

Established in 1981

Sree Narayana College
Chengannur, Kerala - 689508

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

Accredited by NAAC with B Grade

Tel : 0479 2962728

e-mail:sncchengannur@gmail.com

Website:www.sncollegechengannur.org



Dr. Shereen.K

Principal in charge

Mob : +91 9447075311

e-mail:sherinsank@gmail.com

DVV Clarifications

6.5.2 Proceedings of meetings of IQAC and action taken report on feedback analysis

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SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 09/06/22 at IQAC room at 12.30 pm.

Agenda:-

1. Action plan for 2022-23
2. Submission of AQAR 21-22
3. Annual Report 21-22
4. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Sabu M N (Head Accountant)
14. Mr. Ratheeshkumar (Librarian)
15. Arjun A (Student Representative)

Minutes of the meeting

1. IQAC Coordinator presented an action plan for the IQAC activities of 2022-23.
2. Criteria teams were expanded including guest faculties for the preparation of AQAR 21-22 and SSR
3. Decided to participate in AISHE and NIRF
4. The Principal suggested to enroll all the teachers and students in INFLIBNET
5. Decided to collect data of department level activities for the preparation of annual report 21-22
6. Decided to introduce more certificate courses and start collaboration with various institutes
7. Extension activities has to be conducted more effectively
8. The members suggested to strengthen anti drug campaign in the campus.
9. It was decided to conduct PTA meeting more frequently

10. Decided to conduct an Induction programme for first year students and NAAC orientation class for teachers
11. Result analysis of final year UG students was done and decided to conduct revision classes in each semester prior to examination.

Action taken report

1. Participated in AISHE and NIRF
2. Teachers and students were enrolled in INFLIBNET
3. Collected data of department and club activities for the preparation of annual report
4. Conducted PTA meetings in each semester
5. Anti drug awareness programmes were conducted at college
6. More certificate course was introduced by various departments
7. Collaboration was initiated with many institutes and MoUs were signed
8. Extension activities were conducted including nearby schools and public
9. Organised Induction programme for students on 12/10/22 FN
10. A NAAC orientation class was arranged for teachers on 12/10/22 AN



SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 14/10/22 at IQAC room at 11.30 pm.

Agenda:-

1. SSR preparation
2. Green initiatives
3. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Ajith P (Junior Superintend)
14. Mr. Ratheeshkumar (Librarian)
15. Arjun A (Student Representative)

Minutes of the meeting

1. Decided to start SSR preparation and the teams were expanded including new guest faculties
2. Decided to follow up SN College Alumni registration
3. It was decided to do the maintainance of biogas and rainwater harvesting.
4. A water recycling possibility at the organic chemistry laboratory was discussed
5. Green and energy audit was discussed and assigned Dr. Anju KS to do follow ups
6. Website modification was assigned to Dr. Jisha Sreedharan
7. Decided to set up a solid waste incinerator at the campus
8. Decided to set a hand rail and toilet at the library building for disabled

Action taken report

1. Started the preparation of SSR and IQAC Coordinator conducted frequent reviews with various teams
2. SN College Alumni was registered
3. Green, energy and environment audit were done
4. College website were updated
5. Water recycling was arranged at Chemistry Department
6. Biogas and rainwater harvesting maintenance was done
7. Solid waste incinerator was set up at the campus
8. A hand rail and disable friendly toilet was arranged at the library building



SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 13/12/23 at IQAC room at 11.30 pm.

Agenda:-

1. SSR preparation status
2. Extension activities
3. Waste management
4. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Ajith P (Junior Superintend)
14. Mr. Ratheeshkumar (Librarian)
15. Arjun A (Student Representative)

Minutes of the meeting

1. Dr. R Raveendran has reviewed the status of SSR preparation and gave suggestions
2. It was decided to contact Cheriyanad Grama Panchayath regarding waste management
3. Decided to improve collaboration with other institutes and collect MoUs
4. It was decided to organise the extension activities of departments

Action taken report

1. Contacted Cheriyanad Grama Panchayath for the assistance of waste management and signed an MoU for Plastic, chemical and E-waste disposal
2. Extension activities was conducted by Department of Chemistry and Physics
3. Criteria teams included corrections by the external expert
4. Collected MoUs from other institutes



SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 6/02/23 at IQAC room at 11.30 pm.

Agenda:-

1. AQAR 21-22
2. Excellentia 23
3. Skill Development Programmes
4. Career guidance Programmes
5. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Ajith P (Junior Superintend)
14. Mr. Ratheeshkumar (Librarian)
15. Arjun A (Student Representative)

Minutes of the meeting

1. The meeting directed IQAC Coordinator to attend the Excellentia 23, a state government initiative to appreciate the colleges who secured highest NAAC grade
2. Decided to submit AQAR 21-22 at the earliest
3. It was decided to conduct more skill development programmes and career guidance seminars
4. Decided to organize arts and sports fest

Action taken report

1. IQAC Coordinator attended Excellentia 23 and a feed back of the session was shared among the teaching staff of the college.

2. AQAR 21-22 was submitted on 15/2/23
3. Conducted skill development programmes by Department of Chemistry
4. Career guidance and placement cell organized seminars
5. Conducted arts fest and sports day.



SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 15/03/23 at IQAC room at 11.30 pm.

Agenda:-

1. SSR preparation
2. Office auditing
3. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Ajith P (Junior Superintend)
14. Mr. Ratheeshkumar (Librarian)
15. Arjun A (Student Representative)

Minutes of the meeting

1. It was decided to take necessary steps to conduct office auditing at the earliest.
2. Annual Report
3. Stock verification

Action taken report

1. Office auditing is going on and is expected to complete soon
2. Internal stock verification was done.
3. Departments and club coordinators are requested to send the annual report



SREE NARAYANA COLLEGE CHENGANNUR

The first IQAC meeting of the academic year 22-23 was held on 18/05/23 at IQAC room at 10.30 pm.

Agenda:-

1. IIQA Submission
2. Action plan for 23-24
3. Any other matter

Members present:-

1. Smt. Shereen K (Principal-in-Charge) - Chairperson
2. Dr. R. Raveendran (External Expert)
3. Dr. A V Anandaraj (Management Representative)
4. Sri. Anil P Sreerangam (Industrialist)
5. Dr. Smitha Sasidharan (IQAC Co-ordinator)
6. Dr. Anju KS (NAAC Co-ordinator)
7. Dr. Venu S (Department of Chemistry)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Dr. Jisha Sreedharan (Department of Chemistry)
10. Smt. Thushara US (Department of Commerce)
11. Smt. Sreedevi Gopalakrishnan (Department of Economics)
12. Dr. Nishad A (Department of Commerce)
13. Mr. Ajith P (Junior Superintend)
14. Mr. Ratheeshkumar (Librarian)

Minutes of the meeting

1. Decided to submit IIQA
2. Assigned IQAC Coordinator to prepare Action plan for 23-24

Action taken report

1. The documents required for submission of IIQA was collected and is under process
2. Action plan is prepared by IQAC

SREE NARAYANA COLLEGE CHENGANNUR

A staff meeting was scheduled by IQAC at college auditorium on 14/09/21 at 12.30 pm.

Agenda:- IQAC activities 2021-22

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. R. Raveendran
3. Dr. Smitha Sasidharan
4. Dr. Venu S
5. Dr. K Sreelatha
6. Dr. Jisha Sreedharan
7. Dr. Parvathy Ramachandran
8. Ms. Lekshmi KS
9. Ms. Jesylin Mariam James
10. Ms. Sreela S
11. Mr. Jincemon Cyriac
12. Ms. Neetu Pradeep
13. Mr. Ajay Sasidharan
14. Mr. Jyothish S
15. Mr. Libin K Sabu
16. Ms. Aswathy Raj
17. Dr. V Shree Renjini
18. Dr. Nishad A
19. Ms. Thushara US
20. Ms. Bindu VK
21. Dr. Anju KS

Minutes of the meeting

1. Smt. Shereen K welcomed the staff and introduced the new IQAC Coordinator Dr. Smitha Sasidharan to the staff members.
2. Dr. Smitha Sasidharan presented an action plan for the IQAC activities of 2021-22. She requested to organise bridge courses, certificate courses, remedial classes and extension activities under various departments.

3. Registration process of Alumni Association has to be done and principal assured all the support for the same.
4. IQAC coordination insisted the coordinators of variou committee to hand over the reports to IQAC and website committee.
5. Website committee was reconstituted including Ms. Aswathy Raj and Dr. Anju K S.
6. Dr. Anju KS was nominated as NAAC steering committee coordinator
7. IQAC team has been expanded including Dr. Jisha Sreedharan and Dr. Nishad A

Action taken report

1. Department of Chemistry, Physics, Mathematics, Economics and Commerce started the bridge courses for the first year UG students.
2. Registration of Alumni Association has been initiated.
3. Coordinators of committees handed over the report of previous years to IQAC.

SREE NARAYANA COLLEGE CHENGANNUR

IQAC scheduled a staff meeting at college auditorium on 27/09/21 at 12.30 pm.

Agenda:-

1. Tutorial committee reconstitution
2. Student evaluation committee reconstitution
3. Training on LMS for first year UG students
4. Renewal of subscription of INFLIBNET
5. Request for a permanent faculty at Maths department

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. Smitha Sasidharan
3. Dr. Anju KS
4. Dr. Venu S
5. Dr. K Sreelatha
6. Dr. Jisha Sreedharan
7. Mr. Jincemon Cyriac
8. Ms. Neetu Pradeep
9. Mr. Ajay Sasidharan
10. Mr. Jyothish S
11. Mr. Libin K Sabu
12. Ms. Aswathy Raj
13. Dr. V Shree Renjini
14. Dr. Nishad A
15. Ms. Thushara US
16. Ms. Bindu VK
17. Dr. Parvathy Ramachandran
18. Ms. Lekshmi KS
19. Ms. Jesylin Mariam James
20. Ms. Sreela S
21. Ms. Sreedevi Gopalakrishnan
22. Dr. Reshmi R

Minutes of the meeting

1. Principal welcomed the staff for the meeting and suggested that tutorial System and internal examination committee may be reconstituted
2. Tutorial committee was reconstituted with Miss. Neetu Pradeep as coordinator and Sreedevi Gopalakrishnan, Vani Jayadevan and Thushara US as members. IQAC coordination suggested that tutorial committee must meet once in a month and discuss the activities. She also requested Tutorial committee to take initiatives to improve our results.
3. Ms. Parvathy Ramachandran has been assigned the charge of Student Evaluation Committee coordinator.
4. Criteria 6 team of NAAC accreditation process was expanded including Librarian
5. A training session of LMS has to be given to first year UG and PG students
6. IQAC coordinator encouraged teachers to organise webinars on various topics.
7. An induction class/orientation class must be given to first year students

Action taken report

1. Department of Physics, Chemistry, Mathematics, Economics and Commerce stated bridge courses for first year UG students.
2. Dr. Venu S gave an orientation class on MOODLE LMS to first year UG students
Teachers may be encouraged to organise various webinars, especially under research methodology/gender equality/human rights etc.
3. An online induction programme by Dr. Beena Raveendran, Principal, DB College Sasthamkotta was organised for first year UG students.
4. Requested SN Trust for a permanent faculty at Mathematics department

SREE NARAYANA COLLEGE CHENGANNUR

An IQAC meeting was scheduled on 13/10/21 at 11 am at Principal's room.

Agenda:

1. Action plan for NAAC accreditation process and AQAR 20-21
2. Mentoring sessions for students
- 3 Any other matter.

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. R. Raveendran
3. Mr. Anil P Sreerangam
4. Dr. A V Anandaraj
5. Dr. Smitha Sasidharan
6. Dr. Anju KS
7. Dr. Venu S
8. Dr. K Sreelatha
9. Dr. Jisha Sreedharan
10. Dr. V. Shree Renjini
11. Smt. Sreedevi Gopalakrishnan
12. Dr. Nishad
13. Smt. Thushara US

Minutes of the meeting

1. Principal welcomed the members for the meeting and informed emphasized the importance to set an action plan for NAAC accreditation process and AQAR 20-21.
2. IQAC coordinator discussed about the mentoring sessions for the students. All the members agreed to organise internal as well as external mentoring sessions for students.
3. Dr. Smitha Sasidharan discussed with various criteria coordinators regarding the data collections for AQAR 20-21.

Action taken report

1. An internal mentoring panel was formed by IQAC for mentoring sessions
2. An external mentoring programme was organised
3. Criteria coordinators presented a status of their data collection for AQAR 20-21.

SREE NARAYANA COLLEGE CHENGANNUR

A meeting of tutors of first year degree students and tutorial committee was scheduled at 3/11/2021 at 2.30 pm at Principal's room.

Agenda:

1. Attendance monitoring
2. Periodic Assessment
3. Any other matter

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. Smitha Sasidharan (IQAC Coordinator)
3. Ms. Neetu Pradeep (Tutorial Committee Coordinator)
4. Ms. Thuhara US (Tutorial Committee member)
5. Mr. Ajay Sasidharan (IDC Tutor, Maths)
6. Ms. Renju Ravi (IDC Tutor, Physics)
7. Mr. Jyothish (IDC Tutor, Economics)

Minutes of the Meeting

1. Smt. Shereen K, welcomed everyone to the meeting and intimated the agenda of the meeting
2. IQAC Coordinator emphasized the importance of attendance monitoring and periodic evaluation. Attendance and periodic assessment is very much crucial for the maintenance of discipline as well as the improvement of results.
3. Principal insisted the tutors to collect attendance and hand over a copy of the consolidated monthly attendance statement to tutorial committee coordinator and CLMC. Tutors must ensure that a monthly test paper is conducted in each subject and the mark list of same may be collected from respective teachers.
4. IQAC coordinator suggested to conduct an entry level test to the first year UG and PG students.

Action taken report

1. Tutors collected attendance from all departments, consolidated and hand over to CLMC. The same was displayed on notice board.
2. An entry level test was conducted for first year UG students by concerned departments

SREE NARAYANA COLLEGE CHENGANNUR

A meeting of internal mentors, IQAC Coordinator and Principal was scheduled at 19/11/2021 at 12.30 pm at Principal's room.

Agenda:

1. Upcoming internal mentoring sessions
2. External mentoring

Members present:-

1. Ms. Shereen K (Principal in Charge)
2. Dr. Smitha Sasidharan (IQAC Coordinator)
3. Dr. Venu S
4. Ms. Bindu V K
5. Dr. Anju KS
6. Ms. Aswathyraj
7. Mr. Jincemon Cyriac
8. Mr. Libin K Sabu
9. Dr. Jisha Sreedharan
10. Dr. V. Shree Renjini

Minutes of the Meeting

1. Smt. Shereen K, welcomed everyone to the meeting and intimated the agenda of the meeting.
2. IQAC Coordinator shared the vision and mission of internal mentoring sessions. The internal mentoring sessions was introduced at our college with a vision to inculcate moral values, positive approach to life and society, personality development, self confidence and to generate ambitions about their future among our students.
3. Many suggestions were discussed and finally following decisions were made,
 - Internal mentoring sessions will be conducted once in a month via an offline mode
 - Total number of first year and second year students will be divided in to 11 groups (11 mentors are available) and internal mentors will handle the 11 sessions on a rotation basis once in two weeks.

- The internal mentoring sessions will be done on last hour of a particular day. (First session will be on Monday, Second session will be on Tuesday like)
- The topics suggested by mentors include Ethics, Moral Values, Student-Teacher Relations, Interpersonal Relations, Personality Development, Time Management, Stress Management, Health awareness, Drugs, Environmental awareness, Career Guidance, Gurudeva Darshanangal, Mission and Vision of College etc. The topics may be extended as per others suggestions.
- An external mentoring session will be organised by second week of December by an external expert.

Action taken report

1. Internal mentoring panel was formed and a schedule was given to panel members to handle the session
2. An external mentoring session was organised by Mr. Justin P James on 9/12/21

SREE NARAYANA COLLEGE CHENGANNUR

A staff meeting was scheduled at college auditorium on 7/2/22 at 12.30 pm in presence of Principal in Charge, SN College Chengannur.

Agenda:-

1. Club activity reports
2. Internal mentoring session
3. Extension activity

Members present:-

1. Dr. Venu S
2. Dr. Jisha Sreedharan
3. Dr. K Sreelatha
4. Jincemon Cyriac
5. Neetu Pradeep
6. Ajay Sasidharan
7. Jyothish S
8. Libin K Sabu
9. Aswathy Raj
10. Dr. V Shree Renjini
11. Dr. Nishad A
12. Dr. Smitha Sasidharan
13. Smt. Shereen K (Principal in Charge)
14. Dr. Anju KS
15. Smt. Bindu V K

Minutes of the staff meeting

1. Club coordinators must prepare a report of their club activities during 2021-22
2. Discussed the upcoming internal mentoring session by Mr. Libin K Sabu
3. IQAC coordinator requested the teachers to fill the AQA20-21 at the earliest.
4. Principal suggested to conduct a result analysis of each semester and handover same to CLMC

Action taken report

1. Scheduled the mentoring session by Mr. Libin K Sabu on 17/2/22

2. Club coordinators handed over the reports to IQAC
3. IQAC coordinator discussed with criteria coordinators and started uploading data for AQAR 20-21.

SREE NARAYANA COLLEGE CHENGANNUR

An IQAC meeting was conducted on 7/3/22 at 2.30 pm at Principal's chamber

Agenda:-

1. AQAR 20-21
2. Annual Report 21-22
3. SSR

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. R. Raveendran
3. Mr. Anil P Sreerangam
4. Dr. A V Anandaraj
5. Dr. Smitha Sasidharan
6. Dr. Anju KS
7. Dr. Venu S
8. Dr. K Sreelatha
9. Dr. Jisha Sreedharan
10. Dr. V. Shree Renjini
11. Smt. Sreedevi Gopalakrishnan
12. Dr. Nishad A
13. Smt. Thushara US
14. Mr. Ratheeshkumar
15. Mr. Arjun A

Minutes of the staff meeting

1. As the deadline for AQAR submission 20-21 is 31/3/22, all the criteria team members must conduct individual meeting and set an action plan.
2. Since the accreditation status of the college ended on February 2022 principal suggested to start the data collection process of SSR
3. Principal requested the IQAC coordinator to prepare the annual report of 21-22

Action taken report

1. IQAC set an action for various criteria teams for AQAR20-21 and extended the team including more numbers.
2. IQAC collected datas from various club coordinators and departments to prepare the annual report 21-22.

SREE NARAYANA COLLEGE CHENGANNUR

IQAC organized a meeting of faculties on 3/4/22 at 2.30 pm via online platform Google Meet.

Agenda:

1. SSR preparation
2. AQAR 20-21

Members present:-

1. Smt. Shereen K (Principal in Charge)
2. Dr. Smitha Sasidharan (IQAC Coordinator)
3. Dr. K Sreelatha
4. Dr. Venu S
5. Dr. V Shree Renjini
6. Dr. Anju K S
7. Dr. Jisha Sreedharan
8. Dr. Reshmi R
9. Smt. Neetu Pradeep
10. Smt. Aswathy Raj
11. Smt. Sincy
12. Smt. Soumya Anish
13. Dr. Nishad A
14. Smt. Thushara U S
15. Smt. Neetu Pradeep
16. Mr. Jincemon Cyriac
17. Mr. Praveen K H

Minutes of the staff meeting

1. IQAC coordinator directed all the criteria team members to complete their uploading and submit AQAR 20-21.
2. SSR preparation has to be started at the earliest and the new team members will be as follows :-
 1. Criteria I - Smt. Aswathy Raj, Smt. Parvathy Ramachanran and Smt. Sincy
 2. Criteria II - Smt. Sreedevi Gopalakrishnan, Smt. Neetu Pradeep, Guest Faculty

3. Criteria III - Dr. Reshmi R, Dr. V. Shree Renjini, Dr. Venu S
 4. Criteria IV - Dr. K. Sreelatha, Shri. Praveen K H, Shri. Ratheesh Kumar A
 5. Criteria V - Dr. Jisha Sreedharan, Smt. Soumya Surendran, Guest Faculty
 6. Criteria VI - Dr. Nishad A, Smt. Thushara U S, Guest Faculty
 7. Criteria VII - Dr. Anju KS, Smt. Bindu V K, Guest Faculty
4. The new team members are directed to conduct their meeting and start the preparation of SSR.
 5. IQAC will conduct a review of the preparation of SSR once in three weeks.
 3. Website committee was reconstituted with Dr. Jisha Sreedharan (Coordinator) Aswathy Raj and Dr. Nishad A as the members.
 4. A technical committee was formed to provide assistance for uploading and proof reading of the files. Members are Dr. Anju K S (Coordinator), Dr. Venu S, Smt. Parvathy Ramachandran and Smt. Aswathy Raj.

Action taken report

1. AQAR 20-21 was uploaded on 24/5/22
2. Criteria coordinators conducted individual team meetings for SSR preparation and divided key indicators among team members.

SREE NARAYANA COLLEGE, CHENGANNUR

MINUTES OF THE IQAC MEETINGS 2020-21

IQAC Meeting 1

Date: 01st June 2020; 10.30 am

-12.30 pm Platform: Google Meet

Members present:

Dr. M. S. Latha (Principal)

Dr. R. Raveendran (UGC Emeritus Professor)

Dr. Venu.S (IQAC Co-ordinator)

Sri. Haridas (Head Accountant)

Dr. Jisha Sreedhar (Department of Chemistry)

Smt. K. Mini (Department of Mathematics)

Dr. K. Sreelatha (Department of Physics)

Smt. Sreedevi Gopalakrishnan (Department of Economics)

Dr. V. Shree Ranjini (Department of Hindi)

Smt. Thushara U (Department of Commerce)

Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)

Smt. Arya Raveendran (Alumni Representative)

Karthik. K (College Union Chairman)

Sri. Anil P Sreerangam (Industrialist)

- It was decided to observe the world environment day under the auspices of the Bhoomithra Sena club of the college.
- It was decided in the meeting on observe the International Yoga Day.
- It was discussed and decided in the meeting to observe various days with the maximum participation of the students. This will help the build-up of social responsibility of the students.
- It was decided to observe National Doctor's Day.
- It was decided to observe the World Population Day.
- It was decided to observe International Nelson Mandela Day.
- With the aim of developing the attitude of nature conservation among the students, it was decided to observe World Nature Conservation Day.
- It was decided to observe International Tiger Day.

Action Taken Report on the meeting held on 01-06-2020

As a part of the 'World Environment Day' (June 5th 2020) the Bhoomithra Sena Club and NSS units of SN College, Chengannur jointly observed the day by planting saplings in the campus.

The volunteers of the NSS units of our College enthusiastically celebrated the International Yoga Day of this year (21st June 2020). The programme was fully on online mode.

Doctors Day was observed to celebrate the importance of medical professionals and the medical field in our life. Along with that, it is celebrated in the memory of the 2nd Chief Minister of West Bengal Dr. Bidhan Chandra Roy. The difficult times aimed the coronavirus crisis have reminded us about the contributions and sacrifices made by doctors and the healthcare staff around the globe. The NSS volunteers in Sree Narayana College, Chengannur conducted an intercollegiate drawing competition in connection with Doctors Day. The theme of the drawing competition was 'Health and Care'.

World Population Day an annual event, was observed on 11th July 2020, which seeks to raise awareness of global population issues. The NSS volunteers in S.N College, Chengannur conducted an essay writing competition. Certificates were awarded to students who excelled in essay and who shared good ideas.

July 18th 2020, was observed as International Nelson Mandela Day to honor his legacy and remind the world about his great personality and works. In connection with Nelson Mandela Day, the NSS volunteers conducted a quiz competition, purely on online platform (google document and shared the link to the participants. Certificates were given to the winners.

The NSS volunteers of our college, conducted a debate in connection with WORLD NATURE CONSERVATION DAY. Debate was led by one of the senior members of the NSS family. The students were divided into two groups and the debate was conducted on google meet platform.

A poster making competition was held in connection with this day on 29th July 2020 based on the theme 'Save Tiger', as tiger is an "umbrella species" for the conservation of their entire ecosystems.

IQAC Meeting 2

Date: 1st August 2020; 2.00-4.00

p.m

Platform: Google Meet

Members present:

Smt. Shereen. K (Principal-in-Charge)

Dr. R. Raveendran (UGC Emeritus Professor)

Dr. Venu.S (IQAC Co-ordinator)

Sri. Sabu (Head Accountant)

Dr. Jisha Sreedhar (Department of Chemistry)

Smt. K. Mini (Department of Mathematics)

Dr. K. Sreelatha (Department of Physics)

Smt. Sreedevi Gopalakrishnan (Department of Economics)

Dr. V. Shree Ranjini (Department of Hindi)

Smt. Thushara U (Department of Commerce)

Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)

Smt. Arya Raveendran (Alumni Representative)

Karthik. K (College Union Chairman)

Sri. Anil P Sreerangam

(Industrialist)

- It was decided to conduct a webinar on the pandemic Covid 19 and its prevention.
- It was decided to observe Hiroshima Day.
- It was decided in the meeting to observe Quit India Day.
- It was decided to celebrate Youth Day.
- It was decided to celebrate the Independence Day.
- It was decided to organized an international webinar under the auspices of the Department of Chemistry.
- It was decided to observe Teachers Day.
- In the meeting, it was decided to observe World Literacy Day.
- It was decided to observe Ozone Day.
- In the meeting, it was decided to observe World Tourism Day.
- It was decided to observe Gandhi Jayanthi
- In was decided in the meeting to observe World Food Day.

Action Taken Report on the meeting held on 01-08-2020

The NSS unit no 49 A & B of Sree Narayana College Chengannur, has organized an intercollegiate online webinar on the topic:” Covid – 19 care and prevention” on 2nd August 2020 during this pandemic era.

Sree Narayana College Chengannur NSS unit no.49a&b organised an inter-collegiate painting competition on the topic “SCARS OF HISTORY” in connection with Hiroshima day on 06/08/2020. As part of this many volunteers from different College participated. Three students winners from the competition were selected. The Judging panel included sir Mehja VS (BFA at college of fine arts and MFA at viswa Bharati) and sir Sivadasan KC (Kerala kalapeedam Ernakulam) , selected the winners who got first, second and third place of the competition.

○n^{oii} ‘Vibitha from Mahaguru Institute of Technology, Kattachira was given the first prize of Rs500.

n^{oii} ‘Ashitha from Govt college for women vazhuthacaud Thiruvananthapuram was given the second prize of

Rs300. n^{oii} ‘Jeethu Sivan from BJM college chavara kollam was given the third prize of Rs200.

Sree Narayana College Chengannur NSS unit no.49a&b organised an inter-collegiate E-Quiz Competition on the topic ”MUTINY TO MILLENNIUM” in connection with quit India day, on 08/08/2020.

Sree Narayana College Chengannur NSS unit no.49a&b organised a programme on 12/08/2020 in connection with the “World Youth Day” in All volunteers created videos related to the topic.

Sree Narayana College Chengannur NSS unit no.49a&b organized an inter-collegiate E-Quiz Competition on the topic “Independence Day” on 15-08-2020. As the part of this many volunteers from different College participated. e-certificates were provided to the students who participated in the competition.

On 25th August 2020, the Post Graduate Department of Chemistry (in association with the IQAC) organized an international webinar on the topic “practicality of studying science”. The talk was delivered by Dr.Sibu Padmanabhan, Scientist, Advanced Materials and Bioengineering Research Centre (AMBER), Trinity college Dublin, Ireland.

Teachers’ Day was celebrated on the 5th of September 2020, which marks the birth anniversary of Dr. SARVEPALLI RADHAKRISHNAN, one of the great Indian philosophers and the second President of India. The programme was conducted via google meet platform.

The NSS unit of our college has conducted program on literacy day. Literacy is the ability to identify, understand, interpret, create, communicate and compute, using printed and written materials associated with varying contexts. Since 1967, International Literacy Day (ILD) on September 8th has been celebrated annually around the globe.

September 16 was designated by the United Nations General Assembly as the International Day for the Preservation of the Ozone Layer. In this connection, Ozone Day was observed under the auspices of the NSS Unit of our college.

With the aim of making aware of the importance of the fastest growing tourism industry to the students, an online programme was hosted by the NSS unit of the college on 27th September 2020.

On the occasion of the 151st Birth Anniversary of Gandhi we conducted a quiz competition ‘Bapudhin Quiz’. (on 2nd October 2020.). e-certificates were provided to the winners of the competition.

On 16 October 2019, as a part of the World Food Day celebrations, volunteers of the NSS unit 49a&b visited Shalem orphanage bhavan in Mavelikkara. The team members served food for the inmates of Shalem and spent some quality time with the citizen’s elderly. They collected some data for creating better infrastructure and facilities for the inmates of the Old Age Home. The staff members of the institution also took part in this event.

IQAC Meeting 3

Date: 31st October 2020; 2.00-4.00

pm Platform: Google Meet

Members present:

Venue: Principal's chamber

Members present:

Smt. Shereen. K (Principal-in-Charge)

Dr. R. Raveendran (UGC Emeritus Professor)

Dr. Venu.S (IQAC Co-ordinator)

Sri. Sabu (Head Accountant)

Dr. Jisha Sreedhar (Department of Chemistry)

Smt. K. Mini (Department of Mathematics)

Dr. K. Sreelatha (Department of Physics)

Smt. Sreedevi Gopalakrishnan (Department of Economics)

Dr. V. Shree Ranjini (Department of Hindi)

Smt. Thushara U (Department of Commerce)

Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)

Smt. Arya Raveendran (Alumni Representative)

Karthik. K (College Union Chairman)

Sri. Anil P Sreerangam

(Industrialist)

- It was decided to celebrate the 'Kerala Piravi' on 1st November 2020 through online mode.
- It was decided to observe R.Sankar's Day (Founder's day) through online mode.
- It was decided in the meeting to observe World Science Day for Peace and Development.
- In the meeting it was suggested to observe World Pneumonia Day, particularly in the pandemic situation.
- It was decided to observe children's day.
- It was decided to observe International Students' Day.
- In the meeting it was decided to observe World Law Day and in particular it was suggested in the meeting to conduct some programme that would enrich the road and safe driving culture among the students.
- It was decided in the meeting to observe World AIDS day.
- It was decided to observe International Volunteer Day.
- So as to inculcate the value of human rights among the students, it was decided to observe International Human Rights Day.
- The NSS Unit of the college was entrusted with the conduct of special camp in the month of December 2020.

Action Taken Report on the meeting held on 31-10-2020

On 01/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b organised an inter- collegiate poster Making Competition, Essay competition, drawing competition, photo contest, video making competition in our college, on the topic "kerala piravi".

On 7th November 2020, the R. Sankar's day was observed in the commemoration of the Founder Manager.

On 10/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b Organised an inter collegiate online debate competition based on the topic importance of science in day-to-day life. The debate was inaugurated by Smt. Shereen K principal Sree Narayana College Chengannur.

On 12/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b Organised an inter collegiate essay competition in connection with World Pneumonia Day.

On 14/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b Organised an intercollegiate drawing competition on the topic 'children's' day'. e-certificates were provided to the participants.

On 17/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b Organised inter department E-Quiz competition related to the topic 'Student's Day' in connection with international student's day.

On 26/11/2020, Sree Narayana College Chengannur NSS unit no.49a&b Organised an inter- department pledge in connection with Law Day to be a safe driver this includes obeying all traffic laws and also taking every possible precaution to ensure others' safety, and the safety of those around ourselves, every time behind the wheel, as part of this many volunteers participated in this pledge.

On 12/01/2020, world AIDS day was observed based on the theme: "Ending the HIV/AIDS Epidemic: Resilience and Impact" ("Erradicar la epidemia del VIH/SIDA: Resiliencia e Impacto").

On 05/12/2020, as a part of International Volunteers Day, The NSS volunteers of Sree Narayana College Chengannur conducted an online meeting on Google meet. Our volunteer secretary Anandhu Sunil and Athira V Kumar led the meeting with the presence of other volunteers. Through this platform, that day almost all volunteers shared their experiences about their volunteerism. Our programme officer SMT Bindhu V K presided over the meeting.

An awareness programme on Fundamental Rights was organized on December 10th as a part of International Human Rights Day. About 75 members participated in the programme.

The NSS Unit of Sree Narayana College, Chengannur conducted seven days virtual camp "TEJOMAYA 2K20" from 20th December to 27th December 2020. Owing to the pandemic COVID-19, the possibility of an online camp is maximum utilized by the volunteers and conducted various programs including cultural program.

IQAC Meeting 4

Date: 4th January 2021;

2.00-4.00 pm Platform: Google

Meet

Members present:

Venue: Principal's chamber

Members present:

Smt. Shereen. K (Principal-in-Charge)

Dr. R. Raveendran (UGC Emeritus Professor)

Dr. Venu.S (IQAC Co-ordinator)

Sri. Sabu (Head Accountant)

Dr. Jisha Sreedhar (Department of Chemistry)

Smt. K. Mini (Department of Mathematics)

Dr. K. Sreelatha (Department of Physics)

Smt. Sreedevi Gopalakrishnan (Department of Economics)

Dr. V. Shree Ranjini (Department of Hindi)

Smt. Thushara U (Department of Commerce)

Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)

Smt. Arya Raveendran (Alumni Representative)

Karthik. K (College Union Chairman)

Sri. Anil P Sreerangam

(Industrialist)

- It was decided to observe and commemorate the Republic Day on 26th January 2021.
- It was decided to observe Martyrs Day.
- In the meeting it was decided to observe World Wetlands Day.
- It was decided in the meeting to take part in NIRF.
- It was decided to observe World Cancer Day.
- It was suggested in the meeting to observe World Pulses Day.
- It was decided in the meeting to observe World Social Justice Day.
- It was decided to observe International Mother Language Day.

Action Taken Report on the meeting held on 04-01-2021

Sree Narayana College Chengannur NSS unit no. 49a&b organized flag hoisting ceremony and webinar based on republic day. On this day Dr. Sreelatha (HOD of physics department) inaugurated the programme by flag hosting ceremony with the presence of NSS programme Officer Smt. Bindhu and Thushara (HOD of BCom department). As a part of it, a quiz competition was held through online mode and

certificates were issued to those participants who secured above 80% marks.

Sr. CGI Rema T was the chief guest of the programme (webinar) and delivered a talk on the importance and speciality of the Republic Day.

Sree Narayana College Chengannur NSS unit no. 49a&b organized a webinar on the topic Martyrs Day on 30/01/2021. Dr. K. Sreelatha (HOD of physics department) inaugurated the programme. The NSS programme officer Smt. Bindhu gave a speech on the importance of the day. NSS leader Abin A, expressed vote of thanks. A video show on the life of Mahatma Gandhi was arranged in the session.

On 2nd February 2021, in connection with World Wetlands Day, the NSS unit of Sree Narayana College Chengannur organized a webinar on the theme 'Wetlands and Water'.

Data collection in respect of the NIRF ranking was completed and uploaded the same for NIRF 2020-21, on 2nd February 2021.

Sree Narayana College Chengannur NSS Unit no.49a&b observed World Cancer Day on 04th February 2021, based on the theme 'I Am and I Will.'

The NSS Unit of our college also celebrated the World Pulses Day on 10th February itself. Several programs on the topic 'Importance of Pulses' were organized via social media due to Covid-19 restrictions.

Sree Narayana College Chengannur NSS Unit no.49a&b observed World Social Justice Day on 20th February 2021. The theme of World Day of Social Justice 2021 was: "A Call for Social Justice in the Digital Economy".

INTERNATIONAL MOTHER LANGUAGE DAY was observed on 21st February 2021.

IQAC Meeting 5

Date: 2nd March 2021; 10.30 am –

1.00 pm Platform: Google Meet

Members present:

Venue: Principal's chamber

Members present:

Smt. Shereen. K (Principal-in-Charge)

Dr. R. Raveendran (UGC Emeritus Professor)

Dr. Venu.S (IQAC Co-ordinator)

Sri. Sabu (Head Accountant)

Dr. Jisha Sreedhar (Department of Chemistry)

Smt. K. Mini (Department of Mathematics)

Dr. K. Sreelatha (Department of Physics)

Smt. Sreedevi Gopalakrishnan (Department of Economics)

Dr. V. Shree Ranjini (Department of Hindi)

Smt. Thushara U (Department of Commerce)

Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)

Smt. Arya Raveendran (Alumni Representative)

Karthik. K (College Union Chairman)

Sri. Anil P Sreerangam (Industrialist)

- It was decided to observe world wildlife day
- It was decided to celebrate International Womens' Day
- In the meeting it was decided to observe World Water Day.
- It was decided to observe forestry day.
- It was decided to organize Economics Day (Association Programme) under the supervision of the department of Economics.
- It was decided to observe World Autism Day.
- It was decided to collect the details of the online classes, along with the topics handled/activities by all the teachers, during the academic year 2020-21.
- It was decided to observe International Mine Awareness Day.
- It was decided to observe National Safe Motherhood Day and National Pet Day.
- It was decided in the meeting to observe World Heritage Day.
- With the aim of inculcating responsibility and dedication to the society among students, as its citizens, it was decided to observe National Civil Service Day.
- To make the students more aware and conscious about earth's environment, it was decided to observe World Earth Day.
- It was decided to observe World Book and Copyright Day.
- It was decided to observe WORLD DAY FOR SAFETY AND HEALTH AT WORK.
- In the meeting it was decided to observe WORLD PRESS FREEDOM DAY.
- It was decided to observe WORLD REDCROSS DAY.

- It was suggested in the meeting to observe MOTHER'S DAY.
- It was decided to observe INTERNATIONAL NURSES DAY.
- The IQAC strongly suggested the need for LMS for centralized teaching -learning process.
- The IQAC also suggested an in-house training programme on computer handling and basics of Microsoft office, for the office staff members (supporting staff) of the college.

Action Taken Report on the meeting held on 02-03-2021

On 03rd March 2021, the Bhoomithra Sena Club of Sree Narayana College, Chengannur celebrated World Wildlife Day by conducting a **Poster Making Contest**. The students enthusiastically participated in the contest. The topic for **Poster Making Contest** was *“The incalculable value of Wildlife”*. The winners of the contest are Anseena A (First Prize – I BSc Physics) and Savanth S (Second Prize – I BSc Chemistry).

On 08th March 2021, International Women’s Day was observed by conducting a webinar on the topic based on inequality faced by women in the current scenario. The resource person of the webinar was Smt. SALEENA BEEVI S., founder director, Nila Foundation & Wellness Trainer.

On 20th March 2021, World Water Day was jointly observed by Sree Narayana College, Chengannur and Government Polytechnique Kasargod. An invited talk was delivered by environmental scientist and former director of Kerala Water Resource Department, Dr. V. Subhash Chandra Boss.

On 21st March 2021, World Forestry Day or International Day of Forests was observed to create public awareness on the values, significance and contributions of the forests to balance the life cycle on the earth. The 2021 Theme for the International Day of Forests was “Forest restoration: a path to recovery and well-being”.

Bhoomithra Sena Club of Sree Narayana College, Chengannur organised a “Photo Contest” (Theme: Celebrate a tree that supports you immensely”) for the students. The students made the Contest a huge success. Abhilash T Mohan (I BSc Chemistry), Anseena A (I BSc Physics) and Akshaya K Mohan (II MSc Chemistry) bagged the first, second and third prize respectively.

On 29th March 2021, Economics Day (Association programme) a technical talk on Globalization and Environmental Degradation was organized by the Economics association of the college. Dr.A.P. Sreeraj, Director, Faculty of Social Science, Thunjath Ezhuthachan Malayalam University, Vakkad, Kerala inaugurated the function by delivering keynote address.

On 2nd April 2021, the NSS team of our college, observed World Autism Day. A video was prepared and displayed, about the significance of the day. Online Competitions on poster making and pencil drawing were also conducted.

On 4th April 2021, the NSS of the college, observed International Mine Awareness Day based on the theme: “Perseverance, Partnership, and Progress”.

On 11th April 2021, National Safe Motherhood Day was observed.

On 11th April 2021, National Pet Day was observed. On this day a photography contest ‘Click with pets’ was conducted.

On 18th April 2021, World Heritage Day was observed, with the aim of inculcating the culture of heritage preservation among the students.

On 21st April 2021, National Civil Service Day was observed.

On 22nd April 2021, Earth Day was observed on the theme: ‘Restore our Earth’.

On 23rd April 2021, world book and copyright Day was observed. On this day, the volunteers of the NSS units of Sree Narayana College, Chengannur organized a student's friendly online platform for sharing their experience and views about the books, the authors and the contents in the books. Almost all volunteers shared their experience and information about the book which they have read. They also prepared posters on the significance of the day.

On 28th April 2021, World Day for Safety and Health at Work was observed under the auspices of the NSS units of the college. Awareness posters were made and presented on the importance of safety measures to be taken at work places against COVID-19.

On 03rd May 2021, World Press Freedom Day was observed to raise awareness of the importance of freedom of the press and remind Governments of their duty to respect and uphold the right to freedom of expression.

On 08th May 2021, World Red Cross Day was observed by conducting online poster making and drawing competitions.

On 09th May 2021, Mother's Day was observed via online platform.

On 12th May 2021, International Nurses' Day was observed under the auspices of the NSS Unit of the college, on online mode.

All the teachers (department wise) submitted the detailed online class report to the college council.

In the last week of May 2021, under the auspices of IQAC, a centralized learning system on LMS Moodle has been started.

On 29th May 2021 an in-house training programme was conducted for the supporting staff members of the college.

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SREE NARAYANA COLLEGE CHENGANNUR

Minutes of the IQAC meeting (2019-20)

Minutes: 1

Date: 1st June 2019; 2.00-4.00 pm

Venue: Principal's Chamber

Members present:

1. Dr. Shiny Sreedhar (Principal)
 2. Dr. R. Raveendran (UGC Emeritus Professor)
 3. Dr. Venu.S (IQAC Co-ordinator, Department of Chemistry)
 4. Mr. K. Prahaladan (Head Accountant)
 5. Smt. K. Mini (Department of Mathematics)
 6. Dr. K. Sreelatha (Department of Physics)
 7. Smt. Sreedevi Gopalakrishnan (Department of Economics)
 8. Dr. V. Shree Ranjini (Department of Hindi)
 9. Smt. Thushara U (Department of Commerce)
 10. Dr. A.V. Anandaraj (Chairaman, Sub Regional Development Council)
 11. Smt. Arya Raveendran (Alumni Representative)
 12. Abhijith V (Student Representative)
 13. Sri. Anil P Sreerangam (Industrialist)
- The principal of the college welcomed all the faculty members and wished them all success in the new academic year 2019-20.
 - It was decided to reconstitute all the clubs and committees.
 - It was decided to start regular classes from 6th June 2019 onwards, as per the directions from the University.
 - It was decided to observe World Environment day.
 - It was decided to observe Nature Photography day.
 - It was decided to observe International Yoga day.
 - It was decided to conduct PTA meeting of third semester UG programmes in the first week of July 2019.
 - The IQAC suggested the faculty members to undergo more online MOOC courses like NPTEL.
 - It was decided to observe **Kargil Vijay Divas**.

- It was decided to pay tribute to the missile man of India, **Dr. APJ. Abdul kalam.**
- All the departments were directed to conduct an entry level test for the 2019 admissions, on the completion of the admission process.
- It was decided to observe „vaayanadinam“ (Reading day), with librarian (Mr. Ratheesh kumar) as the coordinator of the programme.
- The IQAC strongly suggested to provide the PG students, at least an informal coaching to make them equipped to attend National level competitive examinations like CSIR, (by NTA) GATE etc.

Action Taken Report on the meeting held on 01-06-2019

- All the clubs and committees, including the IQAC were reconstituted with the new faculty members.
- The IQAC was reconstituted with Dr. M. S. Latha (Principal) as the chairperson.
- On 05/06/2019, the world Environment day was observed under the auspices of the NSS unit and Bhoomithrasena Club of Sree Narayana College, Chengannur. The college Principal Dr. K. Shiny Sreedhar inaugurated the function. NSS Programme officers and coordinator of Bhoomithrasena Club gave awareness among students about the importance of conserving our environment. The programme came to an end by taking Environment Day Oath.
- The coordinator of SSP (Scholar support programme, initiated by the Department of Higher Education, Govt. of Kerala) participated in the coordinators meet held at Loyola College Sreekaryam Trivandrum on 14th June 2019.
- On June 15th, 2019, the Bhoomithra Sena Club of SNC, Chengannur organised a Nature Photography Competition (Theme: “My Forest”) for the students of SNC, Chengannur, as a part of the Nature Photography Day. Our students got some unique shots.
- On 21st June 2019 department of Physical education in association with NSS organized International Yoga Day Smt.K Valsala (Rtd.HM) took a demonstration class on Yoga and also she presented a talk on the topic „importance of yoga in our daily life“.
- An Orientation programme was arranged for the first year students (2019 admissions) provided to the first year students.
- Dr. Venu. S, has successfully completed (with in Top 1%) an NPTEL online course on Medicinal Chemistry. The duration of the Medicinal Chemistry course was 12 weeks (Jan-2019 to April-2019).
- On 26th June 2019, Kargil Vijay Divas was observed by lighting lamps and with a silent prayer, under the auspices of the NSS unit of the college.
- On 27th June 2019, a tribute was paid to the Missile man of India, Dr. APJ. Abdul Kalam, by lighting lamps. Ms. Anjali Vijayan II B. Sc Mathematics delivered commemorative speech.
- PTA meeting of Third semester B.Com was conducted on 24th July 2019.
- Reading day (vaayanadinam) was observed on 19th June 2019 in the commemoration of P.N.Panicker.

Minutes: 2

Date: 02nd August 2019; 03.00-4.00 pm

Venue: IQAC Room

Members present:

1. Dr. M. S. Latha (Principal-in-Charge)
2. Dr. R. Raveendran (UGC Emeritus Professor)
3. Dr. Venu.S (IQAC Co-ordinator, Department of Chemistry)
4. Mr. K. Prahaladan (Head Accountant)
5. Smt. K. Mini (Department of Mathematics)
6. Dr. K. Sreelatha (Department of Physics)
7. Smt. Sreedevi Gopalakrishnan (Department of Economics)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Smt. Thushara U (Department of Commerce)
10. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
11. Smt. Arya Raveendran (Alumni Representative)
12. Abhijith V (Student Representative)
13. Sri. Anil P Sreerangam (Industrialist)

- It was decided to conduct, at least an in-house orientation class for the first year students (2019 admissions).
- In the meeting, it was decided to observe / celebrate the Independence Day.
- It was decided to conduct the inauguration of various associations and the associations were asked to conduct different programmes for the benefit of the students of the respective departments as well as that of the college.
- It was decided, in the meeting to distribute the flood relief materials under the supervision of the NSS unit of the college.
- In the meeting, it was decided to celebrate the forthcoming “ONAM-2019”, the annual harvest festival of Kerala.
- The department of Economics as well as the Human Rights Forum was asked to conduct an awareness programme/ workshop on digital money transactions, credit and debitcards, online bill payments etc. for the students of the college, with the aim of providing them a „flavor“ of digital civilization.
- The departments those who have not conducted the PTA meeting for the S3 UG programme were reminded of the same.
- It was decided to conduct a programme for the cultural awareness of the motherland/mother language.

- It was decided to conduct ‘swachhta’ awareness programme.
- To make the students aware of the situations and problems faced by senior citizens and to make them more responsible and considerate towards the senior citizens, an old age home visit was decided.

Action Taken Report on the meeting held on 02-08-2019

- On 7th August 2019, an entry level test was conducted for 2019 UG admissions.
- 73rd Independence Day was celebrated on 15th August 2019 at SreeNarayana College, Chengannur. National Flag was hoisted by Dr. M S Latha Principle in charge. In her message she remembered all those who struggle for freedom. NSS programme officer Smt. Bindu V K and Smt. JishaSreedharan delivered Independence Day message. Head accountant Mr. Prahaladhan K. also delivered Independence Day message. Students and teachers recited patriotic songs and sweets were distributed. The celebration came to an end with National Anthem.
- The chemistry association, ‘Prismene 2019’ was inaugurated on 30th August 2019 by Dr.P.P. Lizymol, Scientist Sree Chitra Thirunal Institute for Medical Sciences and Technology, Trivandrum. It was followed by an intercollegiate quiz competition “chemquiz 2019”.
- The department of commerce, conducted Freshers day August 30th 2019
- Dr. K. Sreelatha, Assistant professor, Department of Physics, successfully completed a NPTEL online course on “Designing Learner- Centric MOOCs” during July-August2019.
- On 6th September 2019, the onam festival was celebrated by all the departments of the college. A “Mega-Thiruvathira” (Women’s dance performed in a circle around a lamp, as a part of onam celebration) was conducted by the girl students of the college in the college ground, under the supervision of the Women cell of the college.
- On 30th August 2019, the Human Rights Forum of the college conducted a programme in association with the Postal Department, Neduvaramcode, to educate the students as well as the staff members of the college on IPPB QR card. This redefines the way banking is done. It provides a unique, secure and convenient way to access your account without the hassle of remembering the account number. It will help to do cash transactions, money transfer, bill payments and cashless shopping using this card. This was new information to the students, teaching and non- teaching staffs of our college. Many students and staffs opened their new postal account from the campus itself. Mr. Jayachandran, Business Manager headed the session and his colleagues were accompanied with him.
- On 6th August 2019, a one day seminar entitled “kathakaliyum Malayala Bhashayum” was organized, with the aim of having a closer look on to the Malayalam language and culture.
- On 30th August 2019, swachhta awareness rally followed by anganwadi cleaning was conducted.
- An old age home visit was arranged on 05th September 2019.

Minutes: 3

Date: 01st October 2019; 03.00-4.00 pm

Venue: IQAC Room

Members present:

1. Dr. M. S. Latha (Principal-in-Charge)
2. Dr. R. Raveendran (UGC Emeritus Professor)
3. Dr. Venu.S (IQAC Co-ordinator, Department of Chemistry)
4. Sri. Haridas (Head Accountant)
5. Smt. K. Mini (Department of Mathematics)
6. Dr. K. Sreelatha (Department of Physics)
7. Smt. Sreedevi Gopalakrishnan (Department of Economics)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Smt. Thushara U (Department of Commerce)
10. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
11. Smt. Arya Raveendran (Alumni Representative)
12. Abhijith V (Student Representative)
13. Sri. Anil P Sreerangam (Industrialist)

- It was decided to observe **Gandhi Jayanti** .
- It was decided to conduct a career guidance programme/workshop for commerce students of the college.
- Decided to provide an orientation for first year NSS volunteers.
- It was decided to conduct a one-day seminar by the department of physics.
- It was decided to give a training programme to the non-teaching staff members of the college.
- It was decided to conduct model examination for the first semester UG students in the first week of November 2019.
- In the meeting, it was decided to ensure the participation of college athletic team in various tournaments and championships.
- Decided to submit the data for NIRF 2020.
- It was decided to observe Constitution day.
- Decided to provide the students training on anti drug activities.
- It was decided to observe International Mathematics Day.
- It was decided to observe R.Sankar's Day (Founder's day).

Action Taken Report on the meeting held on 1st October 2019

- On 2nd October 2019, the NSS volunteers involved in the campus cleaning by upholding the slogan „Swachta Hi Seva“.
- A career guidance programme for the B. Com students was conducted on 28th October 2019 by LOGISTICS
- All Kerala Best Manager Contest was conducted by GIIMS Kochi On 25th October 2019 Amal Dev, Student of Second year mathematics was selected as the coordinator of palliative care unit S.N College Chengannur and attended two day training programme which was from 10/10/2019 to 11/10/2019 at senate hall kerala university Trivandrum. On 19th October 2019, an orientation class for first year NSS volunteers was organized. Sri Brahmanayakam Mahadevan Sir led the orientation class.
- On 18th October 2019, a one- day seminar on Astronomy was Jointly Organized by Department of Physics & Science Forum in Association with Academy of Physics Teachers Kerala.
- On 9th October to 11 October 2019 College Aquatic team participated in the intercollegiate Aquatic Championship held at LNCPE, Kariavattom, Trivandrum.
- College Football team Participated in the Kerala University Intercollegiate Football Tournament on 12th October 2019.
- On 26th October 2019, a training programme on Office Management was conducted for the non-teaching staff members of the college. The Dy. Director of Dy. Directorate of Collegiate Education was the chief guest of the programme. In the programme it was suggested to carry out an in-house computer training programme for the non-teaching (office staff members) of the college.
- On 2nd November 2019, an in-house computer training programme (on MS Office, Scanning and conversion of files etc) was conducted by the IQAC of the college.
- Constitution Day is celebrated in India on 26th November every year to commemorate the adoption of Constitution of India. On 26 November 1949, the constituent Assembly of India adopted the Constitution of India, and it came into effect on 26 January 1950. NSS volunteers of Sree Narayana College, Chengannur observed the constitution day by listening to the Preamble and our volunteer leader Mr.Suhail delivered a speech on important parts of our Constitution.
- Data collection in respect of the NIRF ranking was completed and uploaded the same for NIRF 2020, on 27th November 2019.
- On 29th November 2019 College Judo team participated in the Kerala University Intercollegiate Judo Champion Ship held at Vellayayani Agriculture College organized by NSS College, Pandalam.
- Karthik K II B.Com attended two days training programme on Anti Drug Activities at students centre Thiruvananthapuram, on 21-22nd November 2019.
- On 7th November 2019, the R. Sankar's day was observed in the commemoration of the Founder Manager.
- International Mathematics Day was observed on 15th October 2019.

Minutes: 4

Date: 3rd December 2019; 03.00-4.00 pm

Venue: IQAC Room

1. Dr. M. S. Latha (Principal-in-Charge)
2. Dr. R. Raveendran (UGC Emeritus Professor)
3. Dr. Venu.S (IQAC Co-ordinator, Department of Chemistry)
4. Sri. Haridas (Head Accountant)
5. Smt. K. Mini (Department of Mathematics)
6. Dr. K. Sreelatha (Department of Physics)
7. Smt. Sreedevi Gopalakrishnan (Department of Economics)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Smt. Thushara U (Department of Commerce)
10. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
11. Smt. Arya Raveendran (Alumni Representative)
12. Karthik. K (College Union Chairman)
13. Sri. Anil P Sreerangam (Industrialist)

- It was decided to start second semester regular classes from 04th December 2019 onwards as per the directions of University.
- In the meeting, it was decided to observe the International year of periodic table (IYPT) under the auspices of Department of Chemistry.
- It was decided to make the students participate in the Kerala University Athletic Meet.
- It was decided to conduct game week and Annual Athletic Meet (Sports day).
- It was decided to conduct an Alumni meet of the college.
- Decided to submit the data for AISHE for the year 2018-19.
- It was decided to conduct an awareness programme on HIV-AIDS.
- Decided to organize annual camp of NSS.
- It was suggested in the meeting to conduct an awareness class on the “History of “Chengannur”, the place in which the college is situated, under the supervision of the Literary and Debate club of the college.
 - It was decided to open a blood donation camp under the auspices of the NSS unit of the college.
 - It was decided to start a certificate course on Tally by the department of Commerce.
 - It was decided to conduct a literary quiz under the auspices of the library.

Action Taken Report on the meeting held on 3rd December 2019

- Second semester classes were started on 4th December 2019.
- On 18th December 2019, One-day seminar in connection with IYPT was organized by the department of chemistry. Dr. Biju. S, Assistant professor, Government Arts College, delivered a talk on the topic “Chemistry and Periodic table”. In the afternoon a „Rapid fire quiz competition“ on „periodic table and elements“ was also conducted.
- On 10th December 2019 College Fencing team participated in the Kerala University Intercollegiate Fencing Champion Ship held at Mannaniya College, Pangodu , Trivandrum.
- College Athletic Men and Women team participated in the Kerala University Athletic Meet held at University Stadium, PMG , Palayam Trivandrum on 12th, 13th and 14 December 2019.
- The annual Games week was conducted on 13-14th January 2020.
- The annual athletic meet (sports day) was conducted on 5th February 2020.
- An alumni meet was convoked on 11th January 2020. The college principal Dr. M. S. Latha chaired the meeting. The aim of the meeting was to analyze the hurdles in fostering the alumni association of the college.
- Successfully uploaded the data of All India Survey on Higher Education (AISHE) 2018- 19.
- Conducted Poster Design Competition on 19th December 2019 on the topic HIV-AIDs in association with RRC, Health and Sports club, NSS and IQAC.
- Organized annual special camp of NSS from 20th -22nd December 2019.
- On 18th February 2020, the Literary and Debate Club in association with the Department of Languages conducted a literary talk on Chengannur in the college auditorium. The programme presided over by Dr. Nisha J Tharayil, respected principal of the college. Mr. Prabhakaran, Chairman, ***Bhasha Padana Kendram*** , HOD of Malayalam Mrs Bindhu V.K, Mr. Ratheesh Kumar Librarian of the College delivered their valuable thoughts. Mr. Prabhakaran lead an informative class about the history of Chengannur. Thereafter he has handed over his book ***Kalathinoppam*** .The book portrays a beautiful picture about Chengannur. The session ended with heating discussions of *different* genres of literature.
- A blood donation camp was conducted by the NSS unit of the college in association with Pusphagiri Medical college on 16th December 2019.
- A literary quiz was conducted in association with Mathrubhumi daily on 18th January 2020. The department of commerce in association with the G-Tech Education started a course on Tally w.e.f 03rd February 2020.

Minutes: 5

Date: 11th March 2020; 11.00 am – 1.30 pm

Venue: Principal's chamber

1. Dr. M. S. Latha (Principal-in-Charge)
2. Dr. R. Raveendran (UGC Emeritus Professor)
3. Dr. Venu.S (IQAC Co-ordinator, Department of Chemistry)
4. Sri. Haridas (Head Accountant)
5. Smt. K. Mini (Department of Mathematics)
6. Dr. K. Sreelatha (Department of Physics)
7. Smt. Sreedevi Gopalakrishnan (Department of Economics)
8. Dr. V. Shree Ranjini (Department of Hindi)
9. Smt. Thushara U (Department of Commerce)
10. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
11. Smt. Arya Raveendran (Alumni Representative)
12. Karthik. K (College Union Chairman)
13. Sri. Anil P Sreerangam (Industrialist)

- An urgent meeting of IQAC was convoked in the circumstances of alarming spread of Covid-19 pandemic. The principal, Dr. Nisha J Tharayil detailed out the communications/orders from the higher education and Universities regarding the wide spread of covid-19.
- It was decided to suspend all the regular classes in the campus and switchover to the online teaching mode. However regular examinations will be conducted in the campus, strictly adhering to the covid protocol and as per the direction of the University.
- It was decided to carry out an extension activity regarding this pandemic, under the auspices of department of chemistry.
- IQAC insisted all the teachers to carryout regular classes via virtual class rooms and online mode.
- In this regard, it was decided to carry out an in-house training programme for the teachers to create a video; including recording, editing and uploading.
- Teachers of all the departments were encouraged/directed to attend as well as to carryout training programmes on online teaching-learning process.
- Teachers were encouraged to participate in online teaching programmes supervised by the government agencies/companies like Additional Skill Acquisition Programme (ASAP).
- It was decided in the meeting to carry out an online workshop/seminar on Moodle-Learning Management System.
- The IQAC strongly recommended the need for a centralized Moodle-Learning

Management System (LMS) for the college.

- The IQAC, based on the report obtained from the PG departments, strongly suggested to provide coaching to the PG students, in a more organized and systematic way, to make them equipped to attend and clear the National level competitive examinations like CSIR, (by NTA) GATE etc.

Action Taken Report on the meeting held on 11th March 2020

- All the regular classes were conducted via online mode and the reports of the same on a weekly basis are submitted to the college principal and the copy of the same is forwarded to Dy.DCE.
- On 18th March 2020, under the supervision of the department of chemistry, sanitizer (hand sanitizer) was prepared in significant amount and was distributed to various government offices- Police station, Fire stations, Treasury etc and various local bodies as well as to the local areas.
- Under the supervision of the department of chemistry, hand sanitizer was provided to the students appearing for regular university examinations.
- All the departments duly forwarded the online class reports to the head of the institution in prescribed format.
- The IQAC, carried out an in-house training programme to the teachers for acquainting them to various video recording and editing platforms and to upload the same to the public platform.
- Almost all the teachers of the college underwent refresher and training programmes related to the online teaching-learning, LMS and Moodle platforms.
- A few teachers have prepared and presented video on online platform for several teachers' associations and government undertaking programmes/companies/agencies.
- A five-day FDP was organized by Department of Physics in association with Spoken Tutorial, IIT Bombay on Moodle - Learning Management System from 25 -29 May 2020. One of the students (Vishnu) from the PG department of Physics, qualified the GATE examination (with an all India rank of 1788), in March 2020.

SREE NARAYANA COLLEGE, CHENGANNUR

MINUTES OF THE IQAC MEETINGS 2018-19

Minutes: 1

Venue: Principal's Chamber

Date: 03rd August 2018

Members present:

1. Dr.Shiny K Sreedhar (Principal)
2. Dr.R. Raveendran (External Expert)
3. Dr. Venu. S (IQAC Co-ordinator)
4. Mr.K. Prahaladan (Head Accountant)
5. Dr. Sheela S Fernandez (Department of Chemistry)
6. Dr. K. Sreelatha. (Department of Physics)
7. Smt. K. Mini (Department of Mathematics)
8. Smt. Vani Jayadevan (Department of Economics)
9. Smt. Shereen. K (Department of Physical Education)
10. Smt. Soumya Surendran (Department of Commerce)
11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
12. Smt. Arya Raveendran (Alumni Representative)
13. Abhijith V (College Union Chairman)
14. Sri. Anil P Sreerangam (Industrialist)

03rd August 2018

- The principal introduced the newly appointed IQAC co-coordinator (Dr.Venu.S, Department of Chemistry) to the members present.
- It was decided to celebrate “Onam”, the cultural festival. Ms. Shereen K, Assistant Professor, Department of Physical Education, was selected as the coordinator for conducting the same by including various competitions for students.
- It was decided to observe the Independence Day under the auspices of NSS Unit of the college.

- It was decided to observe ozone day, in the month of September 2018, under the auspices of Department of Chemistry.
- It was decided in the meeting to organize an orientation programme for the First year degree students (2018 admission) in the month of September.

Action Taken Report on the meeting held on 03-08-2018

- On 8th August 2018 the health and sports club in association with the Mathrubhumi and cultural club organised a competition for students to get engaged and participate in the games related to Onam. Various games like Tug of war, “pattu petti”, Mr. and Mrs. Malayali and Onam quiz were conducted.
- 72nd Independence Day was celebrated at Sree Narayana College, Chengannur. National Flag was hoisted by NSS programme officer Smt. Jisha Sreedharan. Smt. Thushara U. S., Assistant professor of Commerce, delivered Independence Day message. Head accountant Mr. Prahaladhan K also delivered a few words regarding independence. Students and teachers recited patriotic songs and sweets were distributed. The celebration came to an end with National Anthem.
- In connection with ozone day celebrations, an essay and painting competition was conducted by the Department of Chemistry in association with NSS unit of the college, on 17th September 2018. Gulmesh Chand, I B.Sc Physics and Anju A of II B.Sc physics won the first and second prize respectively, for the essay competition. Ganga Krishnan N of II B.Sc Physics and Jeril Joy of II B.Sc Mathematics won first and second prize respectively, in painting competition.
- One day orientation programme for first year degree students was organized by the IQAC of the college, on 6th September 2018. The programme was presided over by the principal of the college, Dr.K.Shiny Sreedhar. Dr. Venu.S, Co-ordinator, IQAC welcomed the gathering. The programme was scheduled as two sessions- F.N Session for science stream students and A.N Session for the students of Arts and Commerce stream. The sessions were handled by Prof. (Dr.) R.Raveendran, UGC Emeritus Professor. The sessions were completely interactive in nature. The feedback was collected from the students and handed over to the external expert.

Minutes: 2

Date: 28th August 2018

Members present:

1. Dr.Shiny K Sreedhar (Principal)
 2. Dr.R. Raveendran (External Expert)
 3. Dr. Venu. S (IQAC Co-ordinator)
 4. Mr.K. Prahaladan (Head Accountant)
 5. Dr. Sheela S Fernandez (Department of Chemistry)
 6. Dr. K. Sreelatha. (Department of Physics)
 7. Smt. K. Mini (Department of Mathematics)
 8. Smt. Vani Jayadevan (Department of Economics)
 9. Smt. Shereen. K (Department of Physical Education)
 10. Smt. Soumya Surendran (Department of Commerce)
 11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
 12. Smt. Arya Raveendran (Alumni Representative)
 13. Abhijith V (College Union Chairman)
 14. Sri. Anil P Sreerangam (Industrialist)
- The alarming situation of the flood hit was discussed in the meeting. The committee entrusted the NSS unit of the college to take up the flood relief activities.
 - It was decided to convoke a general body meeting of all the teaching and non-teaching staff of the college to take part in the flood relief activities.
 - It was decided in the meeting to make contributions to CMDRF (chief minister's disaster relief fund).
 - It was decided to visit the flood affected areas of Cheriyanad Grama panchayat.

Action Taken Report on the meeting held on 28-08-2018.

- The Teachers, Students, Non-Teaching staff and the NSS Unit of the college, as a team could extend their hands for the betterment of the affected society.
- Dr. Smitha Sasidharan and Prof. Lekha visited the houses of flood affected victims (students). Some of the students were severely affected and we tried to console them and provide support to overcome the situation. Miss Anju, Miss Krishnaveni and Mr. Akarsh of second year chemistry students lost their house utensils and dresses in the flood and we gave 1500/- rupees to each of them. Our second year MSc chemistry students were also affected by the flood and two of them lost their books too. We gave Mr. Sandeep S.A and Miss. Anusree of the class an amount of Rs. 1500/- each to buy books.
- All the teaching faculty members participated in the salary challenge. The faculty members unanimously decided to contribute one month's salary as 10 installments to the CMDRF.

Minutes: 3

Date: 28-09-2018

Members present:

1. Dr.Shiny K Sreedhar (Principal)
2. Dr.R. Raveendran (External Expert)
3. Dr. Venu. S (IQAC Co-ordinator)
4. Mr.K. Prahaladan (Head Accountant)
5. Dr. Sheela S Fernandez (Department of Chemistry)
6. Dr. K. Sreelatha. (Department of Physics)
7. Smt. K. Mini (Department of Mathematics)
8. Smt. Vani Jayadevan (Department of Economics)
9. Smt. Shereen. K (Department of Physical Education)
10. Smt. Soumya Surendran (Department of Commerce)
11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
12. Smt. Arya Raveendran (Alumni Representative)
13. Abhijith V (College Union Chairman)
14. Sri. Anil P Sreerangam (Industrialist)

- It was decided to conduct an entry level/aptitude test for the first year students (2018 admissions) of all the departments.
- It was decided to conduct a college-level quiz competition under the auspices of Gandhian Study Center of the college, in the month of October 2018 in connection with '*Gandhi Jayanti*'.
- It was decided to conduct the PTA meeting of the First year (2018 admissions) students of all Degree programmes before 31st October 2018.
- It was decided to ensure the participation of students in the Kerala University Inter-collegiate Judo Championship and Kerala University Intercollegiate North Zone Kabadi Championship to be held in the month of October 2018.
- Decided to submit a report on flood relief activities carried out by the institution to the University of Kerala in prescribed format.

Action Taken Report on the meeting held on 28-09-2018.

- An aptitude test/entry level for first year B. Sc students was conducted by the department of Chemistry, Physics and Mathematics on 3rd October 2018.
- A quiz competition was conducted by the Gandhian Study Centre of the college on 4th October 2018. A team of students (S3 B.Sc) from the Department of Mathematics participated in quiz competition conducted by the Gandhian Study Centre of the college and won first prize.
- An aptitude test/entry level for first year students was conducted by the department of Commerce and Economics for the first year students (2018 admission) of the respective departments on 4th October 2018.
- On 13th and 14th October 2018 our college Judo Men and Women Team participated in Kerala University Intercollegiate Judo Championship held at Vellayayani Agriculture College Thiruvananthapuram organised by Pandalam NSS College. Lekshmi .J of 1st B. Sc Chemistry student got Bronze Medal.
- PTA meeting of S1 B.Sc Mathematics was convened by the department of Mathematics on 16th October 2018. The meeting was presided over by the Principal, Dr. K.Shiny Sreedhar. The head of the department welcomed the parents and the

matter of internal examination, attendance; assignments etc were discussed with them.

- On 27th and 28th October the Department of Physical Education in association with college Sports Club conducted Kerala University Intercollegiate North Zone Kabaddi Championship.
- The PTA meeting of S1 B.A Economics was convened in the afternoon of 15th October 2018.
- PTA Meeting of S1 B.Sc Chemistry 2018 admission was convened in the FN of 16th October 2018. The meeting was presided over by the Principal, Dr.K.Shiny Sreedhar. The tutor of S1 B.Sc Chemistry, Dr.Venu.S welcomed the parents, teachers and students to meeting. The matter regarding attendance and internal test paper marks were discussed by the teachers of the respective departments and the internal marks were attested by the students.
- The PTA meeting of S1 B.Com was convened in the afternoon of 16th October 2018.
- Forwarded the report on flood relief activities carried out by the institution to the University of Kerala in prescribed format on 25-10-2018.

Minutes: 4

Date: 31-10-2018

Members present:

1. Dr.Shiny K Sreedhar (Principal)
2. Dr.R. Raveendran (External Expert)
3. Dr. Venu. S (IQAC Co-ordinator)
4. Mr.K. Prahaladan (Head Accountant)
5. Dr. Sheela S Fernandez (Department of Chemistry)
6. Dr. K. Sreelatha. (Department of Physics)
7. Smt. K. Mini (Department of Mathematics)
8. Smt. Vani Jayadevan (Department of Economics)
9. Smt. Shereen. K (Department of Physical Education)
10. Smt. Soumya Surendran (Department of Commerce)
11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
12. Smt. Arya Raveendran (Alumni Representative)

13. Abhijith V (College Union Chairman)

14. Sri. Anil P Sreerangam (Industrialist)

- It was decided to observe 46th death anniversary of the founder Manager R. Sankar on 7th November 2018, at the college auditorium.
- It was decided to ensure the participation of students in the Kerala University Inter-collegiate Kabadi Championship (Women) and Kerala University Inter-collegiate Athletic meet to be held in the month of November 2018.
- It was decided to carryout debate/group discussion in connection with Kerala's flood disaster under the auspices of Literary and Debate club.
- It was decided to conduct the PTA meeting of the Fifth Semester (2016 admissions) students of all Degree programmes before 30th November 2018.
- It was decided to conduct Model Examination for S5 B.Sc students in the last week of November 2018, under the supervision of Examination cell of the college.
- Decided to conduct an online test (National Level) on Accounting for fifth semester B.Com students.
- Decided to conduct an orientation class for B.Com students regarding CA.
- Decided to conduct a career guidance programme for the students of B.A Economics.
- Decided to conduct an awareness programme on the prevention of harassment against senior citizens under the auspices of Human Rights forum.
- Decided to submit data for NIRF 2019.
- Decided to submit the data of AISHE for the year 2017-18.

Action Taken Report on the meeting held on 31-10-2018

- The 46th death anniversary of Sri R Sankar ,former Chief Minister, SNDP Yogam general secretary and founder manager of S N Trust observed on 7th November 2018 at SreeNarayana College, Chengannur . Representatives of RDC, teaching, non teaching staff members and students gathered in the commemoration meet. The function was inaugurated by Dr. A.V. Anandaraj (S.N. Trust Executive Committee member). The meeting was presided over by Sri Anil P Sreerangam, the convener of RDC. Dr. Shiny K

Sreedhar, the principal of the college, welcomed the gathering. Sri. Sunil Valliyil (Treasurer, RDC) delivered the remembrance speech. Dr. Venu.S (IQAC Co-ordinator, Sri. Ratheesh Kumar. N (Librarian), Sri. S. Baiju (office staff) felicitated the function. Kannamparambil Kunjachan Memorial Endowment for meritorious students from degree stream was also distributed. Prof. K.V.Lekha (Department of Malayalam) delivered vote of thanks.

- On 3rd November 2018 our college kabaddi Women Team participated in Kerala University Intercollegiate Kabaddi Championship held Sree Narayana College for Women, Kollam.
- On 7th, 8th and 9th November 2018 our college Athletic Men Team participated in Kerala University Intercollegiate Athletic Meet held at Department of physical Education, Thiruvananthapuram.
- Students of the college participated in the intercollegiate debate competition organized by Mathrubhumi along with Federal bank called “Speak for India-Kerala Edition 2018”. The topic for the block level competition was “Kerala’s flood disaster, we have ourselves to blame”. The competition held at Bishop Moore College, Mavelikkara on 11/11/2018.
- A college level debate competition was also held on 14/11/2019 in the college auditorium. The topic was “Kerala after Flood: Resored or not?” Students from various departments actively participated in the competition. The top two winners were Abhijith, S2 Chemistry and Amrithjith, S2 Commerce. They were qualified for participating in regional level (Southern region) competitions organized by principal’s council.
- PTA meeting of S5 B.Sc Mathematics was presided over by the Principal, Dr.K.Shiny Sreedhar. The Head of the department welcomed the parents and teachers to the meeting.
- An orientation class for the B.Com students was conducted by ICAI regarding CA.
- Department of Economics has organized a one day Career guidance programme titled “ECONOSCIENTIA”. on 15th November 2018. The programme was intended for the B.A Economics degree students of the college.
- PTA Meeting of S1 B.Sc Chemistry 2018 admission was convened in the FN of 16th November 2018. The meeting was presided over by the Principal, Dr.K.Shiny Sreedhar. The tutor of S1 B.Sc Chemistry, Dr.Venu.S welcomed the parents, teachers and students to meeting. The matter regarding attendance and internal test paper marks were discussed

by the teachers of the respective departments and the internal marks were attested by the students.

- The PTA meeting of S1 B.Com was convened in the afternoon of 16th November 2018.
- On 20th November 2018 our college Cricket Men Team participated in Kerala University Intercollegiate Cricket Tournament held at NSS College Pandalam organised by D B College Sasthamkottah.
- Model examination for B.Sc S5 students of all the degree programmes (Chemistry, Mathematics and Physics) was conducted by the Examination Cell of the college from 27th November-1st December 2018.
- A national level competition on Accounting by online test for 5th semester B.Com degree students was conducted by the Department of Commerce in association with G-Tec computer education on 29th November 2018.
- An awareness programme conducted at the college auditorium on 1st December 2018, to prevent harassment against senior citizens, which was organized by the department of Social Justice, District Social Justice Office, Alapuzha. Mr. Saji Cheriyan, respected M.L.A inaugurated the function. Mr. Athul Swami Nath respected R.D.O and presiding officer, maintenance Tribunal, Chengannur delivered key note address. Adv. Jayan C Das led a class which clearly described laws which prevent harassment against senior citizens.
- Data collection in respect to the NIRF ranking was completed and submitted the same for NIRF 2019.
- Successfully uploaded the data of All India Survey on Higher Education (AISHE) 2017-18.

Minutes: 5

Date: 03-12-2018

Members present:

1. Dr.Shiny K Sreedhar (Principal)
2. Dr.R. Raveendran (External Expert)
3. Dr. Venu. S (IQAC Co-ordinator)
4. Mr.K. Prahaladan (Head Accountant)
5. Dr. Sheela S Fernandez (Department of Chemistry)
6. Dr. K. Sreelatha. (Department of Physics)

7. Smt. K. Mini (Department of Mathematics)
8. Smt. Vani Jayadevan (Department of Economics)
9. Smt. Shereen. K (Department of Physical Education)
10. Smt. Soumya Surendran (Department of Commerce)
11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
12. Smt. Arya Raveendran (Alumni Representative)
13. Abhijith V (College Union Chairman)
14. Sri. Anil P Sreerangam (Industrialist)

- Commencement of second semester UG programme.
- It was decided to ensure the participation of students in the Kerala University Inter-collegiate Fencing Championship (Men and Women).
- Decided to conduct a poster designing competition under the auspices of the Women Study unit of the college.
- Decided to conduct an external mentoring class in connection with WWS programme.
- Decided to conduct an awareness talk under the auspices of the Health Club.
- It was decided to observe the 70th Republic day.
- It decided to ensure the participation (enrolment) of faculty members and PG students for online courses such as NPTEL.
- Decided to observe Martyr's day under the auspices of Gandhian Studies Unit of the college.

Action Taken Report on the meeting held on 03-12-2018

- The regular classes for second semester UG programmes started as per the direction of University of Kerala, Thiruvananthapuram.
- On 11th December 2018 our college Fencing Men and Women Team participated in Kerala University Intercollegiate Fencing Championship held at Department of Physical Education Thiruvananthapuram organised by VTMNSS College, Dhanuvachapuram. Awathy S, III year B Sc Chemistry and Devu D of III year B Sc Maths got bronze medals.

- Poster designing competition on the theme “Kerala Women yesterday, today and tomorrow” was conducted at the college Auditorium under the supervision of ICDC *Vanitha Sishu Kshema Samithi* on 12-01-2019.
- An external mentoring session was conducted on 19-01-2019, as a part of WWS Programme. Dr. Anilkumar A G, Consultant Psychologist/Counsellor delivered a talk on the topic ‘Skill development, Health and wellness’. The students of the WWS programme were the beneficiaries.
- The Department of Physical education in association with Red Ribbon Club and Health Club Oorganzed a Cancer awareness class and a positive talk on HIV-AIDS on 25th January 2019. Deputy Mass Media Officer Sri. Dileep Khan delivered a talk on the cancer awareness. Smt. Girija Thrideep delivered the talk entitled “HIV-AIDS positive talk”.
- A quiz competition on the topic “India and its Constitution” was conducted in connection with Republic Day celebrations by NSS volunteers, on 25th January 2019. Five teams actively participated in the competition.
 - 1st Prize – Smruthy Sasi & Vipin G Second M.Sc Chemistry.
 - 2nd Prize – Vinayan S & Manu Muraleedharan First B.Sc Mathematics

&

 - Aromal A & Sudhi Sugathan First B.Com
 - 3rd Prize – Arathi Mohan & Sreelekshmi N First BA Economics

Cash prizes of Rs. 1000/-, Rs. 500/- and Rs. 300/- was given to the winners.
- 70th Republic Day was celebrated at Sree Narayana College, Chengannur. National Flag was hoisted by NSS programme officer Smt. Jisha Sreedharan. Dr. Reshmi R., Assistant professor of Chemistry, delivered Republic Day message. Students and teachers recited patriotic songs and sweets were distributed. The celebration came to an end with National Anthem.
- The faculty members and 10 students of third semester P.G. students of the department enrolled for the NPTEL online certification courses. One faculty member (Dr.Venu.S, Assistant Professor) and 5 P.G. Students registered for the examination on Medical chemistry Online Course. The duration of the Medicinal Chemistry course was 12 weeks (Jan-2019 to April-2019).

- Martyrs day on 30/01/2019 to pay homage to the victims who fought for the freedom, welfare and progress of India and sacrificed their life. As a mark of respect to the Father of Nation and other martyrs two minutes silence is observed in the college at 11.00 AM. CGS Coordinator Smt.VaniJayadevan welcomed gathering The Principal Dr.K. Shiny Sreedhar gave presidential address in which she underscored the contribution of Mahatma Gandhi towards the nation .In the Keynote address Smt. K. V. Lekha ,Associate professor Department of Malayalam, enlightened the students with the very valuable information about the life of Father of our Nation, Mahatma Gandhi, who struggled for freedom and that too without spilling a drop of blood. Smt.Sreedevi Gopalakrishnan, HOD Department of Economics explained the various challenges and experience faced by Gandhiji as a freedom fighter, Shri. Harikrishnan, Guest Lecturer Department of political science rendered the vote of thanks.
- This year the day is celebrated based on the focal theme *Wetlands and climate change*. As part of the celebrations, NSS unit, Department of Chemistry and Bhoomithra Sena Club of Sree Narayana College, Chengannur organized a series of programmes to raise the awareness of students and public on the importance of conservation and sustainable management of wetlands. The programme was sponsored by Kerala State Council for Science, Technology and Environment (KSCSTE).

Minutes: 6

Date: 04-02-2019

Members present:

1. Dr.Shiny K Sreedhar (Principal)
2. Dr.R. Raveendran (External Expert)
3. Dr. Venu. S (IQAC Co-ordinator)
4. Mr.K. Prahaladan (Head Accountant)
5. Dr. Sheela S Fernandez (Department of Chemistry)
6. Dr. K. Sreelatha. (Department of Physics)
7. Smt. K. Mini (Department of Mathematics)
8. Smt. Vani Jayadevan (Department of Economics)
9. Smt. Shereen. K (Department of Physical Education)
10. Smt. Soumya Surendran (Department of Commerce)

11. Dr. A.V. Anandaraj (Chairman, Sub Regional Development Council)
12. Smt. Arya Raveendran (Alumni Representative)
13. Abhijith V (College Union Chairman)
14. Sri. Anil P Sreerangam (Industrialist)

- It was decided in the meeting to conduct an interdepartmental debate competition under the auspices of the Gandhian Studies Unit of the college.
- Decided to observe National Science day.
- It was decided to celebrate womens day.
- It was decided to carry out an awareness programme against the usage of drugs, under the auspices of the anti-narcotic club of the college.
- Decided to conduct an orientation programme exclusively for PG students of the college.
- As per the direction from the University of Kerala, it was decided to host a travelling theatre organized by the Center for Performing and Visual Arts, University of Kerala.
- It was decided to observe world Forestry day and world water day under the auspices of the Bhoomithra Sena club of the college.
- Decided to conduct a poster designing competition and valedictory function of Gandhian Studies Unit (CGS) of the college.

Action taken report on the meeting held on 04-02-2019.

- An Interdepartmental debate competition was held on 05-02-2019 at 3.00 p.m. Smt.Radhika, Guest Lecturer, Department of History and Smt. Rajani, Guest Lecturer Department of Economics as the jury member .The topic of the debate was “The Relevance of Gandhian ideas in the present Century” Some participants argued that Gandhian ideas was applicable and some others opposed. The audience highly appreciated the debate .The debaters displayed the confidence in presenting their arguments. At the end of the debate which lasted over one and half hours, the best speakers were Nithin. K .Ani (6th BSC Physics) and Vinayan. S (4th Semester Mathematics) and second best speakers are Sneharidas (2nd M.Sc Chemistry) and

JithinNath (6th Sem. Economics) Vote of thanks was proposed by Smt.Vani Jayadevan, Coordinator CGS unit of the college.

- Interdepartmental Elocution & Quiz Competition was conducted in connection with National Science Day celebrations on 26-02-2019. National Science Day was celebrated on the theme “Communicating Science for All” sponsored by KSCSTE. Dr. Vijaya Kumar S, Assitant Professor, Dept. of Physics, NSS College, Pandalam, delivered a talk on the topic, on 27-02-2019.
- **Women’s Day Celebrations** was inaugurated by Dr.V.L.Pushpa, HOD, Department of Chemistry, S. N. College, Kollam, on 08-03-2019. The session II of the programme started with a flash mob by the girl students of the college. It was followed by a training class by Dr. Sheela. S. Fernandez on flower arrangement and vegetable carving.
- The anti-narcotic club and Health club of the college in association with St. Gregorius School organized a Flash Mob and skit at the college campus on 12-03-2019. The programme was supervised by the Excise department. The aim of the programme was to create awareness against the usage of drugs.
- One-day orientation programme exclusively for the post graduate students of the college was conducted under the auspices of the IQAC of the college, on 13-03-2019. The intention of the programme was to give the students an insight on the scope of higher education in science and opportunities for research.
- The college hosted a Travelling Theatre on 17-03-2019, organized by the centre for Performing and Visual Arts, University of Kerala. The objective of the programme was to make aware the students about the contributions of the social reformers of Kerala.
- The World Forestry Day - 2019 was observed at Sree Narayana College, Chengannur on March 21st, 2019 with the financial support of Directorate of Environment and Climate Change, Government of Kerala. The programme was organized by the NSS and Bhoomithra Sena Club of the college. The Club designed varieties of competitions based on their topics of interest for those students who are reluctant to participate and thereby instill in them the warmth of confidence to come to the force. The competitions include: Impulsive Essay Writing on the topic “Forest Fire” and nature quiz competition. The students actively participated in impulsive essay writing competition on “Forest Fire”. Suchithra. R (IInd B.Sc. Mathematics), Anakha. R. (IInd B.Sc. Mathematics) and

Reshmi. M. Raju (IInd B. Sc. Chemistry) bagged the first, second and third prize respectively. An Interdepartmental “Nature Quiz Competition” was organized in the afternoon at College auditorium. A team of two students from five departments participated in the competition. The winning students and teams were given citations and cash awards of Rs.1500/-, Rs.1,000/-, Rs. 500/- as first, second and third prize respectively.

- The World Water Day-2019 was observed at Sree Narayana College, Chengannur on 22-03-2019, under the auspices of Directorate of Environment & Climate Change, Government of Kerala. The programme was organized by the Bhoomithra Sena Club and NSS of the College. A one-day seminar and awareness programme was organized. Mr. V. R. Jayaprasad, Director, Centre for Action Research in Education and Pedagogy Training, Thiruvananthapuram inaugurated the function and delivered the inaugural address.
- Poster making competition was organized for students on 27-03-2019 at 2.30 pm at college auditorium. The aim behind conducting this competition was to check the creative and artistic skills of the students, total time allotted for the activity was one hour. The judge of the competition was Smt.K V Lekha, Associate Professor Department of Malayalam. The following students bagged the First, Second and third positions.
 1. Amritha Raj (4th Semester BSC Mathematics)
 2. Aparna (2nd Semester BSC Physics)
 3. Vyshnavi S V (5th Semester B Com).
- The valedictory function and prize distribution of CGS unit of S.N.College, Chengannur was held in the college auditorium. In the function, the prizes were distributed to the winners of the competition.

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Feedback Back Action Taken Report

2022-2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)



Sree Narayana College Chengannur

Estd:1981

Alapuzha, Kerala

About the college

Sree Narayana College, Chengannur is a major centre for higher education offering educational opportunities to the rural community. The College is named after the great saint and social reformer Sree Narayana Gurudev. It stands as a monument that reminds us of the great doctrines of the Guru. The basic objective of the institution is to provide education to the marginalized section of the society. The college started functioning in 1981, and is a young growing college offering five under graduate courses and two post graduate courses. The college is situated in a beautiful place 6 kms away from Chengannur.

The college endeavours to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. It was His Holiness Narayana Guru's call to seek "Liberation through Education" which inspired the distinguished citizens of this backward area to start a new college. We aim at building up a humane and socially committed fraternity of young men and women through education.

The motto of the college is "Enlightenment through Education". The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

The Educational Courses offered by the Institute as summarized here. The college is affiliated to the University of Kerala and it offers the following courses:-

SL No	Course
1	BCom
2	B.sc Chemistry
3	Bsc Physics
4	Bsc Maths
5	BA Economics
6	Msc Physics
7	Msc Chemistry
8	MA Economics

Vision

Our college, named after the great social reformer Sree Narayana Guru, is a major centre for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and

intellectual awakening inspired the establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision.

Mission

The mission of our college is to mold a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

Feedback system

Objective of the comprehensive feedback system mechanism is to achieve quality enhancement. The comprehensive feedback involve collection of feedback form al stake holder, which helps in monitoring academic content processes there by achieving quality substance and progressively quality enhancement. The college has 3 phase of feedback mechanism in placed

1. Feedback collection
2. Feedback Analysis
3. Action taken on Feedback

Feedback Collection

The Feedback collection carried out in different levels, the first level in college level feedback mainly college alumni and public suggestions are formally taken through alumni meetings and public suggestions raised in the public integration meetings held in college. Their suggestions in to consideration for the overall development of the institution. The second level of feedback collection in the college department level, mainly in academics and teaching. The department assigned tutors collect feedback from students about academics. These feedbacks will be discussed in department staff meetings and if it found more actions needed the same will be directed to the college council. The third level of feedback collection is in student level. General and class wise PTA meetings held regularly to facilitate interaction with parents and provide them forms for collecting parent's feedback on the curriculum. In these meetings suggestions

were given about the need for inculcation of certain skills and those are enthusiastically implemented. Suggestion and comments given by the parents are also taken in to account for future development.

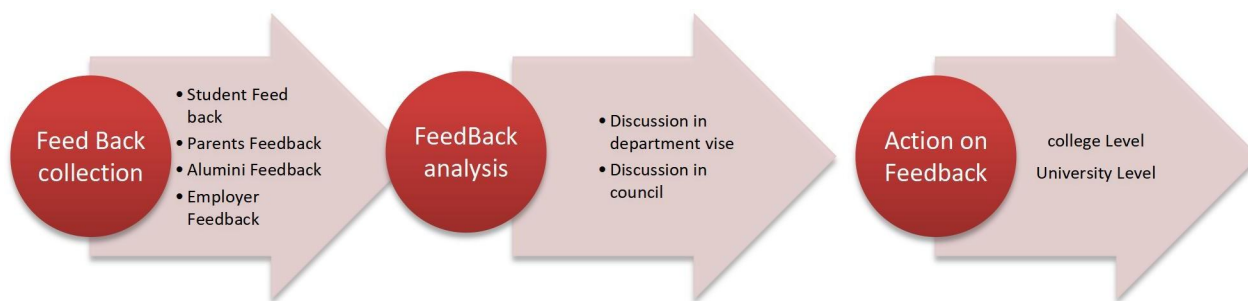
Feedback Analysis

The proposals regarding the analysis given by different committees and departments are discussed in council meeting of the college for necessary actions The opinion provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the consolidated feedback, IQAC initiate steps to address these issues raised from the various stakeholder and to sustain practices found beneficial.

Action taken on feedback

- Based on the feedback action taken in the college level
- To improve the quality of academic, make the details of the syllabus which is understandable to the students
- To arrange the additional discussion for the portion which found required improvement
- Identify the student who have the skill for specific area and support them
- Encouraging students to join government-sponsored initiative like walk with scholar, scholar support program
- Encourage students for inter college competition

Feedback system Process



Feed Back Collection

The different feedback form has been place in the Google form format and shared to students, alumni's, The same has been filled and send by responders through same form and response will called in Google data base with time stamp.

Suggestions and comments from Students/Parents/Alumni

- It is different kind of syllabus. It helps to score marks
- Increase the availability of reference text and give more practice questions.
- The syllabus is too lengthy
- Take much more importance to elective subject also, like other subjects
- syllabus is interesting but lack of time between two semesters do not provide an opportunity for intensive study
- Improve the transportation facilities to college
- Encourage goal setting teachings
- Syllabus is good
- Improve infrastructure facilities of the college
- Improve public vehicle availability to College
- Improve infrastructure of the college
- Start more PG courses
- Need college Canteen
- College maintenance to be improved

Action Plan 2022-23

- Decided to request Kerala State Transport Corporation to grand bus services to liaise with college timing
- Decided to request SN Trust to grand Transportation facilities to college
- College canteen construction will be initiated
- Maintenance of Incinerator, Biogas Plant etc. to be done
- More reference texts will be made available in College library
- Giving more importance to Elective Course
- Request Affiliating University to increase the time gap between two semester

Action Taken 2022-23

- Requested KSRTC to grand new route to liaise with college timing
- College canteen construction finished
- Incinerator and biogas plant maintenance done

Initiatives

- New KSRTC bus came as per the time schedule of college timing

News Paper Report on New bus in front of the college

ബസ് സർവീസ് ഇന്നുമുതൽ

ചെങ്ങന്നൂർ ▶ ചെങ്ങന്നൂരിൽനിന്ന് ആലാ, ചെറിയനാട്, തോന്നത്തൂട്, മാവേലിക്കര, ചെട്ടികുളങ്ങര, കായംകുളം, ഓച്ചിറ, കരുനാഗപ്പള്ളി, പണിക്കർക്കാവ് വഴി ചെറിയഴിക്കൽ ക്ഷേത്രംവരെ കെ.എസ്.ആർ.ടി.സി. ഓർഡിനറി ബസ് സർവീസ് ആരംഭിക്കും. ബസിന്റെ ഫ്ലാഗ് ഓഫ് ശനിയാഴ്ച രാവിലെ 9.30-ന് ചെങ്ങന്നൂർ കെ.എസ്.ആർ.ടി.സി. സ്റ്റേഷനിൽ മന്ത്രി സജി ചെറിയാൻ നിർവഹിക്കും. ചെങ്ങന്നൂരിൽനിന്ന് രാവിലെ 6.15-നും ഉച്ചയ്ക്ക് 1.10-നും ചെറിയഴിക്കൽ ക്ഷേത്രത്തിലേക്കും രാവിലെ 8.35-നും വൈകീട്ട് 3.10-നും തിരിച്ചും സർവീസുകൾ ഉണ്ടാകും.

**ചെങ്ങന്നൂർ - ചെറിയഴിക്കൽ ക്ഷേത്രം
ഓർഡിനറി KSRTC ബസ്
യാഥാർഥ്യമാകുന്നു**

റൂട്ട്: ചെങ്ങന്നൂർ - തൃശ്ശൂർ - ചെറിയന്നൂർ -
തോന്നയ്ക്കാട് - മാവേലിക്കര - ചെട്ടികുളങ്ങര -
കായംകുളം - ഓച്ചിറ - കരുനാഗപ്പള്ളി -
പണിക്കർ കടവ് - ചെറിയഴിക്കൽ ക്ഷേത്രം

സ്റ്റാപ്ഓഫ്: 08-07-23, ശനിയാഴ്ച
രാവിലെ 9:30 ന്
ചെങ്ങന്നൂർ ബസ് സ്റ്റേഷനിൽ.



ബസ് സർവീസ് നാടിന്
സമ്മാനിച്ച ജനകീയ എം.എൽ.എ
സജി ചെറിയമ്മ

ഭക്തിപുരം



Canteen Construction under progress



Alumni Registered


സംഘങ്ങൾ രജിസ്റ്റർ ചെയ്യുന്നതു സംബന്ധിച്ച
സർട്ടിഫിക്കറ്റ്

1955-ലെ 12-ാമത് തിരുവിതാംകൂർ-കൊച്ചിസംഹിത, ശാസ്ത്രീയ,
ധർമ്മസംഘങ്ങൾ രജിസ്റ്ററാക്കൽ ആക്ട്

ക്രമ നമ്പർ ALP/TC/512/2022 വർഷം 2022

1955-ലെ 12-ാമത് തിരുവിതാംകൂർ-കൊച്ചിസംഹിത, ശാസ്ത്രീയ, ധർമ്മസംഘങ്ങൾ
രജിസ്റ്ററാക്കൽ ആക്ട് അനുസരിച്ച് S.N. COLLEGE ALUMINI ASSOCIATION

.....

ഇന്നേ ദിവസം രജിസ്റ്റർ ചെയ്തതായി ഞാൻ ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു.
2022 വർഷം.....12.....മാസം.....14.....ാം തീയതിയായ ഇന്ന് ഞാൻ
കൈയൊപ്പു വച്ചു നൽകിയിരിക്കുന്നു

 സംഘം രജിസ്ട്രാർ

Feedback Back Action Taken Report

2021-2022

IQAC



Sree Narayana College Chengannur
Alapuzha, Kerala

Estd:1981

1. About the college

Sree Narayana College, Chengannur is a major centre for higher education offering educational opportunities to the rural community. The College is named after the great saint and social reformer Sree Narayana Gurudev. It stands as a monument that reminds us of the great doctrines of the Guru. The basic objective of the institution is to provide education to the marginalized section of the society. The college started functioning in 1981, and is a young growing college offering five under graduate courses and two post graduate courses. The college endeavours to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. It was His Holiness Narayana Guru's call to seek "Liberation through Education" which inspired the distinguished citizens of this backward area to start a new college. The motto of the college is "Enlightenment through Education". The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood. The Educational Courses offered by the Institute as summarized here. The college is affiliated to the University of Kerala and it offers the following courses:-

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2. Vision

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“Liberation through education” and “Enlightenment through education” is our vision.

3. Mission

The mission of our college is to mold a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru’s perspectives on humanism, secularism and universal brotherhood.

4. Feedback system

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1. Feedback collection
2. Feedback Analysis
3. Action taken on Feedback

Feedback Collection

The Feedback collection will be carried out in different levels, the first level in college level feedback. Mainly college alumni and public suggestions are formally taken through alumni meetings and public suggestions raised in the public integration meetings held in college. Their suggestions in to consideration for the overall development of the institution. The second level of feedback collection in the college department level, mainly academics and teaching. The department assigned tutors will collect feedback from students about academics. This feedback will be discussed in department staff meetings and if it found more action, the same will be college council. The third level of feedback collection in student level. General and class wise PTA meetings held regularly to facilitate interaction with parents and provide the form for collecting parent’s feedback on curriculum. In these meetings suggestions were given about the need for inculcation of certain skills and which are enthusiastically implemented. Suggestions and comments given by the parents are also taken in to account for future development.

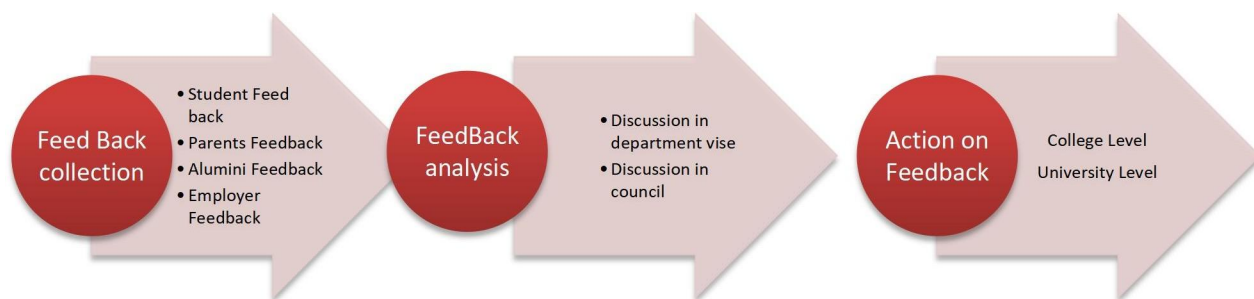
5. Feedback Analysis

The proposals regarding the analysis given by different committees and departments are discussed in council meet of the college a necessary action are taken. The opinion provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the consolidated feedback, the IQAC initiated steps to address the issues raised from the various stakeholders and to sustain practices found beneficial

Action taken on feedback

- Based on the feedback action taken in college level
- To improve the quality of academic, make the details of the syllabus which is understandable to the students
- To arrange additional discussions for the area which found required improvement
- Identify the student who have the skills for specific area and support them
- Encouraging students to join government-sponsored initiative like Walk with Scholar, Scholar Support Program
- Encourage students for participating in inter college competitions

6. Feedback system Process



7. Feed Back Collection

The different feedback form has been place in the Google form format and shared to students, alumni's, the same has been filled and send by responders through same form and response will called in Google data base with time stamp.

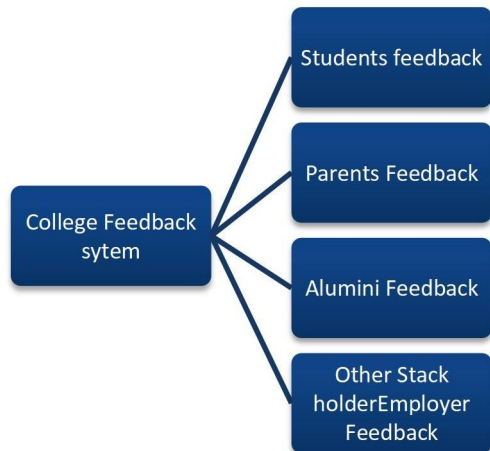
Categories of Feedback collection

1. Student feedback on Faculty
2. Students feedback on Syllabus

3. Parents feedback on colleges

4. Alumni feedback on college

All these five categories of feedback will be collected separately in different Google forms and responses will be saved in college feedback system



The feedback survey tries to capture flowing categories, each year of the students, each UG program, each PG program, and each department level. It also covered the gender based considerations

Screen Picture of feedback from placed for survey

	I Year Sem 1	I Year Semester 2	II year Semester 3	II year Semester 4	III year Semester 5	III year Semester 6	Open Course
B com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Action Taken for 2021-2022

As per the suggestions and comments from various stakeholders following actions were taken

- More career orientation programs conducted
- Actions taken for improving of proper sanitation facilities of the college

- Academic Monitoring Committee and IQAC monitored portion completion and revision of academic portions of various departments
- College administration continuously working to improve the transportation facilities of the college.
- Initial steps taken for college canteen facilities
- Initial construction process going on for improving the infrastructure facilities of the college
- More career orientation programs.

INITIATIVES:

- The above concerns have been shared with the relevant department and Career guidance cell for consideration and appropriate action.
- Conducted more skill development and job oriented courses
- Conducted programs and webinar to develop entrepreneurial skills which will help them identify their potential.
- Counseling and the need for career guidance insisted to relevant committee.

Programs Conducted:

1. Meet an Entrepreneur (Dept. of Commerce 2021-2022)

Department of commerce in association with entrepreneurship club organized “meet the entrepreneur a talk handled by Mr.Bansan Tomas George(CEO, Unique World Robotics LLC)on 23 October 2021

2. Entrepreneurship Talk Series

Entrepreneurs today are more than just revenue builders. They offer employment, better prospects and a new way of living to the younger generation. India too, is a witness to Entrepreneurial Development, as the young minds have more courage and are willing to take risks. They are huge contributors to the economy today. Universities play a crucial role in underpinning innovation and entrepreneurial activities. They provide the conditions, facilities and talent that foster the emergence of breakthrough ideas. There are also strong pedagogical reasons for teaching entrepreneurship, as it engages students with real-world problems, develops Critical thinking, and broadens their life skills. Entrepreneurship is simply the best way to improve your way of working and way of living. There are never-ending contributions and Benefits of entrepreneurship to our students. The education of entrepreneurship forces them to start their work career before the completion of their degrees. On 27/05/2021 at 2.00 pm, Entrepreneurship Development Club and Department of Commerce of Sree Narayana College, Chengannur organized a one-day webinar Titled 'Journey of a successful entrepreneur'. The webinar was handled by Mr. Midhun Kalyodan, a successful entrepreneur and business partner of QI group of companies. 43 students participated in the webinar and benefited from the program. The Program was started with the welcome speech of Dr. Nishad A, Assistant Professor, Department of Commerce then the session carried out for one hour by Mr. Midhun Kalyodan and finally the Vote of thanks by Ms. Thushara U.S, HOD and Assistant Professor, Department of Commerce.



SREE NARAYANA
COLLEGE CHENGANNUR
Entrepreneurship Development Club
Department of Commerce

ENTERPRENEURSHIP TALK SERIES

WEBINAR

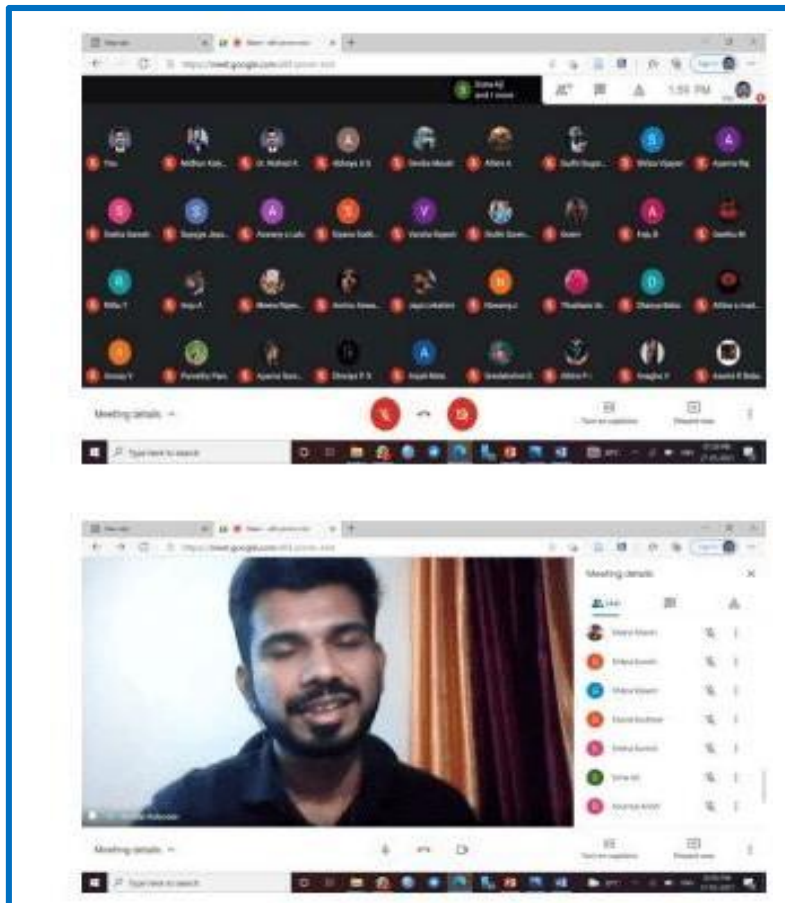
JOURNEY OF A SUCCESSFUL ENTREPRENEUR
SPEAKER

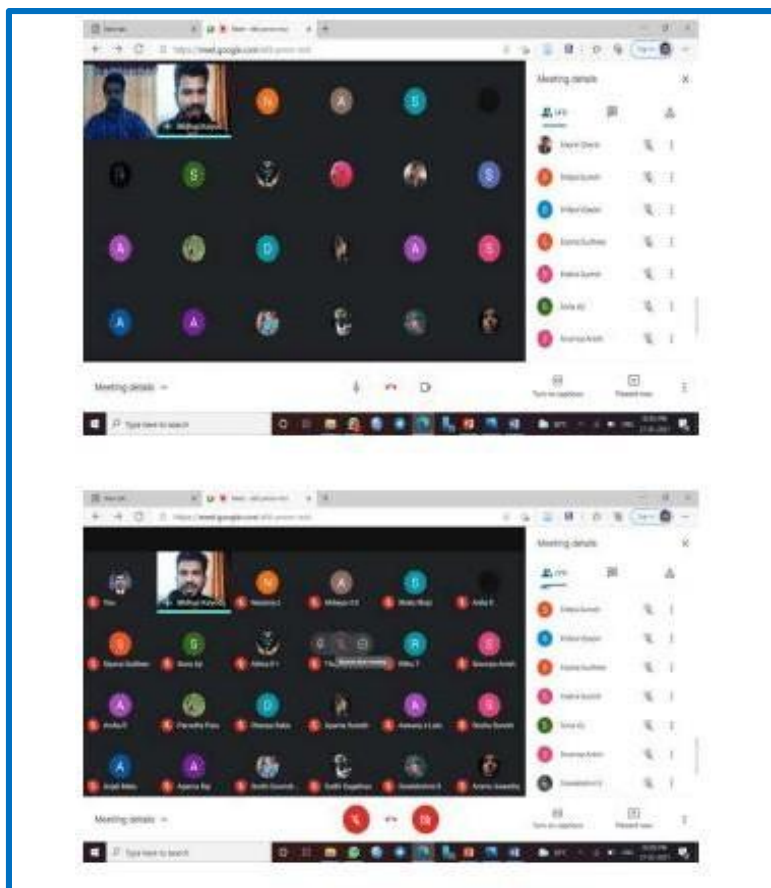


Sri. Midhun Kalyodan
Entrepreneur

27th MAY 2021 @ 2PM - 3 PM

@ Google meet - <https://meet.google.com/efd-pnm-mvt>





3. Entrepreneurship Program Conducted

Entrepreneurship Program on “Assembling of LED sources for waste management and energy consumption reduction” Jointly Conducted by Post graduate department of Physics, Science forum and IQAC for third year students in the month of January.





4. One Day Online Session on "CAREER PROSPECTS FOR YOUNG ECONOMICS GRADUATES", 13th November, 2021.

The Dept. of economics, Sree Narayana College, Chengannur had organized a new academic initiative, a seminar series, RENDEZVOUS with GRANDEUR” on 13th November, 2021. It is a French word and the English meaning of it is ‘Meet the Masters’. As part of it, the department had conducted a maiden online session on “**Career Prospects for Young Economics Graduates**”, on 13 November, 2021 at 11.00 AM- 12.00 PM. A total of 52 graduate and post graduate students were participating in the program.

EDUCATE LIBERATE

SREE NARAYANA COLLEGE CHENGANNUR
Govt Aided College affiliated to the university of Kerala
(NAAC accredited with Grade B)

POST GRADUATE DEPARTMENT OF ECONOMICS
Cordially invite you to the maiden online session of

RENDEZVOUS with GRANDEUR

Resource Person



on

CAREER PROSPECTS FOR YOUNG ECONOMICS GRADUATES

Smt. Gayatri Nair, IES
Economic Adviser to Vice Chairperson
Kerala State Planning Board

Join us on 
Date: 13-11-2021
Time: 11.00 am
<https://meet.google.com/cbb-trcz-ewq>

Organising Team

Smt. Shereen K
Principal, SNCC

Smt. Sreedevi Gopalakrishnan
HOD, Dept of Economics, SNCC

At the very outset, the HOD madam was welcome to all the participants into the program. Further the Resource person, Smt. Gayathri Nair, IES officially inaugurated the seminar series, RENDEZVOUS with GRANDEUR and made a session on “**Career Prospects for Young Economics Graduates**”. Her presentation was mainly concentrated on the career advancement of the students in the Economics discipline which includes career motives, importance of economics, Applying principles of economics etc. She discussed the importance of the application of economics in all spheres of life aspects of the people especially with regard to COVID 19 and sports. She discussed five important points for meaningful learning namely, conceptual clarity, reading newspapers with better understanding, data analysis for ensuring authenticity, improving communication skill and hard work for success. After the presentation, there were interactive sessions with the participants where the students clarified their education and job related doubts to the resource person. Finally, the program ended with the vote of thanks to all the participants.

5. Certificate course on Instrumentation and Maintenance

PG department of Physics in association with IQAC conducted the certificate course in association with Prominent Group (ISO Certified Company), Kozhikode from 2/03/2022 to

6/03/2022. The name of the certificate course was Instrumentation & Maintenance. The main objective of the course was handling and maintenance of electrical and electronics instrumentation in Physics UG and PG laboratories and to develop general skill in Instrumentation basics & Technical skill developments. Final year UG and PG students in the

Department successfully completed the course and achieved very good skill in the instrumentation & maintenance in our lab. All the students received certificates for the same.

SYLLABUS

Familiarization of Basic Tools and Operation (10 Hrs.)

Digital Multimeter, Tester CRO, Power supplies, Function Generator and other Lab equipment. Familiarization of Basic Components, Testing Troubleshooting.

Circuit Knowledge (10 Hrs.)

Components and their working including Resistor, Potentiometer, Presets, Capacitor, Inductor, Diode, Zener diode, Transistor, MOSFET, IGBT, Relay, Regulator IC, General Ics, Thermistor, Different Transducers, Transformer etc. Basic Circuits and their Working, Troubleshooting methods etc.

Familiarization of House Wiring and Home appliances / Troubleshooting (10 Hrs.)

Understanding Phase, Neutral, Earth; Testing / Fault Finding. Precautions to be taken while working with Electricity Familiarization of Fuse, Energy Meter, Mains Switch, MCB, ELCB and Its working. Basic understanding of Domestic Wiring.



2. Sanitation facilities of the college.

INITIATIVES:

Hygiene of washrooms which was one of the major concerns. The matter was brought to the notice of the management and the relevant committee of the college has taken appropriate action in this regard.

3. Academic Monitoring Committee and IQAC monitored portion completion and revision of academic portions of various departments.

INITIATIVES:

IQAC plays an important role in establishing quality assurance strategies for achieving the goals of quality improvement in the institution. The academic portion completion and revision reviewing by IQAC regularly . The primary goal of IQAC is to adopt practices that provide quality learning experience to students through an effective and meaningful teaching-learning process.

4. Transportation facilities of the college.

INITIATIVES:

Lots of student and staffs of the college depends upon the public transportation facilities to reach the college on time. But the transportation facilities became worse after the COVID situation. This was the main issue raised in the feedback. These concerns have been shared with the relevant committees and to the management.

The Management is under process of arranging own Bus service to the college

5. College canteen facilities

INITIATIVES:


Some major output after discussion

Initial steps taken to open college canteen. The infrastructure for canteen is ready

6. Improving the infrastructure facilities of the college

The new academic block construction process has been started for much better infrastructure facilities.

Acknowledgement card received from Ministry of Youth affairs stating that the letter has sent to Ministry of Transport for further action


കേരള സർക്കാർ

മതസ്ഥനും, സാംസ്കാരികം,
യുവജനകാര്യ വകുപ്പ് മന്ത്രിയുടെ ഓഫീസ്
ഗവൺമെന്റ് സെക്രട്ടേറിയറ്റ്
തിരുവനന്തപുരം.
ഫോൺ : 0471- 2327796

നമ്പർ : 5888966 /2022/MIN(F) തീയതി...17/02/22

ശ്രീ/ശ്രീമതി
സൂചന:—താങ്കളുടെ27/12/21.....തീയതിയിലെ പരാതി/നിവേദനം
സംബന്ധിച്ച്
സൂചനയിലെ പരാതി/നിവേദനം കിട്ടി. മേൽനടപടിക്കായി.....
ബഹു: ഗവൺമെന്റ് സെക്രട്ടേറിയം
അയച്ചുകൊടുത്തിട്ടുണ്ട്.

വിശ്വസ്തതയോടെ,
പ്രൈവറ്റ് സെക്രട്ടറിയുടെ വേണ്ടി.

GCPT. 3/3080/2021/T.P.

New Infrastructure construction started





Request Letter to Manager, SN Trusts – Canteen opening

സ്വീകർത്താവ്
 മാനേജർ
 ശ്രീ നാരായണ കോളേജസ്
 എസ് എൻ ട്രസ്റ്റ്സ് ഓഫീസ്
 കൊല്ലം

സർ

വിഷയം: ചെങ്ങന്നൂർ ശ്രീനാരായണ കോളേജിൽ ലഘുഭക്ഷണശാല ആരംഭിക്കുന്നതിനുള്ള അനുവാദം സംബന്ധിച്ച്

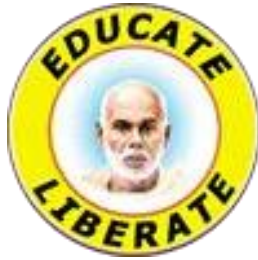
ചെങ്ങന്നൂർ ശ്രീനാരായണ കോളേജ് യാത്രാസൗകര്യം വളരെ കുറവുള്ള സെട്ടുവരംകോട് എന്ന ഗ്രാമപ്രദേശത്ത് സ്ഥിതി ചെയ്യുന്ന ഒരു കലാലയമാണ്. ഈ സ്ഥാപനത്തിൽ പഠനത്തിനായി എത്തുന്ന വിദ്യാർത്ഥികളിൽ ദുരിതാഗതവും ദുരന്ധമലങ്ങളിൽ നിന്ന് എത്തുന്നവരാണ്. കോളേജിൽ ഒരു ക്യാന്റീൻ ഇല്ലാത്തതിനാൽ ഇവിടുത്തെ വിദ്യാർത്ഥികളും അദ്ധ്യാപകരും അനദ്ധ്യാപകരും വളരെയേറെ ബുദ്ധിമുട്ടുകൾ അനുഭവിക്കുന്നുണ്ട്. ഈ പ്രശ്നത്തിന് ശാശ്വതമായ ഒരു പരിഹാരം ഉണ്ടാക്കുന്നതിനായി കോളേജ് ക്യാമ്പസിൽ ഒരു ലഘുഭക്ഷണശാല ആരംഭിക്കുന്നതിനുള്ള അനുവാദം നൽകണമെന്ന് അപേക്ഷിച്ചുകൊള്ളുന്നു.

വിശ്വസ്തതയോടെ
 പ്രിൻസിപ്പാൾ

Feedback Back Action Taken Report

2020-2021

IQAC



Sree Narayana College Chengannur
Alapuzha, Kerala

Estd:1981

About the college

Sree Narayana College, Chengannur is a major centre for higher education offering educational opportunities to the rural community. The College is named after the great saint and social reformer Sree Narayana Gurudev. It stands as a monument that reminds us of the great doctrines of the Guru. The basic objective of the institution is to provide education to the marginalized section of the society. The college started functioning in 1981, and is a young growing college offering five under graduate courses and two post graduate courses. The college is situated in a beautiful place 6 kms away from Chengannur.

The college endeavours to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. It was His Holiness Narayana Guru's call to seek "Liberation through Education" which inspired the distinguished citizens of this backward area to start a new college. We aim at building up a humane and socially committed fraternity of young men and women through education.

The motto of the college is "Enlightenment through Education". The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

The Educational Courses offered by the Institute as summarized here. The college is affiliated to the University of Kerala and it offers the following courses:-

SL No	Course
1	B.Com
2	B.Sc Chemistry
3	B.Sc Physics
4	B.Sc Maths
5	BA Economics
6	MSc Physics
7	MSc Chemistry
8	MA Economics

Our college, named after the great social reformer Sree Narayana Guru, is a major centre for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and

intellectual awakening inspired the establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision.

Mission

The mission of our college is to mold a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

Feedback system

Objective of the comprehensive feedback system mechanism is to achieve quality enhancement.

The comprehensive feedback involve collection of feedback form al stake holder, which helps in monitoring academic content processes there by achieving quality substance and progressively quality enhancement. The college has 3 phase of feedback mechanism in placed

1. Feedback collection
2. Feedback Analysis
3. Action taken on Feedback

Feedback Collection

The Feedback collection will carry out in different level, the first level in college level feedback mainly college alumni and public suggestion is formally taken through alumni meeting and public suggestion raised in the public integration meeting held in the colleges. Their suggestions in to consideration for the overall development of the institution. The second level of feedback collection in the college department level, mainly academic and teaching. The department assigned tutors will collect the feedback from students about academics. This feedback wills discussed in department staff meeting if it found related to the college council same will be directed to the college council to notify. The third level of feedback collection in student level. General and class wise PTA meeting held regularly to facilitate interaction with parents and provide the form for collect the parents and provide the forum for collect the parent's feedback on the curriculum. In these meetings suggestions were given about the need for inculcation of

certain skill and they are enthusiastically implemented. Suggestion and comments given by the parents are also taken in to account for future development

Feedback Analysis

The proposals regarding the analysis given by different committees and departments are discussed in council meet of the college a necessary action are taken. The opinion provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the consolidated feedback, the IQAC initiated steps to address the issues raised from the various stakeholder and to sustain practices found beneficial

Action taken on feedback

- Based on the feedback action taken in the college level
- To improve the quality of academic, make the details of the syllabus which is understandable to the students
- To arrange the additional discussion for the portion which found required improvement
- Identify the student who have the skill for specific area and support them
- Encouraging students to join government-sponsored initiative like walk with scholar, scholar support program
- Encourage students for inter college competition

Feedback system Process



Feed Back Collection

The different feedback form has been place in the Google form format and shared to students, alumni's, The same has been filled and send by responders through same form and response will called in Google data base with time stamp .

Suggestions and comments from Feedback Analysis Report 2020-21

- Improve public vehicle availability to College
- Improve infrastructure of the college
- Start more PG courses
- Need College Canteen
- Alumni should be strengthened

Action Plan for 2020-2021

- A strong network of alumni will be formed.
- Alumni interaction with current students will be strengthened
- Add new courses
- To improve the overall effectiveness of teachers and students, a monitoring system will be formed
- Add more reference texts in the college library
- Time gap between two semesters should be increased

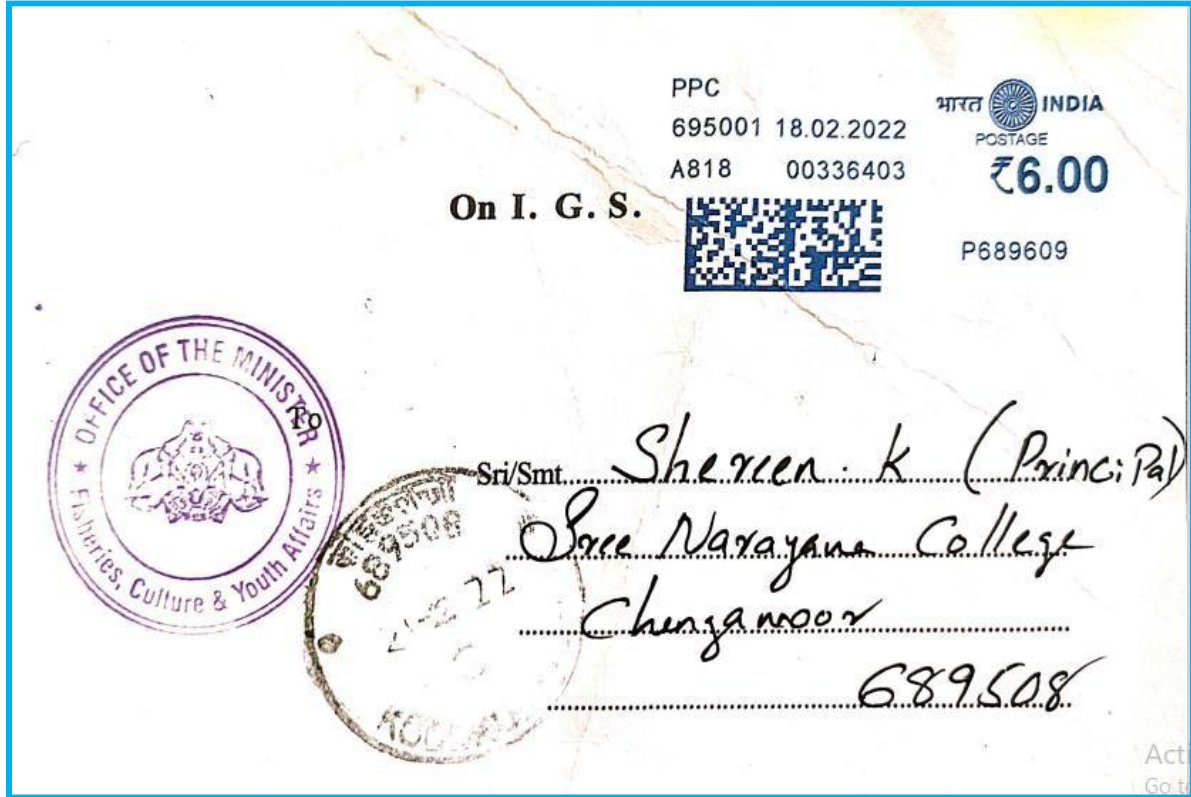
Action Taken

- Initiatives taken for adding new courses. MA Economics course appended to the existing courses
- Initiatives taken for starting college canteen. Initial works done
- Steps taken for improving infrastructure and transportation facilities
- Teachers spent more time to interact with students
- Recorded classes were provided after the online live classes. So that students can access the classes whenever the internet facility is available
- Reference text and other text books increased in the library

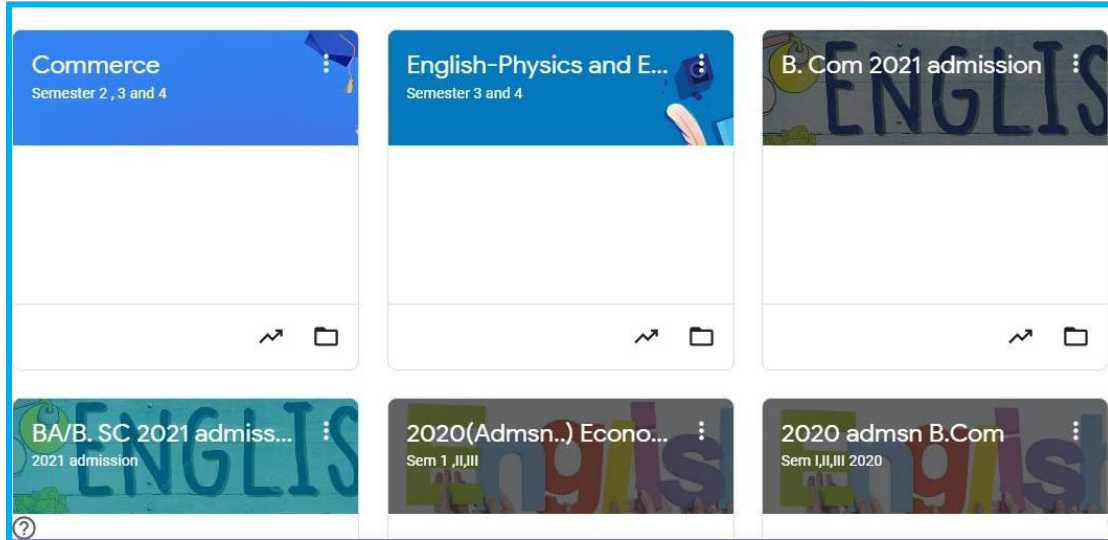
Initiatives

- Teachers decided to spend more time with students rather than usual classroom teaching
- As per student's suggestions recorded classes were provided
- As the classes are in online mode authorities given more importance to maintain the mental health of students. More extracurricular activities done online

Acknowledgement card received from the Minister's Office



Blended learning



Systematic online learning process

The screenshot shows a learning management system interface for '2020(Admsn..) Economics Sem 1 ,II,III'. The 'Classwork' tab is active, showing a list of assignments for 'Semester IV'. The assignments include:

- Marriage Proposal (Posted Aug 3, 2022)
- Identity Card (Posted Jul 24, 2022)
- Song to the Men of England (Posted Jul 24, 2022)
- Chapter 13 The Man Who was a Hospital by ... (Posted Jul 24, 2022)
- I Can't Help Blossoming (Posted Jul 24, 2022)
- Unit 12 You are Under Surveillance (Posted May 18, 2022)

2020(Admsn..) Economics
Sem 1 ,II,III

Stream **Classwork** People Grades

Module IV Dialogue ...

Module IV Outline st...

Module V Report Wr...

Module V Proverbs

Module V Short Ess...

Sem2 syllabus Abilit...

Sem 2 syllabus Engl...

Model Examination ...

Model Examination ...

Semester III

- Previous year Question paper Posted May 9, 2022
- Reading Comprehension Recorded class Posted May 7, 2022
- Passage 10 Reading Comprehension Edited May 7, 2022
- Passage 9 Reading Comprehension Edited May 7, 2022
- Passage 8 Reading Comprehension Edited May 7, 2022

2020 admsn B.Com
Sem I,II,III 2020

Stream Classwork People **Grades**

Sort by last name ▾

	No due date Dear Students...	No due date Previous year... out of 80	Sep 22, 20... Module III and IV... out of 15	Sep 7, 2021 Phonetics out of 15	Aug 10, 20... Test 2 Languag... out of 15
Abhaya U S	Turned in		15	Done late	Done late
ABIN Binu	Turned in		15	___/15 Done late	14 Done late
Anagha S	Turned in		15	13 Done late	12 Done late
Anees Rahman	Turned in		14	11 Done late	12 Done late
Aparna Raj	Turned in		15	14	14
Arathy S	Turned in		15	15 Done late	12 Done late

As per student's suggestions recorded classes were provided after live classes

The screenshot shows the YouTube Studio interface for the channel 'ASWATHY RAJ'. The 'Videos' tab is selected, displaying a list of four video uploads. Each entry includes a video thumbnail, title, description, visibility status, restrictions, upload date, views, comments, and likes.

Video	Visibility	Restrictions	Date ↓	Views	Comments	Likes (vs. dis)
Face book is Making Us Miserable Effective Business Communication Semester III B.Com 41:31	Unlisted	None	May 1, 2022 Uploaded	35	0	
Writing Cover Letter for Resume Effective Business Communication Semester III B.Com 21:35	Unlisted	None	Feb 10, 2022 Uploaded	58	0	10
Artificial Intelligence Part II Thoughts of Our Times Semester 1 22:42	Unlisted	None	Feb 9, 2022 Uploaded	16	0	10 5
Unit 4 Vocabulary English for Career Semester 3 13:47	Unlisted	None	Feb 8, 2022 Uploaded	35	0	10 2

Faculty log College Level- sample screen picture

The screenshot shows an Excel spreadsheet titled 'Sree Narayana College Chengannur - Online Class report 2021-22'. The spreadsheet contains a table with columns for Date, Time, Name of the faculty, Class, Platform, Topic, Attendance, Reason for Absence, and Remarks.

	A	B	C	D	E	F	G	H	I
1	Date	Time	Name of the faculty	Class	Platform	Topic	Attendance	Reason for Absence	Remarks
2	01/09/2021	9.30 to 12.30PM	Dr. V. Shree Ranjini	-	-	-	-	-	S4 UG University Invigilat
20	28/09/2021	11.30 to 12.30 PM	Dr. V. Shree Ranjini	S2 BA / BSc	Google Meet	S1 Revision	19 / 28	Network Issues	
21	29/09/2021	10.00 to 11.00 AM	Dr. V. Shree Ranjini	S2 BCom	Google Meet	S1 Revision	12 / 19	Network Issues	
22	30/09/2021	-	-	-	-	-	-	-	O/D, Additional Examinar
23	02/09/2021	11:30 a.m to 12:30 p.m	Aswathy Raj	S2 BA/B.Sc	Google Meet	Man made disaster	43/92		Pdf material shared in go
24	03/09/2021	10 a.m to 11 a.m	Aswathy Raj	S2 B Com	Google Meet	Form class words-Adverbs	31/42		Pdf material shared in go
25	06/09/2021	2p.m to 3p.m	Aswathy Raj	S2 BA/B.Sc	Google Meet	Bomb Threat	32/92		
26	01/09/2021	-	Dr.Reshmi.R	-	-	-	-	-	AQAR MEETING WITH R
27	02/09/2021	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	NPTEL. VIRTUAL LABS OFMHRD		10/12	Network problem
28	03/09/2021	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	Academic services,Spreadsheets		10/12	Network issues
29	07/09/2021	3:30p.m to 4:30 p.m	Aswathy Raj	S2 B Com	Google class room	Phonetics	To all students		Test paper conducted in G
30	01/09/2021	11 a.m to 12.30 p.m	Aswathy Raj	-	-	-	-	-	AQAR meeting with Mana
31	01/09/2021		Dr. Jisha Sreedharan						S4 BSc University Exam i
32	02/09/2021		Dr. Jisha Sreedharan						S4 MSc Project Valuation
33	03/09/2021		Dr. Jisha Sreedharan						S4 BSc University Exam i
34	06/09/2021		Dr. Jisha Sreedharan						S4 BSc University Exam i
35	07/09/2021		Dr. Jisha Sreedharan						UG Admission
36	08/09/2021	9.30am-10.30am	Dr.Jisha Sreedharan	S4 BSc Physics	Google meet	Revision		6/13	UG Admission
37	06/09/2021Q	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	Chemistry related softwares, RISC		11/12	N etwork problem
38	07/09/2021	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	Molecular visualization tools, chemical data base		10/12	network problem
39	08/09/2021	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	PDB, CIF, file formats		10/12	Network problem
40	09/09/2021	3:30-4:30pm	Dr.Reshmi.R	BSC S2 CHEM	Google Meet	OSD, MOCADD, MOLEVE, MOLEEN, MO		10/12	Network problem to activate Windows

Faculty log Department level- sample screen picture

Weekly Activity Log 1 Nov to 30 Nov .XLSX

File Edit View Insert Format Data Tools Help

75% 123 Calibri 11 B I A

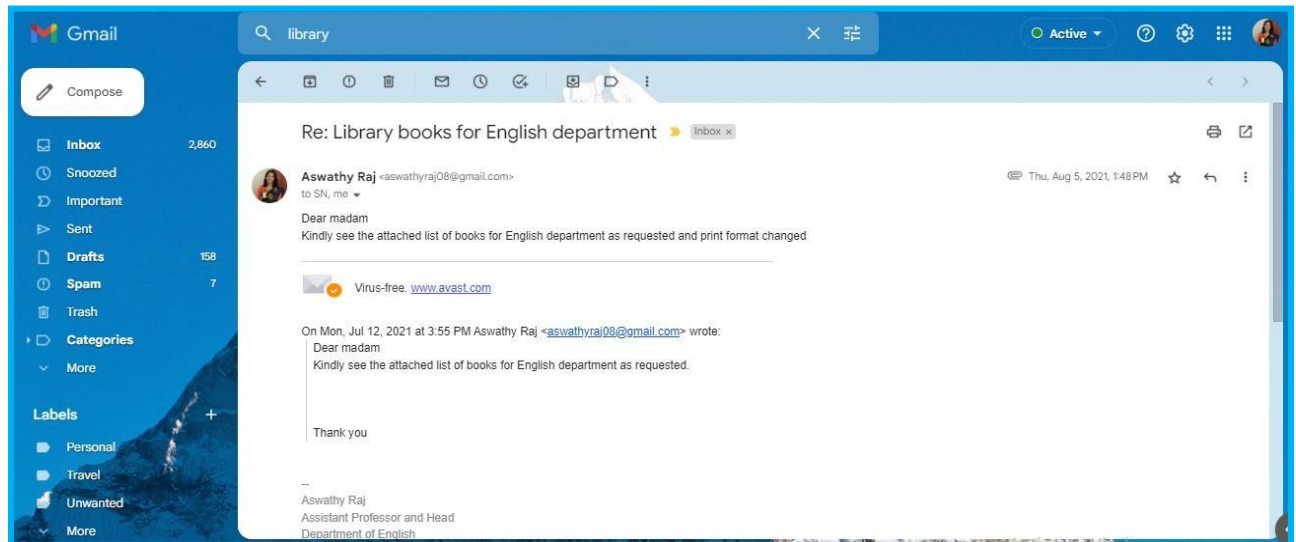
Department of English

Name :Abhi Krishnan

WEEKLY ACTIVITY LOG Schedule Start Date: 11/1/2020

2020	SUN 11/1/2020	MON 11/2/2020	TUE 11/3/2020	WED 11/4/2020	THU 11/5/2020	FRI 11/6/2020	SAT 11/7/2020	SUN 11/8/2020	MON 11/9/2020	TUE 11/10/2020
ACT 1	Holiday	Pdf Materials shared through other platforms - S3 Maths/ S3 Chem	Pdf materials shared through other platforms-S3 Bsc Chem/ S3	Pdf materials shared through other platforms-S3 Bsc Chem/ S3	On leave	Pdf materials shared through other platforms-S3 Bsc Chem/ S3 Maths	Holiday	Holiday	Google Meet- for third Sem Chem/Maths	Goog Eco/P
ACT 2		Pdf Materials shared through other platforms- S3 BA Eco / S3 Bsc Phy		Pdf Materials shared through other platforms- S3 BA Econo / S3 Bsc Phy		Pdf materials shared through other platforms- S3 Bsc Chem/ S3 Maths			Google Classroom- Assignment given for third Sem Chem/Maths	Goog Econ
ACT 3									Google Classroom- Assignment given for third Sem Eco/Phy	

Activate Windows
Go to Settings to activate Windows.



Screen picture of the mail requesting library books

Feedback Back Action Taken Report

2019-2020

IQAC



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4	B.Sc Mathematics
5	B.A Economics
6	M.Sc Physics
7	M.Sc Chemistry

...

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Our college, named after the great social reformer Sree Narayana Guru, is a major centre for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and intellectual awakening inspired the establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision.

Mission

The mission of our college is to mold a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. We aim at building up humane and socially committed young men and women through education. The basic objective of the institution is to provide education to the marginalized sections of the society. The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

Feedback system

Objective of the comprehensive feedback system mechanism is to achieve quality enhancement. The comprehensive feedback involve collection of feedback form al stake holder, which helps in monitoring academic content processes there by achieving quality substance and progressively quality enhancement. The college has 3 phase of feedback mechanism in placed

1. Feedback collection
2. Feedback Analysis
3. Action taken on Feedback

Feedback Collection

The Feedback collection carried out in different levels, the first level in college level, feedbacks mainly from college alumni and public suggestions are formally taken through alumni meetings

and public suggestion raised in the public integration meetings held in college in a timely manner. Their suggestions in to consideration for the overall development of the institution. The second level of feedback collection in the college department level, mainly academic and teaching. The department assigned tutors will collect the feedback from students about academics. This feedback will be discussed in department staff meetings and if found more actions, the same will be directed to the college council. The third level of feedback collection in student level. General and class wise PTA meeting held regularly to facilitate interaction with parents and provide the form for collecting feedback of parents to collect feedback on the curriculum. In these meetings suggestions were given about the need for inculcation of certain skills and they are enthusiastically implemented. Suggestion and comments given by the parents are also taken in to account for future development.

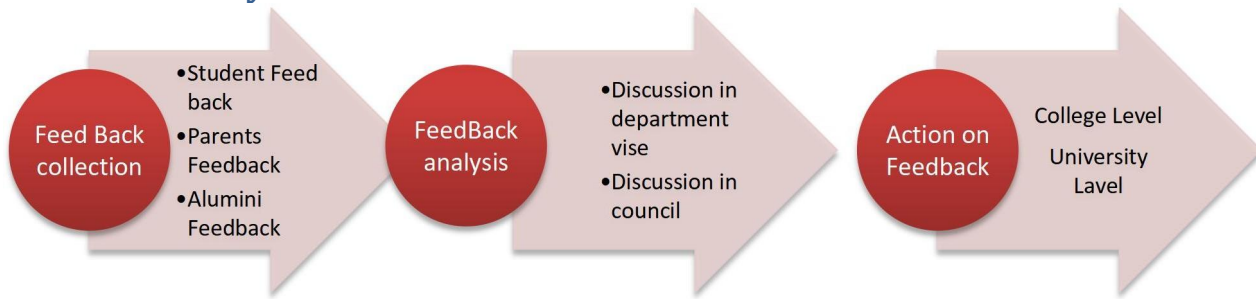
Feedback Analysis

The proposals regarding the analysis given by different committees and departments are discussed in council meeting of the college for taking necessary actions. The opinion provided by the stakeholders were systematically categorized and grouped for further scrutiny and analysis. Based on the consolidated feedback, IQAC initiates steps to address these issues raised from various stakeholders and to sustain practices found beneficial.

Action taken on feedback

- Based on the feedback action taken in the college level
- To improve the quality of academic, make the details of the syllabus which is understandable to the students
- To arrange the additional discussion for the portion which found required improvement
- Identify the student who have the skill for specific area and support them
- Encouraging students to join government-sponsored initiative like walk with scholar, scholar support program
- Encourage students for inter college competition

Feedback system Process



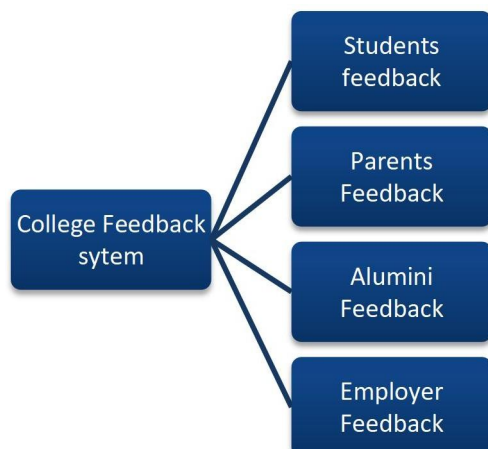
Feed Back Collection

The different feedback form has been place in the Google form format and shared to students, alumni's, the same has been filled and send by responders through same form and response will called in Google data base with time stamp.

Categories of Feedback collection

1. Student feedback on Faculty
2. Students feedback on Syllabus
3. Parents feedback on colleges
4. Alumni feedback on college

All these five categories of feedback will be collected separately in different Google forms and responses will be saved in college feedback system.



The feedback survey tried to capture the following categories, each year of the students, each UG program, each PG program, each department level. It also tried to cover gender based considerations also.

Screen Picture of feedback form placed for survey

IQAC Feed Back From Students on Faculty

Sree Narayana College Chengannur Estd: 1981
Alapuzha, Kerala

Name of Student
Your answer _____

	I Year Sem 1	I Year Semester 2	II year Semester 3	II year Semester 4	III year Semester 5	III year Semester 6	Open Course
B com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Suggestions and comments from Feedback Analysis Report 2019 -20

- Improve public vehicle availability to College
- Improve infrastructure of the college
- Start more PG courses
- Need college Canteen
- Improve the transportation facilities to college
- Encourage goal setting

Action Plan for 2019-2020

- A strong network of alumni will be formed.
- The administrative staff including the head, faculty members will be made easily accessible for various services and guidance
- Alumni interaction with current students will be organized
- Add new courses

- The strict attendance monitoring system will be followed for regularity of teachers to the class
- Instructions will be given to the teachers to provide sufficient time for interaction in classes
- To improve the overall effectiveness of teachers, a monitoring system is formed
- As the teaching is in online mode, parents suggested providing recorded classes of each session.
- Add more reference texts in the college library
- Importance should be given to elective subjects like other subjects
- Time gap between semesters should be increased

Action Taken

- Initiatives taken for adding new courses
- Initiatives taken for starting college canteen
- Steps taken for improving infrastructure and transportation facilities
- For monitoring students and teacher's attendance, a centralized faculty log and student attendance log updating method has implemented
- Teachers spent more time to interact with students
- Recorded classes were provided after the online live classes. So that students can access the classes whenever the internet facility is available
- Reference text and other text books increased in the library
- Focus given on elective subjects
- Principal intimated the affiliated university to increase gap between each semesters

Initiatives

- Teachers decided to spent more time with students rather than usual classroom teaching
- Tutorial sessions increased
- As per student's suggestions recorded classes were provided
- More faculties joined in Research

Tutorial sessions



Self-Study Report of the Department of English for Adding New Course



Sree Narayana College Chengannur
Alapuzha, Kerala

Estd: 1981

Self-Study Report for Addition of New Under Graduate Course

Prepared by: Aswathy Raj

HOD and Asst Professor

Dept of English

SN College Chengannur

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Objective

This document covers the self-study report for the necessity of new UG course under Department of English and also it covers the current status and requirements for adding the new course .

Remarks: The figures provided in this document are indicative and estimation purpose only. The same shall be verified by concerned

Current status of the Department of English

Academic

The Department of English has been a part of the college since its inception on 1981 under the Sree Narayana Trusts, Kollam. Highly qualified English teachers have been handling English classes since then and the department has been reaching out to the students of all mains including

BA Economics, B.Sc. Mathematics, B.Sc Physics, Bsc chemistry and Bcom. The department has been making conscious efforts to improve the English language skills of the students of this college who come from different levels of socio-economic background. With the emergence of English as a global lingua franca, English language skills have become vital for the current generation of students. As a large number of students from rural areas are seen to be weak in English language skills, teachers of the department have been conducting remedial classes for them. Even in the absence of B.A. English Language and Literature course, the Department of English continues to play a vital role of imparting the knowledge of English to students of this college.

There are five UG main departments running in the college and English is teaching as foundation course. These classes are handling by two faculties from English department.

Current Faculty

Name of the faculty	Designation
Ms .Aswathy Raj	Head and Assistant Professor
Mr. Abhi Krishnan	Guest lecturer

Current Work Load

Total hours in a week, as per the workload	36 hours
Excess hours handling	4hours

Current Infrastructure

Class Room

The department of English is functioning under the Department of Languages, as it has no main course. The devoted classrooms are not assigned for conducting English classes. Hence general English classes are handling in the class rooms of Economics and Commerce class rooms respectively. The furniture and computer using in the department is shared from the Dept. of Languages.

Furniture and computer

There is no dedicated furniture and computer available for Dept of English .These are using as shared basis from the Dept. of Languages

Books

General Library is utilizing as the books for reference

English Language Books – 147

English Literature Books -486

Sanitation Facilities

There is no dedicated sanitation facility available for Dept of English and Dept of Languages.

It is shared from common facilities in college.

Addition of Under Graduate course in Dept of English

Sree Narayan College, Chengannur is a major center for higher education offering educational opportunities to the rural community. The college is situated in the Cheriyannadu village, which is one of the most under developed parts of Alappuzha district.

The new UG course is to enhance the apprehension of English language and literature to a community which is socially and economically backward. As it is a Global Language it unveils the diverse ranges of career fields to the emerging student community. As part of the continuity of service it is necessary to bring forth education to its next level.

Academic Benefit for the college

The further elaboration of the Department of English so as to offer U.G courses in English Language and Literature can bring a face lift to the functioning of the entire college. This will get the road map for acquiring a postgraduate course in English. In future, the department can bring forth the institution to the center of excellence for research.

Requirements for Functioning of new Course under Department of English

Approval from University and DCE

The process for application of new course is under progress. The dept. of English has been applied the following programme

SL No	Programme	Course	Duration
1	Under Graduate	BA(English Language and Literature)	3 Years

Faculty Requirement

Based on the hour calculation required for new courses. The additional staff requirement is below

Course	Total Hours considered per month	Approved Workload per week by faculty	Additional Faculty required based on calculation
BA	300*	16*	4*

* This is for estimation purpose only and this may change based on Approval norms. The seats intake considered as 60 per year

Infrastructure Requirement

Class Room requirement

Item	Size of class room (Mtr)	Seating Capacity	No of class rooms
Room with proper ventilation and room ceiling	17x10	60*	3

*Indicative only. It should be verified by authorities

Furniture and Accessories for Class rooms

Item	Spec	Qty	Remarks
Desk	Std size for seating 5 persons	36	
Bench /Chair	Std size for seating 5 persons	36	
Fan	Sealing Fan	12	
White Board	Std Size for Class room	3	
Led Tube light	Std Size for Class room	9	
PA speaker	Std Size for Class room	3	
Lectern	Std Size for Class room	3	

*Language Lab requirement ***

Item	Size of class room (Mtr)	Seating Capacity	No room
Room	14x10	60	1

*Indicative only. Shall be verified by the relevant authorities

Furniture and Accessories for Language Lab

Item	Spec	Qty	Remarks
Projector and accessories		1	
Laptop		1	
Desktop Computer		5	
Software		5	

Head phone and Accessories		5	
Microphone		5	
Fan	Ceiling Fan	4	
White Board	Std Size for Class room	1	
Led Tube light	Std Size for Class room	2	
PA speaker	Std Size for Class room	1	
Speaker		4	

*Indicative only. It shall be verified by the corresponding authority

** Need to check whether can utilize from shared computer lab

Department Staff Room

Item	Size of room (Mtr)	Seating Capacity	No of room
Room with Attached Bath room	10 x 8	10	1

*Indicative only. It has to be verified by the concerned authority

Furniture and Accessories for Staff Room

Item	Spec	Qty	Remarks
Table	Std size	8	
Chair	Std size	10	
Fan	Sealing Fan	4	
Desktop Computer with printer		2	
Led Tube light		5	
Notice Board	Std size	2	
Cupboard	2.5x1.5	2	
PA speaker		1	

Library Facilities

Books

At present the total number of English Language and Literature books available in the general library is 633. The same shall be increased 1500 as min. The gradual increase of books shall be yearly basis. The identification of the books shall be subjected to syllabus and references.

Journals

Journals related to English Language and Literature shall made available for reference

Career Guides and Materials

Carrier guides and materials to be made available

English News Papers

One of the pioneer English daily newspapers shall be subscribed

Drinking Water and Sanitization

Toilet/Washroom

The addition of the new strength shall be reached approx. 180 + for English Dept itself .So Common facilities of wash room shall be increased

Common Toilet for Girls

Common Toilet facilities shall be increased 4 numbers for girls.

Item	Spec	Qty	Remarks
Toilet	StdSize	4	
Incinerator	Std	1	
Sanitary napkin vending machine	Std	1	
Water and Plumbing facilities	As per requirement	Adequate	

Common Toilet for Boys

Common Toilet facilities shall be increased 3 numbers for boys.

Item	Spec	Qty	Remarks
Toilet	Std Size	3	
Water and Plumbing facilities	As per requirement	Adequate	

Drinking Water

The addition of the new strength will increase total number of students around 40% from current scenario for English dept. itself. So Current water purifying system is inadequate

Item	Spec	Qty	Remarks
Water Purifier	Std	1	

Water and Plumbing facilities	As per requirement	Adequate	
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Hostel Facility

Girl's Hostel

The current Ladies Hostel, located within the campus with facilities to accommodate 30 inmates and a warden. This may require addition. This shall be subjected to the case of admission

Transportation

Since the College is situated in remote area, the current transportation facilities are insufficient to reach students on time.

Immediate requirement for Dept. Functioning of new Course

University and Gov. Approval of Course

The process of sanction the courses under the process as per authority

Admission

Based on approval and allocated seats admission will have carried out

Faculty

Guest Faculty required to appoint in initial stage until permanent faculty available

Infrastructure

Find existing infrastructure or develop a new infrastructure for new course which includes class room, furniture, wash room, lab etc.

Funding for day today activities

The major fund required for day today actives functioning is below.

- Guest Lecturer Wages
- Stationery Items
- Other expense if any

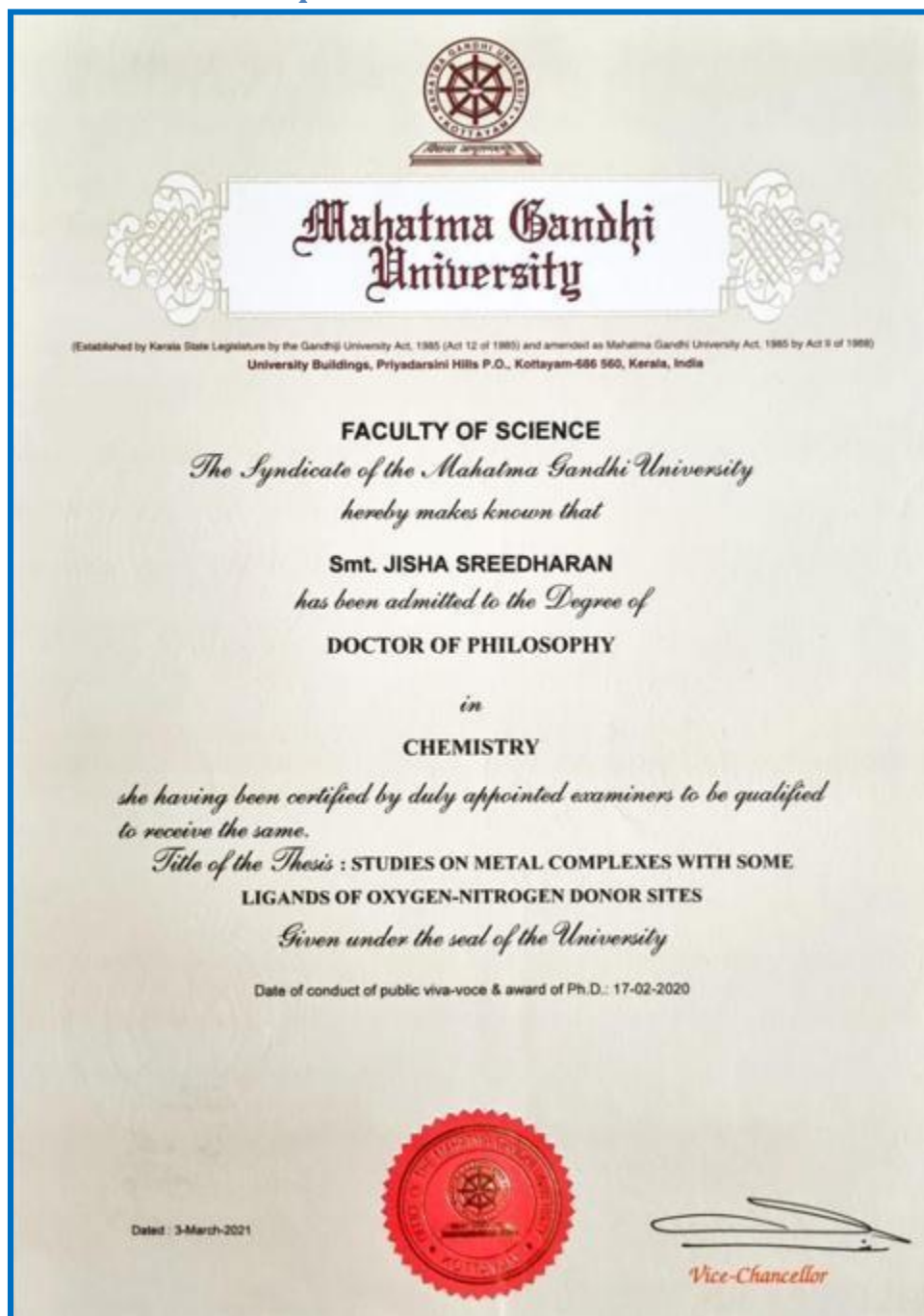
Environmental Impact and Assessment

The major impact of environment is the accumulation of solid waste. Currently, it is managed by the process of land filling. It is expected to increase 40% of the total strength. So the current method of waste disposal should be expanded




PRINCIPAL
SREE NARAYANA COLLEGE
CHENGANNUR

Faculties qualified PhD



More Faculties Registered for PhD

UNIVERSITY OF KERALA

(Abstract)

Registration for research leading to the award of Ph.D Degree in Commerce - January 2019 session – Sanctioned – Orders issued.

ACADEMIC EVII SECTION

No. AcEVII/119/COM/17013(1)/2019

Dated, Thiruvananthapuram, 13/08/2019

Read:

1. Joining report of the candidate

ORDER

Sanction has been accorded by the Vice-Chancellor to the following candidate, whose details are furnished below, being granted registration for research leading to Ph.D. Degree in Commerce under the Faculty of Commerce in the January 2019 session. The registration and the research work undertaken shall be governed by the Regulations for award of Ph.D. Degrees, University of Kerala, 2016.

ID	Name of Candidate & Whether Full Time or Part Time	Name of Guide & Research Centre	Topic of research	Effective Date of Regn.
18764	SOURMYA SURENDRAN Part-Time Assistant Professor, Department of commerce, S N College, Chengannur	Guide - Nithya.U.S Centre S.N College, Kollam	Problems and Prospects of GI Tagged Products in Kerala- A study based on marketing technique. <u>Course Work Details:</u> Paper I - Research Methodology Paper II - Marketing Management Paper III - GI Indicators and Traditional Products	24/07/2019

The supervising teacher shall collect and keep the transfer certificate of the candidate so as to ensure that she/he does not undergo any other course either Full Time or Part Time before the submission of thesis.

Ph.D Programme shall be for a minimum duration of three years, including course work and a maximum of six years for both Full Time and Part Time after which the registration shall automatically lapse. However, women candidates and candidates with disability of more than 40 percent shall be allowed a relaxation of two years for Ph.D. in the maximum duration.

Part Time research scholars shall spend a period of at least 180 days at a stretch or in not more than three spells as full time research scholars at the centre of research before they are allowed to submit the thesis.

The course work for Ph.D. shall be of a minimum of 12 credits and a maximum of 16 credits.

All courses prescribed for Ph.D course work shall be in conformity with the credit hour instructional requirements and shall specify content, instructional and assessment methods duly approved by Academic Committee of CSS in the University.

The Department where the scholar pursues research shall prescribe the course (s) based on the recommendations of the Department Doctoral Committee.

Scholars admitted to the Ph.D programmes shall be required to complete the course work prescribed by



UNIVERSITY OF KERALA

(Abstract)

Registration for research leading to the award of Ph.D Degree in Commerce - January 2016 session – Sanctioned – Orders issued.

ACADEMIC E.VII SECTION

No. AcEVII/116/COM/17227/2016

Dated, Thiruvananthapuram,
04/02/2017

Read:

1. Joining report of the candidate

ORDER

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ID	Name of Candidate & Whether Full Time or Part Time	Name of Guide & Research Centre	Topic of research	Effective Date of Regn.
14138	THUSHARA U S Assistant Professor, Dept. of Commerce, SN College, Chengannur Part-time	Guide Dr. S.JOY Centre DB College, Sasthamcotta	A Study on the Effectiveness of Training Programmes for teachers of Highschools in Kerala. <u>Course Work Details:</u> Paper I - Research Methodology Paper II - Human Resource Management Practices. Paper III - Training & Development for School teachers.	28/12/2016

The supervising teacher shall collect and keep the transfer certificate of the candidate so as to ensure that she/he does not undergo any other course either Full Time or Part Time before the submission of thesis.

The maximum period for Full Time Ph.D. research is five years and that of Part Time Ph.D research is eight years after which the registration shall automatically lapse.

The following regulations will be applicable to those who register for Ph.D research from July 2009 onwards.

Part-time research scholars working/residing outside the headquarters of the supervising teachers shall spend a period of at least six months at a stretch or in not more than three instalments at the centre of research before they are allowed to submit the thesis.

A course work of six months duration is introduced for all Ph.D programmes. There will be three papers for the course work with one paper on Research Methodology and two other papers related to the area of research. Candidates who have

passed the M.Phil degree course, which offers Research Methodology, are exempted from writing the examination of Research Methodology. The research scholars are eligible to appear for the examination after six months from the date of registration. The syllabus for the paper will be framed by the supervising teacher and approved by the Doctoral Committee.

The Ph.D. thesis can be submitted only after passing the examination of the course work. A maximum of three attempts will be allowed for passing the examination of the course work. Those who do not pass the examination of the course work within two years from the date of registration will not be allowed to continue the programme. This is applicable to Full Time and Part Time researchers.

A pre-submission seminar conducted in the Department is one of the requirements for submission of thesis. Students who have passed the coursework examinations and have successfully undergone at least two annual progress assessment by the doctoral committee and are in the final stages of research are eligible to apply for the pre-submission presentation. Ph.D scholars shall publish atleast two research papers in a referred journal bearing ISSN before the submission of the thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint.

The pre-submission will be organised in the concerned Research Centre and will be conducted by a Board consisting of the Doctoral Committee and an external expert from outside the Department/Research Centre. Recommendations of the Board has to be included in the thesis.

University of Kerala has adopted Green Charter.

Full time research scholars are eligible to apply for University Junior Research Fellowship, with effect from the date of registration and within three months of this order. The research scholars shall pay the fee within one month from the date of receipt of this order and fee for subsequent years shall be remitted in the month in which the registration has been granted as prescribed from time to time(See www.research.keralainiversity.ac.in for fee details), failing which the registration stands cancelled.

An affiliation fee of ₹400 shall be remitted along with the research fee. Research scholars except SC/ST students shall remit an amount of ₹1000 as annual fee for meeting the expenses towards the conduct of open defence.

As per University Order No.Ac.E1.A/2013 dtd 23.10.13, the recipients of time bound fellowships shall be given a time limit of two years for passing the course work examination with effect from the date of University Order granting registration.

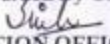
Orders are issued accordingly.

Sd/-

SHILA BEEVIN
Deputy Registrar(Acad.III)
For Registrar

To

1. The Principal, DB College, Sasthamcotta./ The HoD, Dept.of Commerce,Kariavattom,Thiruvananthapuram.
2. Thushara U S,Assistant Professor,Dept. of Commerce,SN College,Chengannur.
3. Dr.S.Joy, Associate Professor of Commerce, DB College, Sasthamcotta.
4. The Librarian, AIU, Rouse Avenue, New Delhi-110002.
5. The Vice-Chairman, CSS, Karyavattom.
6. Stock File/File Copy/Office Copy.

Forwarded By Order,

SECTION OFFICER

Change of Elective Course Intimation from University

Ac/1552/2019

150

UNIVERSITY OF KERALA

University of Kerala
Thiruvananthapuram, Kerala, India 695 034
(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as
University of Kerala by the Kerala University Act of 1957 and presently governed by the
Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A' Grade)

No.Ac.AV/1/Chemistry/2019 Thiruvananthapuram,
Dated:31-08-2019

From
The Registrar

To
The Principal
SN College, Chengannur


Sir,

Sub:-First Degree Programme in Chemistry under CBCS system-Change of
Elective Course -reg

Ref:-E-mail from the Principal dated 14.08.2019

With reference to the above, I am to inform you that CH 1661.1
Supramolecular, Nano Particles & Green Chemistry is an Elective Course as per the
approved Scheme and Syllabus of Sixth Semester, First Degree Programme in Chemistry
under CBCS System, revised w.e.f 2017 admissions.

I request you to kindly intimate the matter regarding the change of Elective
Course to the Controller of Examinations.

Yours faithfully,

Deputy Registrar(Acad-II)
For Registrar

MS/14/15
To HOD Chem.

Feedback Back Action Taken Report

2018-2019

IQAC



Sree Narayana College Chengannur

Estd:1981

Alapuzha, Kerala

About the college

Sree Narayana College, Chengannur is a major centre for higher education offering educational opportunities to the rural community. The College is named after the great saint and social reformer Sree Narayana Gurudev. It stands as a monument that reminds us of the great doctrines of the Guru. The basic objective of the institution is to provide education to the marginalized section of the society. The college started functioning in 1981, and is a young growing college offering five under graduate courses and two post graduate courses. The college is situated in a beautiful place 6 kms away from Chengannur.

The college endeavours to mould a community of students committed to the pursuit of truth and moral excellence upholding the high ideals of Sree Narayana Guru, our patron. It was His Holiness Narayana Guru's call to seek "Liberation through Education" which inspired the distinguished citizens of this backward area to start a new college. We aim at building up a humane and socially committed fraternity of young men and women through education.

The motto of the college is "Enlightenment through Education". The college stands for academic excellence as well as development of the skill and character of students based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

The Educational Courses offered by the Institute as summarized here. The college is affiliated to the University of Kerala and it offers the following courses: -

Sl.No	Course
1	B.Com
2	B.Sc Chemistry
3	B.Sc Physics
4	B.Sc Mathematics
5	B.A Economics
6	M.Sc Physics
7	M.Sc Chemistry

Vision

Our college, named after the great social reformer Sree Narayana Guru, is a major centre for higher education to the rural community in the vicinity. Gurudev's concept that education is the most potential instrument of socio-economic progress, political development; moral and intellectual awakening inspired the establishment of this institution. Guru's call to seek "Liberation through education" and "Enlightenment through education" is our vision.

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The Feedback collection carried out in different level, the first level was in college level feedback. Mainly college alumni and public suggestions were formally taken through alumni meetings and public suggestions raised in the public integration meeting held in college. Their suggestions in to consideration for the overall development of the institution. The second level of feedback collection is in the college department level, mainly academic and teaching. The department assigned tutors will collect the feedback from students about academics. This feedback will be discussed in department staff meetings. if it found needed attention of the college council, same will be directed to the college council for further action. The third level of feedback collection is in student level. General and class wise PTA meeting held regularly to facilitate interaction with parents and provide feedback forms to parents to collect parent's feedback on the curriculum. In these meetings suggestions were given about the need for inculcation of certain skills and they are enthusiastically implemented. Suggestions and comments given by the parents are also taken in to account for future development.

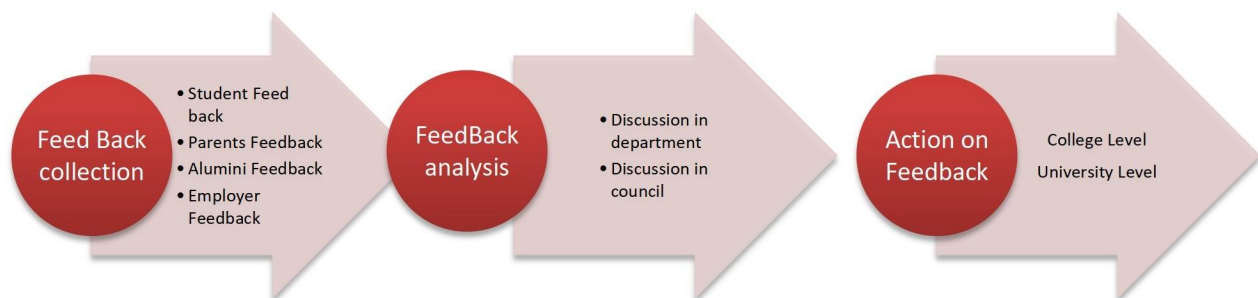
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- To arrange the additional discussion for the portion which found required improvement
- Identify students, who possess special skills in specific area and support them
- Encourage students to join government-sponsored initiative likes Walk with Scholar, Scholar support program, YIP, ASAP etc.
- Encourage students to participate in inter collegiate competition

Feedback system Process



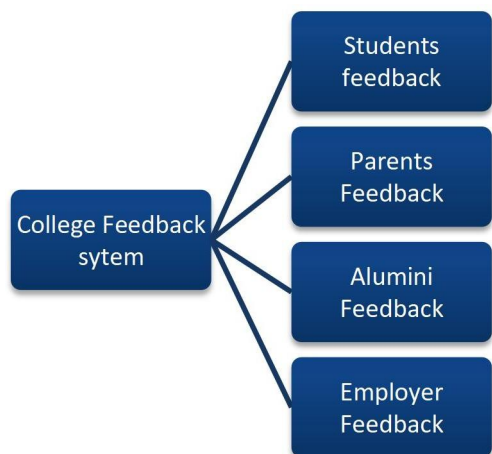
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All these five categories of feedback will be collected separately in different Google forms and responses will be saved in college feedback system



The feedback survey tries to capture the following categories, each year of the students, each UG program, each PG program, and each department level. It also tried to cover gender based considerations

Screen Picture of feedback from placed for survey

IQAC Feed Back From Students on Faculty

EDUCATE LIBERATE Sree Narayana College Chengannur Estd:1981 Alapuzha, Kerala

Name of Student
Your answer _____

	I Year Sem 1	I Year Semester 2	II year Semester 3	II year Semester 4	III year Semester 5	III year Semester 6	Open Course
B.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MA Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Suggestions and comments from Feedback Analysis Report 2018-19

The below are the major suggestions and Comments received from Various Stake holder

- Transportation need to be improved
- Over all experience is excellent
- Increase Practical Sessions.
- More class Activities to be included
- Job oriented teaching to be improved
- Teachers are excellent in subject knowledge
- Need college Canteen
- Over all infrastructure to be Improved
- More Activity oriented classes to be added
- More extracurricular activities to be added

Action Plan for 2018-2019

The Above suggestion were discussed in IQAC Review meeting on 2018-19

Also Feedback has been collected and discussed in department meetings, staff meetings, PTA meetings, Council meetings etc. Decided to consider the comments from parents and do necessary actions.

- To provide canteen facilities and vehicle parking facilities to the staff.
- To encourage staff to conduct research work in their subject.
- Effective maintenance of facilities such as classrooms, labs, furniture and basic needs (toilet and drinking water)
- Effective usage of Sports materials.
- Alumni are encouraged to share their valuable suggestions for the growth of institution
- Workshops will be conducted on leadership, communication skills, and relationship managements to enhance professional skills.

Action Taken

- More staffs were involved in research activities
- Maintenance works done for infrastructure facilities. Painting of buildings and maintenance of incinerator, biogas plants, rain water harvesting tank etc. done
- New block added to the college infrastructure. A new block came above the general library block
- More training practices given to students in sports items. Students came up with more prizes in University level
- Workshops were conducted to teaching staff, non- teaching staffs and students on leadership, communication skills etc. to enhance their professional skills.

New classrooms



Rain water harvesting tank after maintenance

