

Established in 1981

**Sree Narayana College
Chengannur, Kerala - 689508**

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

Accredited by NAAC with B Grade

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DVV Clarifications 5.1.4

- Provide Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.
- Provide Circular/web-link/ committee report justifying the objective of Implementation of guidelines of statutory/regulatory bodies
- Organisation-wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/offline students grievances Timely redressal of the grievances through appropriate committees for 2022-23

Response: All the above queries of DVV clarification under 5.1.4 is addressed and the details are attached herewith

No	Contents	Page Numbers
1	Provide Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms	2
2	Provide Circular/web-link/ committee report justifying the objective of Implementation of guidelines of statutory/regulatory bodies	4
3	Organization-wide awareness and undertakings on policies with zero tolerance	5
4	Mechanisms for submission of online/offline students grievances Timely redressal of the grievances through appropriate committees for 2022-23	6

Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms

The institution follows zero tolerance policy towards ragging and sexual harassment. In compliance with the UGC's regulations, the college maintains Grievance Redressal cell, an anti-ragging Committee on campus. Students are briefed on the legal aspects of Government norms regarding ragging and the consequences thereof. In addition to making sure no stakeholder is harassed, the institution also ensures that its processes are transparent. Our institution is committed to ensuring that the Anti-Harassment Policy and the Complaint Procedures are implemented at all levels in order to stimulate a collegiate environment that is free of discrimination, harassment, retaliation, and/or sexual assault. The Anti Ragging Committee and Grievance Redressal Cell of Sree Narayana College Chengannur was constituted as per the UGC norms given below.

Particulars	Link
UGC Regulation 2009 Anti-Ragging	https://www.ugc.gov.in/oldpdf/ragging/minuterag230409.pdf
UGC Regulation 2019 Student Grievances	https://www.ugc.gov.in/pdfnews/2813028_SG-Regulations-2019.pdf

The constitution of the Anti Ragging Committee and Grievance Redressal Cell and the web link of the committees are given below

Anti Ragging Committee

Chair Person : Dr. Shereen K

Coordinator: Sreedevi Gopalakrishnan

Dr. Smitha Sasidharan (Faculty member)

Ms. Soumya Surendran(Faculty member)

Dr. Anju K S(Faculty member)

Ms Ganga Y (Student Member)

Mr. T P Prasannakumar (Parent)

<https://www.sncchengannur.ac.in/Commenpost/compost/31>

Grievance Redressal Cell

Chair Person : Dr. Shereen K

Coordinator: Dr. Anju K S(Faculty member)

Dr. Venu S (Faculty member)

Ms. Thushara US (Faculty member)

Ms. Aswathy Raj (Faculty member)

Ms Sreelekshmi B (Student Member)

Mr. T P Prasannakumar (Parent)

<https://www.sncchengannur.ac.in/Commenpost/compost/139>

**Provide Circular/web-link/ committee report justifying the objective of
Implementation of guidelines of statutory/regulatory bodies**

The web link of reports of the Grievance Redressal Cell, Anti-ragging Committee, Internal Compliance committee, and Harassment Prevention Committees are attached herewith.

No	Report of Committees	Link
1	Grievance Redressal Cell	https://www.sncchengannur.ac.in/activities/activities_pdf/muFpfGyGTk9DE68TikTHG9MWyiStZw3i4Ma-XuVKnntIYMaBO8dAFZObTB8BVNjk5uuaoD5N9-krj-350aeCOg==
2	Anti Ragging Committee	https://www.sncchengannur.ac.in/activities/activities_pdf/g0b2tq1llK_Zpp0vQSmMIw2lGxjYCJC3pdL5GMvXVClmnZ0WVGg2likQjw1yiOWDaGSoMRMcCShpRK2Ce0kPQA==
3	Harassment Prevention Committee	https://www.sncchengannur.ac.in/activities/activities_pdf/ow3ky600MMLLL6jZ-4Zh-OUTFQSJacdHQoMZgpzn2piOoKSbF6Z_210aRYeAw0FsSgtBLmMrAgfNr_50KEsA==
4	Internal Compliance Committee	https://www.sncchengannur.ac.in/activities/activities_pdf/wTvEfqw35ayc5UZiGIpTxuozlIi8kilQuaNZP4bKn58uwv3EuJwogaVu4seyqgl7X5AXMP5bm_xWVajnIBDqNQ==

**Organisation-wide awareness and undertakings on policies with zero
Tolerance**

The institution follows zero tolerance policy towards ragging and sexual harassment. The college organizes take adequate steps to make awareness about the harmful effects of ragging at the time of admission itself and conduct various awareness programmes frequently. The policy documents of the institution are provided in the website and the links follows:-

Sl. No	Name	Link to Policy Documents
1	Grievance Redressal Cell	http://www.sncchengannur.ac.in/Commenpost/compost/142
2	Internal Compliance Committee	http://www.sncchengannur.ac.in/Commenpost/compost/141
3	Anti-Ragging Committee	http://www.sncchengannur.ac.in/Commenpost/compost/140
4	Institutional Policies with zero tolerance	http://www.sncchengannur.ac.in/Commenpost/compost/49

Mechanisms for submission of online/offline students grievances Timely redressal of the grievances through appropriate committees for 2022-23

The institution has a well-defined mechanism for the submission of students grievances both offline and online which is displayed on the website. The cells intend to maintain strict confidentiality, a responsive and accountable attitude to retain a harmonious educational ambience in the campus. Cases will be handed over by the committee to DLMC (Department Level Monitoring Committee) CLMC (College Level Monitoring Committee) and ULMC (University Level Monitoring Committee) depending on the nature and gravity of the issue concerned. A complaint/suggestion box is placed at the administrative block for those who want to remain anonymous while lodging a complaint. Students can also drop their grievances through Google Forms which is displayed on the website.

Sl. No	Name	Link to relevant documents
1	Grievance Redressal Cell	https://www.sncchengannur.ac.in/Commenpost/compost/139
2	Internal Compliance Committee	http://www.sncchengannur.ac.in/Commenpost/compost/64
3	Anti-Ragging Committee	http://www.sncchengannur.ac.in/Commenpost/compost/31
4	Harassment Prevention Committee	http://www.sncchengannur.ac.in/Commenpost/compost/65
5	University Examination Grievances	http://www.sncchengannur.ac.in/Commenpost/compost/62
6	Internal Examination Grievances	http://www.sncchengannur.ac.in/Commenpost/compost/63