



SREE NARAYANA COLLEGE CHENGANNUR

Alappuzha, Kerala

Affiliated to University of Kerala
NAAC Accredited with 'B' Grade



www.snchengannur.ac.in

snchengannur@gmail.com

CRITERIA 6

6.1 Institutional Vision and Leadership

6.1.1: The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Submitted To



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
FOR ASSESSMENT & ACCREDITATION – CYCLE II
AUGUST 2023

Established in 1981

**Sree Narayana College
Chengannur, Kerala - 689508**

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

Accredited by NAAC with B Grade

Tel : 0479 2962728

e-mail:snchengannur@gmail.com

Website:www.sncollegechengannur.org



Dr. Shereen.K

Principal in charge

Mob : +91 9447075311

e-mail:sherinsank@gmail.com

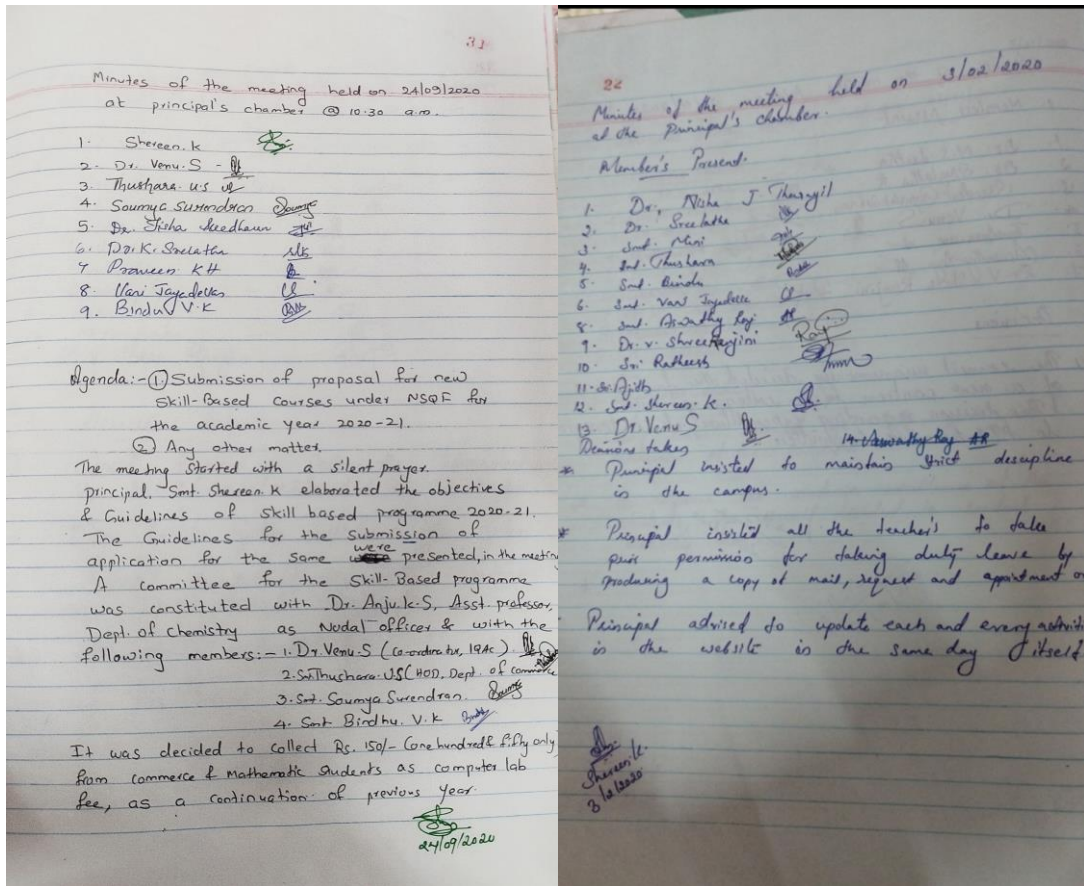
Supporting Document of 6.1.1

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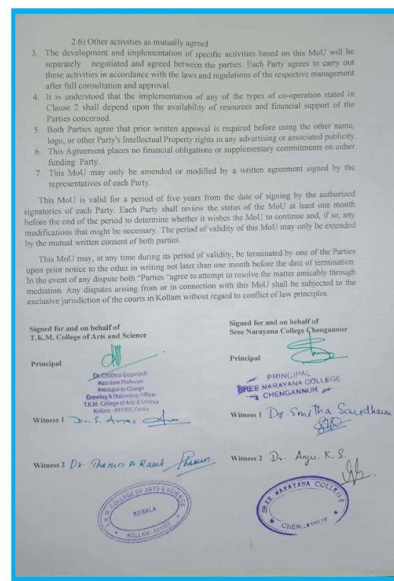
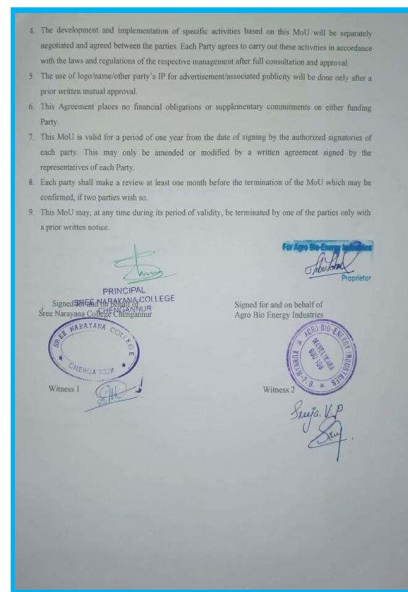
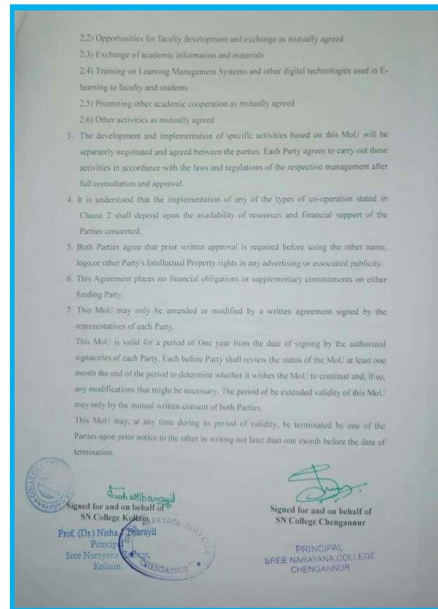
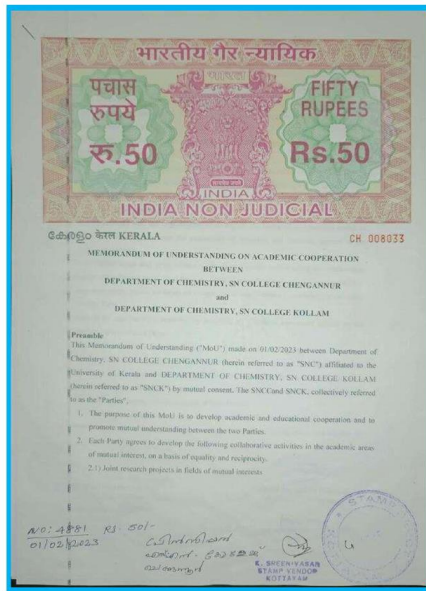
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1.	Vision and Mission of the Institute	https://snchhengannur.ac.in/vision_and_mission
2	IQAC Minutes	https://snchhengannur.ac.in/Titleget/comcatgry/5
3	Green Initiative Energy audit Environment Audit	https://www.snchhengannur.ac.in/Commentpost/compost/130 https://www.snchhengannur.ac.in/Commentpost/compost/132 https://www.snchhengannur.ac.in/Commentpost/compost/131
4	Certificate Courses	https://snchhengannur.ac.in/Commentpost/compost/56
5	IQAC Minutes	https://snchhengannur.ac.in/Titleget/comcatgry/5

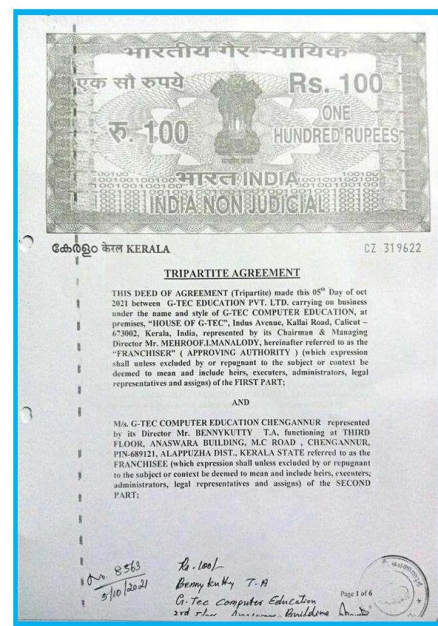
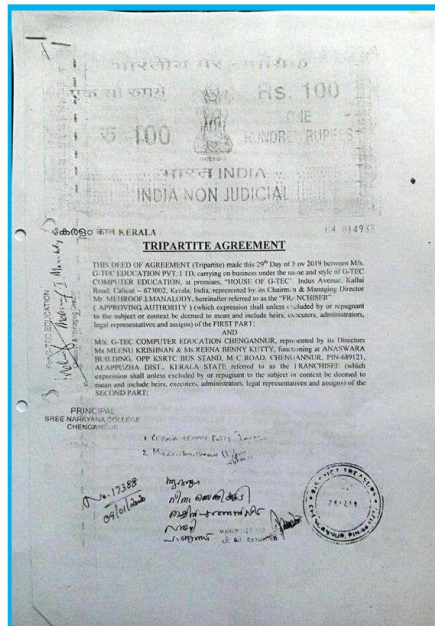
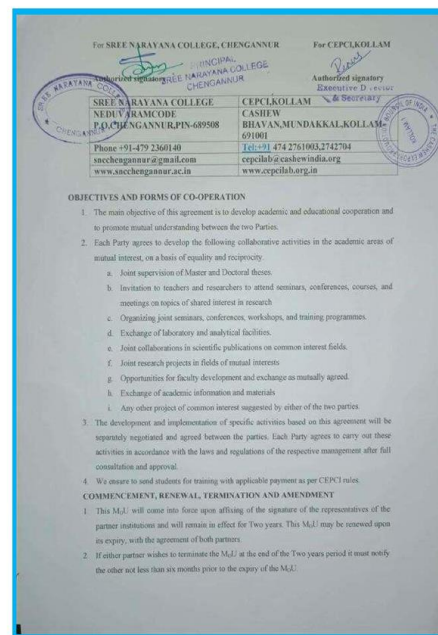
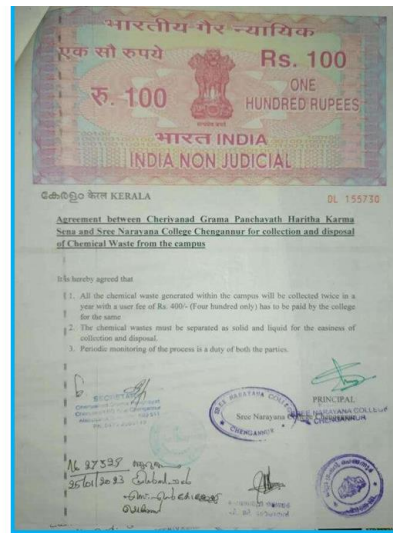
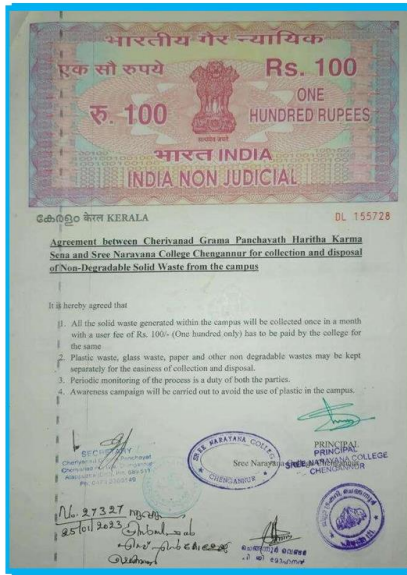
College Council Minutes



ICT – Enabled Facilities Such As Smart Class, LMS Etc







ANNEXURE
(Refer Para 10 above)

DETAILS OF COURSES & FEE SCHEDULE

S.No	Course / Duration	Regn Fee	Course Fee	Exam Fee	Total
1.	Tally (2 months/72hrs)	Rs.3000	Rs.4350	Rs.1000	Rs.8350

S.No	Course / Duration	Regn Fee	Course Fee after 40% DISCOUNT	Exam Fee	Total
1.	Tally (2 months/72hrs)	Rs.3000	Rs.2610	Rs.1000	Rs.6610

For G-TEC CENTRE CHENGANNUR for ASSOCIATE CENTRE
Mamunishan Dhanu
Renukavathi Jeyaraj
 CENTRE DIRECTOR PRINCIPAL in CHARGE

APPROVING AUTHORITY
[Signature]
 For G-TEC EDUCATION
 Chairman, Chengannur
CHAIRMAN & MANAGING DIRECTOR
 G-TEC EDUCATION PVT. LTD

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भारतीय गैर न्यायिक
 एक सौ रुपये **Rs. 100**
रु. 100 ONE HUNDRED RUPEES
भारत INDIA
INDIA NON JUDICIAL

കേരളം KERALA DH 718914

MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION BETWEEN
DEPARTMENT OF PHYSICS, SREE NARAYANA COLLEGE CHENGANNUR
&
DEPARTMENT OF PHYSICS, MARIAN COLLEGE KUTTIKANAM

Preamble
 This Memorandum of Understanding ("MOU") made on 17/02/2023 between DEPARTMENT OF PHYSICS, SREE NARAYANA COLLEGE CHENGANNUR (herein referred to as "SNCC") affiliated to the University of Kerala, Thiruvananthapuram and DEPARTMENT OF PHYSICS, MARIAN COLLEGE KUTTIKANAM, affiliated to Mahatma Gandhi University, Kottayam (herein referred to as "MCK") by mutual consent. The SNCC and MCK, collectively referred to as the "Parties".

- The purpose of this MOU is to develop academic and educational cooperation and to promote mutual understanding between the two Parties.
- Each Party agrees to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.
 - 2.1) Joint research projects in fields of mutual interests

ML 29708
 17.02.2023
[Signature]
[Signature]

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കേരളം KERALA DH 718913

MEMORANDUM OF UNDERSTANDING ON ACADEMIC COOPERATION BETWEEN
DEPARTMENT OF PHYSICS, SRI COLLEGE CHENGANNUR
and
PROMINENT, KOZHICODE

Preamble
 This Memorandum of Understanding ("MOU") made on 17/02/2023 between DEPARTMENT OF PHYSICS, SRI COLLEGE CHENGANNUR (herein referred to as "SNCC") affiliated to the University of Kerala and PROMINENT, KOZHICODE, an industrial and educational partner since 2017, (herein referred to as "PROMINENT") by mutual consent. The SNCC and PROMINENT, collectively referred to as the "Parties".

- The purpose of this MOU is to develop academic and educational cooperation and to promote mutual understanding between the two Parties.
- Each Party agrees to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.
 - 2.1) Joint research projects in fields of mutual interests
 - 2.2) Opportunities for faculty development and exchange as mutually agreed.
 - 2.3) Exchange of academic information and materials
 - 2.4) Training and Learning Management Systems and other digital technologies used in E-learning to faculty and students.

ML 29707
 17.02.2023
[Signature]
[Signature]

Institute Level Committees

1. Academic Monitoring Committee

Coordinator : Dr. V. Shree Ranjini
Members : Dr. Reshmi R.
: Mrs. Vani Jayadevan
: Mrs. Aswathy Raj

2. College Level Monitoring Committee

Coordinator : Dr. Venu S.
Members : All Heads

3. Discipline Committee

Coordinator : Dr. Smitha Sasidharan
Members : All Heads

4. Code of Conduct Committee

Chairperson : Dr. Shereen K
Coordinator : Dr. Venu.S
Members : Dr. A V Anandaraj(Management Nominee)
: Dr. Smitha Sassidharan(IQAC Coordinator)
: Dr. K Sreelatha
: Mrs. Sreedevi Gopalakrishnan
: Mrs. Thushara U S

5. Harassment Prevention Committee

Coordinator : Dr. Nishad A
Members : Dr. Reshmi R.
: Mrs. Soumya Surendran
: Mrs. Bindu V. K.

6. Hostel Advisory Committee

Coordinator : Mrs. Soumya Surendran
Members : Dr. K. Sreelatha
: Mrs. Bindu V. K
: Dr. Reshmi R.

7. Website Committee

Coordinator : Dr. Jisha Sreedharan
Members : Dr. Anju K S
: Dr. Smitha Sasidharan
: Dr. Nishad A

8. Student Evaluation Committee

Coordinator : Dr. Nishad A
Members : Mrs. Parvathy Ramachandran
: Dr. Ambily Chandran
: Mrs. Sincy B

- : Dr. Mahima S
- 9. Students Welfare Committee**
Coordinator : Dr. Ambily Chandran
Members : Dr. K. Sreelatha
: Mrs. Thushara U. S.
: Dr. Smitha Sasidharan
- 10. Admission Committee**
Convener : Dr. V Shree Ranjini
Co-Convener : Dr. Jisha Sreedharan
- 11. University Examination Wing**
Chief Superintendent: Mrs. Thushara U S
- 12. NIRF**
Co-ordinator : Dr. K. Sreelatha
- 13. AISHE**
Co-ordinator : Dr. Venu.S

Enterprise Resource Planning

भारतीय गैर न्यायिक
एक सौ रुपये **Rs. 100**
रु. 100 **ONE HUNDRED RUPEES**
भारत INDIA
INDIA NON JUDICIAL

EMBASE Pro-Suit - College e-Governance Platform Service Agreement
 के.के.के. कल KERALA ED 667773
 This Software as a Service Agreement (the "Agreement")
 is made and entered into as of this
25th day of July 2023 (The "Effective Date")
By and Between

- EMBASE PRO SUIT PRIVATE LIMITED, existing and organized under the Laws of India Companies Act, whose address is ROOM No 105/72 AG University Innovation Foundation, Priyadarshini Hills, Kollayam, Kerala, Pin:686562, India Hereafter Called "Service Provider".
- Sree Narayana College Chengannur, Chengannur, Alappuzha, Kerala 688004. Hereafter Called "Consumer".

Terms and Conditions

- Agreement: Prepare this agreement by the Service Provider, handover to the Consumer. The Consumer signs this agreement, sends it to the Service Provider by post or by email. The Service Provider also signs the agreement and sends the copy to the Consumer by post or by email.

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INDIA NON JUDICIAL

EMBASE Pro-Suit - College e-Governance Platform Service Agreement
 के.के.के. कल KERALA ED 667774

- Plan and Pricing: EMBASE software is categorized into four different Plans. Each Plan varies with its modules, features and price.
 Selected Plan * * * * * as per the quotation/sale order (Quotation # S00716)
 Cost of the Plan * * * * * as per the (Quotation# S00716) (sale order (attached))
 Modules * * * * * EMBASE Pro Suit A Complete E-governance Guide for Arts and Science Colleges Booklet V21.0.8 (attached)
 Add on Modules * * * * * Refer EMBASE Pro Suit A Complete E-governance Guide for Arts and Science Colleges Booklet (attached), which is chargeable.
- Invoice and payments: The Service Provider should prepare the invoice and share it to the Consumer. Transfer the agreed payment to the Service Provider by the Consumer as per the payment term.
- Payment term: The Consumer must pay the amount to the Service Provider in advance up on the agreement.
- Documents: The Consumer should hand over the profile of the institution, contact details, high resolution logo and Data of the Students, staff, library books in excel sheet to the Service Provider. Options are available to create accounts by the teachers and by the students.

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6. Training of the application: The Service Provider should conduct face to face offline training to the Consumer mentioned in the next clause. Further offline training will be charged to the Consumer by the Service Provider.
7. Timeline for the implementation of the application and training sessions:

Sl.	Stages of the Implementation	Description
1	Signing of the Agreement	Both parties has to sign the agreement
2	Transfer the Payment	The payment is to be transferred by the Consumer to the Service Provider
3	Domain Creation	Next working day after transferring the Payment Domain details will be transferred to the Consumer.
4	Data Migration Process	Service Provider/Application provides the data templates for collecting the data. Consumer enters input the data of student, library and fee outstanding and will process by the Service Provider/Application
5	Training of EMBASE Pro Suit	Training of the application to the Consumer
6	Number of training sessions	Free Two Offline

8. Customer Support: If any type of bugs or issues can be forwarded to the customer support through designated ERP. The Service Provider prioritizes the issue and rectifies, updating on ERP which is accessible to the Consumer. FAQ is available to access by the users of EMBASE Pro Suit.
9. Agreement Term: This Agreement shall be effective as of the Effective Date and shall remain in force for an initial period of two (2) years (the "Initial Term"), following the Initial Term, this Agreement shall be automatically renewed for subsequent periods of one (1) year each (the "Renewal Term") unless terminated by either party with a notice period of sixty (60) days prior to the end of the Initial Term or any Renewal Term.
10. Termination: This agreement will be terminated by the provisions of the "Terms", or by a thirty (30) days prior termination notice from any of the parties. In the event that the Consumer does not remit funds to the Service Provider in the timeframes set out then the Service Provider reserve the right to: 1) suspend their activities with regard to the Consumer and with no liability to the Consumer for any delays on services and 2) terminate this agreement with the Consumer within fifteen (15) days notice. Upon termination the data related to the Consumer will be shared through excel file by Service Provider.
11. Confidentiality: The parties agree that any Confidential Information provided under this Agreement shall be held and maintained in strict confidence. Each party agrees to protect the

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12. Legal Action: At the Service Provider's request, the Consumer shall cooperate fully with the Service Provider in any and all legal actions taken by the Service Provider to protect its rights in the Service Provider's Application (EMBASE Pro Suit) and in the Service Provider's Confidential Information.
13. Any additional customization will be charged to the Consumer.
14. Taxes: will be charged according to the Indian Tax law and will be responsible to pay by the Consumer.
15. This agreement shall be the most recent version distributed by the Service Provider in the English language in the form of document files and one (1) set in hardcopy. The Consumer acknowledges that the Documentation is protected by copyright and may be reproduced or translated only as permitted in this Agreement. Any translations of Documentation are derivative works and are owned by the Service Provider.
16. Amendment: This Agreement shall not be deemed or construed to be modified, amended, rescinded, cancelled or waived, in whole or in part, except by written amendment signed by the parties hereto.
17. No Third Party Beneficiaries: No entities not a party to this Agreement shall be deemed third party beneficiaries, hereunder.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

EMBASE PRO SUIT PRIVATE LIMITED **Sree Narayana College Chengannur**
 Signature (For the Service Provider) Signature (For the Consumer)
 Date: 25/07/23 Date: _____
 By: Firoz KA By: Dr. Sheran K. _____
 Title: CEO

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PTA MINUTES

DTA Minutes

2021-22

2021 സെപ്റ്റംബർ 10 രവിയർ - 4 മണി

PTA കൗൺസിലിന്റെ കമ്മിറ്റി ഓൺലൈൻ കളിയിന്റെ വിമർശനം

പങ്കെടുത്തവർ

1. Smt. Shereen K
2. Smt. Thushara
3. Smt. Bindu.v.k
4. Dr. Smitha Pasidharan
5. Dr. Shree Manjini V
6. Dr. Sreelatha Raju K
7. Maya (Asst. of III B Cam)
8. Madhuri Suresh (Sandra Suresh - I B A Sec)
9. Sreedevi Gopalakrishnan

1-9-2021 ന്റെ നടപടി -

PTA യോഗം യോഗത്തിൽ പട്ടണിയ - ഭാരവാഹികളെ തിരഞ്ഞെടുക്കുന്നതിന്റെ അടിസ്ഥാനത്തിൽ നടന്ന ചർച്ചകൾ

PTA കൗൺസിലിന്റെ യോഗം കളി, പട്ടണിയ ഭാരവാഹികളെ യോഗം തിരഞ്ഞെടുക്കുന്നതിൽ ഉൾപ്പെടുത്തുന്നതിന്റെ അടിസ്ഥാനത്തിൽ നടന്ന ചർച്ചകൾ

- PTA Secretary - Sreedevi Gopalakrishnan
- PTA Treasurer - Bindu.v.k
- PTA vice president - Maya
- PTA joint secretary - Madhuri Suresh

PTA President - Principal Smt. Shereen

പട്ടണിയ ഭാരവാഹികളുടെ യോഗത്തിൽ നടന്ന ചർച്ചകൾ: PTA യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നടപടികൾ

നകലായ അംഗങ്ങളും യോഗം അധിഷ്ഠിതം അനുബന്ധിച്ച് യോഗം PTA യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിൽ അധികാരം നൽകി. (1) യോഗത്തിൽ യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി. പട്ടണിയ നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി. യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി. യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി.

(2) പട്ടണിയ ഭാരവാഹികളുടെ യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി. യോഗം കളിയിൽ പങ്കെടുക്കുന്നതിനുള്ള നിർദ്ദേശങ്ങൾ തയ്യാറാക്കി.

ANTI -RAGGING COMMITTEE MINUTES

MINUTES OF ANTI-RAGGING COMMITTEE I

The first meeting of the anti-Ragging Committee for the academic year 2021-2022 was held at Principal's office on _____ at _____ AM under the Chairmanship of Principal Smt. Sherin K to discuss on the following agenda:

1. To Evaluate the working of the Previous Committee
2. To reconstitute the Anti-Ragging Committee
3. To create an Anti Ragging Squad for the overall Monitoring and Supervision in the ragging prone areas in the campus.
4. To plan the Policies and Programmes of the Committee for the academic year to keep the campus ragging free.

free in the previous year.

Discussions Taken

- The meeting read and approved the minutes of the previous meeting and found that the committee worked hard to keep the campus ragging free as there is no serious complaints reported with the committee in the previous academic year.
- Decided to conduct an awareness Programme by A/c K.T. Mathew
- It decided to reconstitute the anti-ragging Squad for the academic year. This Squad will follow the vigil of the committee with the support of this

Squad. The new Squad will be responsible for the overall monitoring and supervision of the ragging prone areas in the campus.

- The committee decided to conduct an anti-ragging awareness campaign for the students in two sessions.
- The committee will be meeting twice in the academic year to evaluate its working and also if any case reported to the committee by students or by anti-ragging Squad
- As there was no other items for discussions the meeting ended with vote of thanks and