.. This classification is not static. Students can move from the group later on based on their academic performance.

Strategies adopted for Advanced Learners

Exemplary advanced learners are selected for the peer teaching. The scheme provides mentoring sessions by external academic experts and internal mentors. Advanced learners participate in quizzes, national seminars and workshops. Outstanding students present papers in seminars conducted by the college and other institutions. Career Guidance cell offers special coaching to civil service aspirants.

Strategies for Slow Learners

Remedial classes and revision classes are arranged based on the specific needs of students. Slow learners are identified in each subject and given special classes by the concerned teachers. Ppeer teaching is employed to support slow learners. Slow learners are given self-learning materials prepared by the faculties. Personal counseling and motivation are also given to slow learners

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/Commenpost/compost/61
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
405	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The CBCS system provides opportunity for faculty members to adopt various student-centric methods in the classroom. Experiential learning is possible in the college through the well-equipped laboratory facilities, Under graduate as well as Post Graduate students undertake individual seminars and project works. The PG students are send to various research centres where they are familiarised with the advance research methodologies. The departments conduct study tours and field visits to widen the horizon of knowledge of students. Active involvement of students in various sports and arts events improves their mental and physical well being.

The college adopts problem-solving methods such as online and offline quiz competitions, group discussions, and periodical tests. SSP and WWS scheme provides necessary support to students to identify suitable areas of higher studies and employment. Open courses offered by different departments provide students to learn courses outside their discipline.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sncchengannur.ac.in/grievance_redressal/wws

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The outbreak of Covid-19 pandemic enforced a paradigm shift in the teaching and learning process all across the globe. Our College also follows a combined teaching-learning strategy of offline and online, in which the one compliments the other. The college utilizes the ICT tools and gadgets such as Google Classroom, YouTube, Google Meet and Zoom as a support to enhance and optimize the delivery of knowledge.

Smart displays like Jam board and online whiteboards are used to enhance the quality of online teaching. Quizzes and Kahoot support online testing and evaluation process. .

WhatsApp and telegram groups are also used for sharing information and study materials among student groups. Smart class room facility is also available at the college. Students and faculty members make use of INFLIBNET and e-PG Pathshala through the College library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

137

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to University of Kerala and the curriculum and syllabi for all programmes are designed and prescribed by the Board of Studies constituted for the respective subjects. The assessment pattern in respect of internal examination is specified in the rules and regulations for CBCSS. As part of continuous evaluation two examinations are conducted in each semester. The scheme of assessment includes assignments, seminars, projects and test papers. The college internal exam committee ensures transparency of internal examination. Time table and seating arrangements of internal examination is announced in the respective classes and the examinations are conducted as per university examination format. CLMC monitors the conduct of internal examinations. The answer scripts of internal examinations are valued by the teachers within the stipulated time. The CE mark sheets given to students for verification. Duly signed copy of the consolidated CE marks hand over to the CLMC and finally forward to the University. If the students have any grievance about their CE marks, they can approach the respective faculty member, the DLMC, or the CLMC.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A three tier Grievance Redressal mechanism functions and

addresses the grievances of the students regarding Continuous Internal Evaluation Process.

Teacher Level

Students can visit the faculty for minor grievances like tabulation errors or marks allotment. The concerned faculty deals with the issue in the primary level.

Department Level

If the faculty member is unable to handle the situation, then the matter is forwarded to the concerned HOD. If the matter is related to the syllabi or to marks allotted, the HOD should examine it in a transparent and judicious manner.

College Level

The college Level Monitoring Committee includes one of the senior faculty as the coordinator. If the matter is serious and the grievance is against the Department, then the Examination Committee and Grievance Redressal Cell comprising the Principal, HOD, and other senior faculty members of the college, will look into the matter and settle the issue. The grievances, if any, are redressed in the manner prescribed by the regulations and retests are conducted for the students who are unable to attend the internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.sncchengannur.ac.in/Commenpost/compost/63

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Programme Specific Outcome(PSOs) and Course Outcome(COs) of all academic programees offered by SN College,Chengannur are clearly defined and stated .
- The Board of Studies prepares programme outcomes for each programme to be attained by the learners by the conclusion of each course.

- The syllabus prepared as such by BoS is discussed by each department and course outcomes are delineated subsequently keeping in mind the transmission of knowledge.
- These concepts are discussed in detail in the classrooms
- The POs, PSOs and COs thus analysed and consolidated by each department are uploaded in the college website.
- Every year institution conducts induction programme for the first year students.
- Details regarding their first year programme and importance of various clubs are made clear to students since all activities.
- Students are made aware of the various academic avenues possible before them after the successful completion of the course prescribed. COs are explained exhaustively by the teachers in the introductory classes of each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.sncchengannur.ac.in/uploads/outcome2020.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Regular Internal Assessments and End Semester Assessments are conducted to ensure the achievement of PSOs and COs.

Continuous evaluation are done through assignments, seminars, projects, practical assignments, participation in class activities, role in departmental activities viva-voce etc.

The institution provides space for students to discuss and raise doubts during the conduct of seminars

Peer teaching, paper presentations etc. are also arranged to attain the outcomes specified in the syllabus.

Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc.

Their performance within and outside the college in the various academic provides another index of their learning-levels.

Students are measured continuously based on their regularity, their response and participation in class discussions, their response to the queries asked by teachers and the overall quality of their conduct.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sncchengannur.ac.in/uploads/outcome2020.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

38

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.sncchengannur.ac.in/commenpost/compost/108>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute provides a supportive environment for research-and-

technology-driven innovations. All needed facilities and guidance are provided to the students. Students are encouraged to actively participate in the application of technology for societal needs. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

The four key elements of the ecosystem for innovations are

- Technology
- Research
- Innovation
- Industry

Each one of the above acts as an input to the next and creates a sequence on building innovative products

Activities Involved

1. To provide common facilities like office support, equipment support and technology support.
2. To give Training, counsel, guide and mentor for setting up of the enterprise
3. To assist in the setting up of technology exhibitions, awareness camps and product development plans.
5. To provide support in documentation, publication and patenting of innovations.
6. To facilitate and provide the tools for technology development and implementation in the labs.
7. Incubation center conducts entrepreneurship programs such as workshops, Seminars on entrepreneurship development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sncollegechengannur.org/research
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The SN College Chegannur, organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college has an efficient NSS Unit with 100 students enrolled with the Unit. NSS unit in association with other organizations like Nila foundation, Public Health Centre and other clubs in college that organizes awareness programs and activities in and outside campus.

All these activities have a positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating the hidden personality of students and created awareness among students. Continuous voluntary activities by students to maintain cleanliness in and around the Campus create awareness about the role of a clean environment in human health and contribute to the

National Swachh Bharat Abhiyan.

SN College Chegannur has various clubs and association to carry out all these activities, which include

1. Bhoomithrasena Club
2. Health Club
3. Entrepreneurship Development Club
4. Women Study Unit
5. Human Rights Forum
6. Gandhian Study Unit
7. Red Ribbon Club
8. Legal and Literacy Club
9. Sree Narayana Studies Forum

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

151

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

29

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 15.64 acres of land asset with a build-up area of 1980 square metres. With five departments the college offers eight (five undergraduate and three postgraduate) programmes. There are 21 classrooms, 5 science laboratories and a computer lab, auditorium, centralised library, outdoor playgrounds, multi-purpose gymnasium, yoga and recreation room, ladies waiting room, toilets and a ladies hostel. There are separate rooms for IQAC, NSS, examination and counselling to support the entire academic needs.

All classrooms have green boards and adequate furniture. The classrooms, equipped with CCTV facilities, serve as examination

halls. There are five smart classrooms equipped with ICT facilities. All departments and administrative block have Wi-Fi connectivity to ensure effective teaching-learning process. All teachers use digital platforms like Google, Zoom, Webex and YouTube facilities to compensate the shortage in the physical ICT equipped classrooms. The institution has an auditorium, with a capacity of 150 seats.

The library is fully computerised with a good collection of 7764 books and has access to e-books and e-journals through NLIST and INFLIBNET consortium. The college has a photocopy centre, a rainwater harvesting unit and a bio-gas plant.

All the activities in the college are organized adhering to the green protocol.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities:

The College has a rich history in cultural activities. The auditorium serves as platforms for cultural activities. The college union organizes all the cultural events and literary activities. The various clubs such as Music and Cultural Club, Literary and Debate Club functioning in the college help to mould the creativity of students. The Arts day, College Annual Day and Department association activities provide a platform for the students to show their talents. Cultural events are organized on special occasions like Onam, Christmas and Kerala Piravi.

Sports, games (indoor, outdoor), gymnasium, yoga centre etc. facilities:

Indoor and outdoor sports events like Cricket, Football, Badminton, Volleyball, Yoga, Athletics, Shot-put, Handball and Throw ball are given proper training. A well equipped gymnasium and yoga centre are provided for ensuring healthy body, mind and spirit among students. The students got several prizes for Kerala

University intercollegiate Judo and Fencing (Men and Women). The Department of Physical Education and the sports club of the college co-ordinate all the sports related activities, sports day celebration and provide sufficient support to students to participate in inter collegiate and various other sports competitions. The students got several achievements in sports at university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.92

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library of this College functions as the supporting section of academic matters of the students and teachers. We use computerised open access catalogue service system. Our library software is GRANDHA soft 2.5 version and is fully automated. We have a collection of 7764 books. For classifying books we use Dewey Decimal Classification (DDC). Average number of walk in is 30-35 and average number of books issued and returned is 30-35. The library has access to 6,000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL that are available through INFLIBNET NLIST consortium. The library is Wi-Fi enabled. The Library Committee with the Principal as Chairman safeguard the interests of all sections of library users. The library has maintained a collection of rare books on Sree Narayana Guru Literature. Every year we conduct book exhibition. We provide other Library Service like Current Awareness Service (CAS), Library Orientation Programme, Career Development Service, and Personal assistance to locate document, Book reservation service etc. We constituted Best User Award for the students who make maximum use of Library books. Every year we conduct literary contests, quiz and debate competition. We also observe Reading Day (June 19) every year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.sncchengannur.ac.in/about_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.20600

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college computer lab is provided with sufficient equipment

for technology assisted teaching and learning. All the departments are provided with desktop computers with monitor, printer and a broadband internet connectivity to help teachers to facilitate online teaching-learning and to bring in more knowledge from internet into the class rooms. Students are also given access to the department computers. The college computer lab too provides free internet access to the faculty and students, besides this most of the departments provide Wi-Fi zones. Similarly, the college library too facilitates e-learning. E-learning supplements to the knowledge available in books kept in the library.

The College has adequate Wi-Fi facilities. Until, 2019-20, the internet facility was provided by unlimited optical fibre connection of 100 MBPS speed. In 2020-21, the college enhanced its Wi-Fi facilities by taking six more connections with speed 50 MBPS. Due to the Covid-19 pandemic all classes were conducted in the online mode and a sudden shifting to online mode of teaching-learning became mandatory. So Wi-Fi facility was provided to the Departments of Chemistry, Commerce, Economics, Physics and Languages. A separate connection was taken for the central library to meet the data requirement.

The college has a well-maintained website. The website is maintained by a faculty in charge with the support of a professional agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.8

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management maintains the physical, academic and support facilities seeking the assistance of various monitoring committees like College Council, PTA and RDC. Maintenance work of the buildings is mainly done by the management and PTA. Minor construction works and maintenance of electrical and plumbing works are done by PTA. Academic monitoring committee and CBCSS coordinator ensures the proper functioning of the academic activities. Central library is fully automated and uses solar electricity for its partial functioning. The library, computer lab and smart classrooms are maintained by an external service provider. The science laboratories are maintained using government funds. Internal stock verification is done annually. Sports equipment, gymnasium, playgrounds, and courts are maintained with the assistance of PTA. Health club and NSS units jointly organise blood donation camps, health awareness programmes, and Yoga classes for students to maintain health and fitness. The college

website is maintained by an external agency. The college also has a rainwater harvesting project of 5000 litres storage capacity. Beautification of the college campus is jointly done by Bhoomitrasena club and Nature club. Biogas plant, incinerator, and the assistance of "Haritha Karma Sena" from Cheriyanad Panjayath is used to dispose campus waste.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

259

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	http://www.sncchengannur.ac.in/commenpost/compost/110
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
350	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
350	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree NarayanaCollegeChengannur has an active College Union which is constituted each year in accordance with the University rules and regulations. The College Union is empowered to promote student administration and facilitates student activities in the campus..The College Union includes; Chairman, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor, University Union Councillor etc..The union organized different programmes to nurture the various cultural as well as physical skills of the students.

- college day
- sports day
- Holy celebration
- World Environment Day celebration
- National reading day celebration in association with general library
- Yoga Day celebration in association with department of Physical Education

The College Union is a creative platform which provides opportunities for students to develop social responsibility, leadership skills and creative thinking.

There are student representatives in IQAC and College Council. Student representation contributes to the functioning of various committees such as Anti- ragging committee, Anti- narcotic committee, Campus Beautification committee, Discipline committee, Library committee, Music and Cultural committee, Health education and sports committee, hostel committee, Digital cell, Equal opportunity cell, Harassment Prevention committee, Human Rights

Forum, Literary and Debating Club etc. Creative and colourful programmes organized and co-ordinated by the student council make campus life memorable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Narayana College Chengannur has an active alumni and its registration is under process.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/alumni
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
-------------------------------------------------------------------	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college, named after the great social reformer Sree Narayana Guru, is a major center for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and intellectual awakening inspired the establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision. Vision of the Sree Narayana College, Chengannur is to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centered, ecologically sustainable equality, social justice and human rights for all. The mission of our college is to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/vision_and_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

Decentralization: The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized system. **Principal Level:** Principal is the central point of the governing body. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related committee. All academic and operational policies are based on the unanimous decision of the teacher's council.

Suggestions of nonteaching staff are considered while framing policies or taking important decisions. **Faculty level:** Faculty members are given representation in various committees/cells nominated by the Teachers council. Every year, the composition of different committees are changed to ensure a uniform exposure of duties of faculty members. Admission committee, academic programme committee, Student disciplinary committee, Grievance Redressal Cell, etc are constituted in accordance with government guidelines. **Student level:** General Secretary of the Student's union is the member of governing body. Students are empowered to play important role in different activities.

Participative management: The institution promotes the culture of participative management at the functional level. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students- Admission to the UG and PG programmes has been done online through the admission portal of University of Kerala. College has successfully completed the UG and PG admissions following the guidelines of university of Kerala and the Dept.of Collegiate Education. The government decisions on enhancing the number of seats of some programmes also were followed. College office, PTA and the students union of the college have joined hands to help the parents and students who

have come to the campus for the admission. Curriculum Development- The College follows the schemes and syllabus prescribed by the University of Kerala. Teaching and Learning- the College organizes orientation and counseling programmes for the fresher's. Human Resource Management- College seminars and special lecture were conducted to enrich and update knowledge of students and staff in the academic year 2021-2022. Training and development programmes were conducted for the upgradation of skills and abilities of the teaching and non-teaching staff. Examination and Evaluation- Faculty members of the college perform their evaluation duties as examiner, chief examiner, scrutinizer, reviewer as and when appointed by the university. The registration of students for university exams are done online. Regular internal examinations have been conducted and assignments and/or seminars were given for fulfilling the requirements of continuous evaluation

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students. The Sree Narayana Trusts manages and regulates the functioning of the institution. The management plays a pivotal role in appointing of all the staff including the Principal in strict accordance with service or appointment rules and merit. The Regional Development Council, the local handle of management, sees to the efficient working and provides financial support for its functioning. The College Council comprising of the Principal, Heads of various departments, elected representatives of teaching staffs, office Superintendent, meets frequently to discuss issues relating to finance, infrastructure and monitor, evaluate and resolve issues and the matters related to the overall development of the College. The IQAC plays an important role for monitoring the internal quality of the institution. The Institution strictly

abides by the UGC Regulations on Minimum Qualifications and Kerala University Regulations on appointment for maintenance of standards in teaching. Adherence to Service Rules All the staff in the college are bound to abide by the Kerala Service Rules formulated and published by the Finance Department, Government of Kerala. The Kerala University Statutes are also followed by the employees of the institution on all matters pertaining to their service and conduct. Grievance Redressal Mechanism- There is a grievance redressal mechanism in the college for all matters or complaints of students and staff in the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sncchengannur.ac.in/Commenpost/compost/48
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Leave Benefits 15 days of casual leave and 20 half-pay leave are provided in every year to teaching staff. While 20 days of casual leave and 20 half-pay leaves are provided for non-teaching staff. The non-teaching staff are also granted duty leave. Fe-male

teaching and non-teaching staff can avail Maternity Leave for 180 days as per Govern-ment rules. Male teaching and non-teaching staff can avail Paternity Leave for 15days.

Group insurance scheme -GIS is another welfare scheme provided to the staff of the college as per the service rules or benefits binding on all Kerala government staff.

Loan Benefits Both the teaching and non-teaching staff can avail Loan facilities as per Government rules.

Faculty Development Programmes Faculty Development programmes for skill up gradation and training are organized for both teaching and non-teaching staff. One-day annual excursion for both teaching and non-teaching staff. Separate department rooms are provided to the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers Self Appraisal: Every teacher has to furnish the self-appraisal form which gives a glimpse of the annual performance of teachers. The major components of self-appraisal are general information, academic performance indicators, curricular,

extension, professional development related activities, research and academic proficiency. Departments collect the data for appraisal of teaching-learning activities of teachers in the form of departmental reports which are then forwarded to the Principal. The annual reports are prepared by the Institution which contains all activities organized in the college including invited lectures, seminars, as well as the major achievements of the students and the faculty members. The completion of the syllabus by the teachers prior to the internal examination were ensured by the principal.

Teacher's Evaluation by Students- Students are given the opportunity to provide their feedback of the teachers. The feedback is collected from students and alumni by the IQAC. The questionnaire is structured to elicit responses for parameters like sincerity, communication skills, subject knowledge, Punctuality and regularity, coverage of topics, encouraging student participation in class, approachability, discipline enforcement, personal help, curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion oriented and democratic classroom. After proper analyses and evaluation, the IQAC prepares an Action Taken Report thereby taking correcting measures to enhance the quality of each faculty. Non-Teaching Appraisal: The management has introduced a new assessment mechanism to make the administrative staff competent and responsible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

The college is an aided institution, funded by the government, any expenditures involving payment from the grants received from the state government, UGC, RUSA and management are subject to be audited. The tuition fee for various academic programmes, as fixed by the government are collected and remitted in the respective heads of account of the government. Use of financial resources are coordinated and monitored by the respective

Committees. Thus, the institution safeguards transparency by following the sourcing of funds, planning by respective committees, filing of expenditure statements, utilization and finally a submission of the procedure for getting it monitored. The accounts are maintained regularly and in accordance with the prescribed act and rules. Steps are taken to ensure that the receipts and disbursements match. The expenses incurred under various heads are thoroughly checked by verifying the bills and vouchers. The explanations received from the concerned departments are scrutinized and the income and expenditure details and the compliance report of internal audit are submitted to the principal. The final reports are sent to the concerned audit heads (Director of Collegiate Education, Kerala and the Office of the Accounts General) for settlement. The audit notes which were not dropped are communicated to the concerned department for compliance and corrective action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,00,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college maintains and follows a well-planned process for the mobilization of funds and resources. Funds are mobilized from College management, alumni, PTA, faculties and the Government.

The College has a planning and purchase committee headed by the Principal with senior faculties and Head Accountant. Different committees of Faculty are appointed by the Principal for utilizing every fund received by the college. The committees prepare a budget by considering the expenditure needed for the coming year and try to collect funds for the same. The committees are assisted by the Superintendent and the Head Accountant of the college to utilize the fund suitably through proper channels including PFMS. Funds utilized by the college are audited. The Institution has designed some specific rules for the fund usage and resource utilization. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, project and research activities, co-curricular activities/extra-curricular activities, parent teacher meetings etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college constantly reinvents and innovates itself to comply with the need to maintain high quality education. It strives to be the best so that it can provide the best to its students. Keeping in mind the pandemic situations some notable activities were organized by IQAC last year. Online programmes were conducted on healthy life styles including yoga and administrative quality enhancement. IQAC further suggested that the students should be counseled through the mentors to reduce the stress in students during the pandemic.

Students Orientation Programme: At the beginning of every academic session, Students Orientation Programme is held for freshers. Students are given information about vision and mission of the college, code of conduct, examination system and internal marks, Program outcomes, library, various Cells of the College, NSS, sports, their activities and achievements.

File Description	Documents
Paste link for additional information	http://www.sncchengannur.ac.in/Titleget/comcatgry/5
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has taken necessary steps to continue teaching-learning process more effectively through various online platforms. Various webinars related to faculty development, overall development of students and their wellbeing were organized by IQAC. These webinars help in the regular updation of knowledge and improve the teaching learning process.

Periodic Assessment includes 1) Regular class tests and internal examinations 2) Seminar and Assignments 3) End-semester projects 4) Mock viva IQAC suggested for Academic-Administrative Audits in all the departments to be made mandatory for overall improvement of teaching- learning process. IQAC has encouraged and supported mentor-mentee relations so as to handle student related problems, carrier counseling, grievances etc. This helps in improving structures and learning outcomes. IQAC ensures the conduct of PTA meetings in all the departments and each semester for the effective interactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

A. All of the above

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	http://www.sncchengannur.ac.in/Titleget/comcatgry/11
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>As envisaged in the vision, our college have a policy to liberate the tough from all kinds of supremacies specially based on gender. The college is concerned about gender equity and works to inculcate gender sensitivity through various cells. The college has zero tolerance to ragging and never entertain any disrespect to womanhood. The college realises gender justice as the full equality and equity between women and men. Women Study Unit, Anti-Ragging cell, Grievance Redressal Cell, Harassment Prevention Committee, Human Rights Forum and Internal compliance committee are also functional in the college for generating an alert in case of any grievances. The clubs and forums organises seminars and workshops frequently to generate awareness among the girl students about their rights. Legal literacy cell organises programmes to generate awareness among girl students about the legal protection. The Hostel facilities for women in the campus provide proper care and appropriate security to girl students. Surveillance cameras and security staff ensure the safety of girl students residing at the hostel. Women Cell functions actively in organising various programmes for the personality development, career orientation and life skill acquisition. Students have been given regular lessons about sexual assaults and its prevention, so that they become more alert and do not hesitate in taking preventive and safety actions in case such circumstances encountered. Discipline is also maintained and it provides a sense of security to the students and their guardians.</p>	

File Description	Documents
Annual gender sensitization action plan	http://www.sncchengannur.ac.in/commenpost/compost/124
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.sncchengannur.ac.in/Commenpost/compost/104

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has an efficient waste manage system, which makes the campus clean and hygeienic. Wastes are segregated and collected at the source. Non-biodegradable waste is collected by Haritha Karma Sena for recycling. Degradable organic waste is transferred to the biogas plant. Paper Wastes generated in the campus are collected and is disposed in an environment friendly manner. The college has a well functioning solid waste incinerator. Use of plastic is discouraged within the campus so plastic waste is comparatively less. Students and faculty are encouraged to use steel lunch boxes and steel bottles.

The Chemical waste generated in the Science Laboratories are categorized in to hazardous and non -hazardous. These waste are collected for safe disposal by the Panchayath officials. Acidic and basic Chemicals are neutralised in the laboratories itself. A biogas plant in the campus helps in managing all the biodegradable waste generated in the campus. Paper waste

generated is separated and is sent to the local traders. The incinerators installed in the girl's washrooms in the hostel and college provide hygienic and scientific disposal of toilets waste.

The E-Waste generated in the campus will be collected and handed over to the Cheriyanad Panchayath for safe disposal. We have signed an MoU regarding solid, chemical and Ewaste disposal with the Panchayath authorities.

NSS, Bhoomithrasena club and College Union take initiatives in organising various awareness programmes which are relevant for waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college, its teacher and staff jointly celebrate the cultural programs like New-year's day, Fresher Day, Teacher's day, Orientations and farewell programs, Rallies, Oath takings, Youth day, Women's day, Yoga day and festivals like Onam, X-mas, Diwali and Holi celebrations, etc.

Motivational lectures of eminent persons of the field are organized for the all-round development of the students and to make them responsible citizens following the national values of social, communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. The students are also encouraged to participate in various inter collegiate events. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Sree Narayana College, Chengannur sensitizes the students and employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to behave as a responsible citizen.

An effective, supportive, safe, accessible, and affordable learning environment is provided to the students to equip them with the knowledge, skill, and values that are necessary for sustaining balance between a livelihood and life. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent personalities. The institute conducted awareness programs on harmful effects of plastics, importance of cleanliness, Swachh Bharat mission, etc.

The following events has been organized at the college

1. Constitutional Important Days: Independence Day, Gandhi Jayanthi, Human Rights Day, Republic Day.

2. Cultural Harmony Days: Holi, Onam and Christmas Day Celebrations

3. Social Responsibility Days: World Environment Day, National pollution Prevention Day, Blood donation camp, World Wetlands Day, Flood relief program, free eye test, Medical camp,

4. Spirituality and Philosophy: Reading Day celebrations, Yoga day celebrations, Webinar on Regaining a sense of control:

"Insights from Psychology to navigate the unknown and adapt to the new normal.

5. Women Empowerment Days: Women's Equality Day, International Women's Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.sncchengannur.ac.in/Commenpost/compost/84
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college celebrates various National and International commemorative days, events and festivals with a view to promote patriotism, concern for the community, human

values and inclusiveness among students. Birth/death anniversaries of the great Indian personalities are also observed to pay tribute to our great National Leaders. Our institution is committed to promote ethics and values among students and faculties so as to impart a strong cultural belief on the ideology of nationalism.

The faculty, staff and students of the institution jointly celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

The following programs has been celebrated enthusiastically by students and staff:-

1. Independence Day
2. Republic Day
3. Gandhi Jayanthi
4. Kargil Divas
5. Azadi Ka Amrit Maholsav
6. World Democrazy Day
7. World Teachers Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Reading day celebration
2. Objectives of the Practice: To improve the reading habits and

inculcate reading culture at the institute.

3. The Context: National Reading Day and Reading Week are celebrated to promote that reading is one of the most effective and enjoyable ways to increase your education.

4. The Practice: During the Covid pandemic season, library conducted an online literary contest on story writing and verse writing. College Library also organised an exhibition of Guru's literature on 7/1/22. A Book Donation Drive was also organized.

5. Evidence of Success: As an outcome of the programme, more students got interested in the reading habits.

6. Problems encountered and resources required. The availability of reading rooms and seminar halls for discussions and presentations

1. Title of the Practice: Yoga for Health

2. Objectives of the Practice: Yoga practice will increase flexibility in physical and mental aspects.

3. The Context: Yoga, meditation and breathing techniques are some of the most effective tools to fight against the physical and mental distress caused by the Covid pandemic.

4. The Practice: The International yoga day is celebrated by organizing an Immunity Enhancement Workshop with Breath, meditation and yoga. The workshop was conducted in collaboration with the Art of Living Foundation from 21st to 23rd June 2021.

5. Evidence of Success: Yoga and Meditation have contributed directly to improved mental focus and concentration among students

6. Problems encountered and resources required: As the workshop was conducted in online platform, students find it uncomfortable to communicate with the trainer

File Description	Documents
Best practices in the Institutional website	http://www.sncchengannur.ac.in/Commenpost/compost/80
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Fundamental distinctiveness of Sree Narayana College, Chengannur is that it is the living embodiment of the great principle enunciated by the saint, scholar and social reformer Sree Narayana Guru who advocated "Enlightenment through Education". The target group that the institution attempts to serve mainly consists of economically and socially backward sections of the society. The institution strives to reinforce gender equality in society by ensuring that about 70 to 80% of its students and 90% of its staff are women. The majority of the students are from the backward/reservation category such as SC, ST, OBC and OEC. Thus the institution is in the process of igniting a socioeconomic revolution as well as a gender revolution in society. It may not be out of place to point out that one of the great messages of Sree Narayana Guru is One Caste, One God, One Religion for humanity. The college makes a systematic effort to instill this philosophy in the minds of its students as part of its sustained efforts to create a new India which is free from the divisions of Caste and religion and which cherishes the values of equality, fraternity and liberty.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Introduce new Skill based and Value-added Courses to foster competencies among students
- Improve the infrastructure of the college, by erecting a

new building/block

- Preparation of SSR for next cycle of Accreditation
- To extract solar energy to meet a considerable part of the power needs of the institution
- To provide the department wise coaching for the PG students for National competitive examinations
- To organise more National Conferences and workshops, for inculcating research culture among students and teachers.
- Major and Minor Research Projects to be submitted to various Research organizations and encourage teachers to bring about more numbers of publications in reputed journals.
- Complete computerization of the college office.
- Collaborate initiatives of Industry-Academia for the improvement of quality of education.
- Strengthen the Alumni for the overall development of institution.